



**Prairie Township**  
**Commercial Building and Zoning Dept.**  
 25 Maple Drive, Columbus, Ohio 43228  
 (614) 982-2190 • (614) 878-0566 Fax  
 www.prairietownship.org

**BUILDING FEE SCHEDULE**

**AUTHORITY**

The Building Department provides Prairie Township with inspection and enforcement to ensure safe structures. The standards applied are those of the Ohio Building Code. Authority to enforce the Ohio Building Code (OBC) was granted to Prairie Township effective the 24<sup>th</sup> day of June 2008 by the State of Ohio, Department of Industrial Relations, Board of Building Standards, and by Board of Trustees Resolution No. 20-07A.

**Resolution 20-07A** - Motion for adoption by Mr. Kennedy, seconded by Mr. Stormont, this 9<sup>th</sup> day of May, 2007.  
 Mr. Stormont – aye Ms. Schlosser – aye Mr. Stormont – aye Attest: Dan McCardle, Fiscal Officer

The OBC regulates all construction types and uses except for residential one, two and three family structures. Prairie Township Building Department enforces the OBC through its contract with its Consulting Architect who serves as Chief Building Official and provides plan review. The Consultant serves as Administrator of the OBC Department for State of Ohio compliance purposes and makes all required inspections.

**APPLICATION REQUIREMENTS:** For all items inspected by the Township Building Department, the applicant must provide three sets of plans and specifications and a non-refundable deposit of \$150.00.

Fees are due and payable upon receipt of approved plans or notice during construction.

**CONTRACTOR REGISTRATION:** Per Resolution 02-19, contractors doing work within Prairie Township must be registered with Prairie Township prior to work commencing. Contractor Registration Application (including required documentation and application fee) to be submitted separately from Plan Review and Building Permit.

**PART 1 – PLAN EXAMINATION FEE:**

Plan Examination Fee will be assessed according to the following schedule and will cover the cost of plan review by the plan examiner:

|    |            |                             |           |
|----|------------|-----------------------------|-----------|
| A. | Commercial | \$80.00 / hour actual cost  | \$        |
|    |            | \$100.00 Administrative Fee | \$ 100.00 |

**PART 2 – COMMERCIAL PERMIT FEES**

A. New Buildings, Additions, and Renovations

1. Permits for new buildings, additions, and renovations to existing building shall be issued to include only the work shown on the approved plans or specifications.
2. Fees for the new buildings, additions and/or renovations to existing buildings shall be based on floor or surface area to be computed as follows:
  - a. All floor or surface areas include garage, and basement, floors measuring the outside dimensions at each floor level.
  - b. Crawl spaces and attic areas shall not be included.
  - c. In buildings or areas where there are not walls, the area enclosed by the outside dimensions of the supporting columns shall be included.
  - d. In buildings or areas where a roof is supported by a single row of columns, the horizontal projected area of the roof shall be included.
  - e. Square footage fee schedule applies to areas of work for addition and renovation projects.

PROJECT NAME \_\_\_\_\_  
 PROJECT LOCATION \_\_\_\_\_  
 PERMIT NUMBER \_\_\_\_\_

|                                     |  |
|-------------------------------------|--|
| <b>INVOICE #:</b>                   |  |
| <b>Total Square Feet:</b>           |  |
| Multiplier (SQFT-100) / 100, RDUP): |  |

|  |    |
|--|----|
| Plan Examination Fee (from Part 1): Commercial Review \$ _____ + Administration Fee \$100.00 | \$ |
|--|----|

| <b>Commercial Fee Schedule</b> (incl first 100sqft)                      | <b>Base Charge</b>                            | <b>Each Additional 100sqft</b> ((sqft - 100) / 100) |    |
|--|---|---|----|
| General  | \$200.00 + ( _____ x \$9.00 = _____ )         |   | \$ |
| Electrical   | \$200.00 + ( _____ x \$5.45 = _____ )         |   | \$ |
| Sprinkler / Fire Suppression   | \$200.00 + ( _____ x \$5.45 = _____ )         |   | \$ |
| HVAC / Refrigeration   | \$200.00 + ( _____ x \$5.45 = _____ )         |   | \$ |
| Fire Alarm   | \$250.00 + ( _____ devices x \$5.20 = _____ ) |   | \$ |
| Certificate of Occupancy   | \$ 75.00                                      |   | \$ |
| Minimum Permit Fees (see below) and/or Miscellaneous Fees (from Part 3): |   |   | \$ |

| <b>DEPOSIT INFORMATION</b> |
|----------------------------|
| Date: _____                |
| Amount: _____              |
| Check #: _____             |
| Receipt #: _____           |

| <b>PAYMENT INFORMATION</b> |
|----------------------------|
| Date: _____                |
| Amount: _____              |
| Check #: _____             |
| Receipt #: _____           |

|                         |           |
|-------------------------|-----------|
| <b>SUBTOTAL</b>         | \$        |
| State of Ohio 3%        | \$        |
| Shipping Charge         | \$        |
| <b>Total Amount Due</b> | \$        |
| <b>DEPOSIT AMOUNT</b>   | - \$      |
| <b>AMOUNT DUE</b>       | <b>\$</b> |

**MINIMUM PERMIT FEE**

Renovation in areas less than 100sf for building or where a limited amount of work is to be performed for:

- Structure less than 100 sq. ft.** .....  \$ 200.00      **Roof** .....  \$ 350.00
- Electric:** Less than 6 fixtures/devices.....  \$ 150.00      **Demo**.....  \$ 500.00
- HVAC:** Less than 6 fixtures/devices or tying into existing ductwork.....  \$ 150.00
- Signs:** Includes foundation, electrical and final inspection.....  \$ 150.00

**PART 3 – MISCELLANEOUS FEES**

|    |                                       |   |  |
|----|---------------------------------------|---|--|
| A. | Occupancy (Commercial)                | A requested inspection for the purpose of checking for compliance with, or changing the Use Group or occupancy of an existing commercial building with no work proposed which would otherwise require a building permit | <input type="checkbox"/> \$200.00      |
| B. | Annual Inspections                    | Where an inspection is required by the State, the County or the Township  | <input type="checkbox"/> \$200.00      |
| C. | After Hours Inspections               | Per hour and per Inspector  | <input type="checkbox"/> \$250.00      |
| D. | Double Fee                            | Assessed when building, electrical, heating or refrigeration work commences without a permit  | <input type="checkbox"/> Permit fee x2 |
| E. | Re-inspection                         | Per occurrence  | <input type="checkbox"/> \$150.00      |
| F. | Inspection Card                       | Replacement card  | <input type="checkbox"/> \$ 50.00      |
| G. | Transfer                              | Per permit, per transfer  | <input type="checkbox"/> \$200.00      |
| H. | Permit Renewal                        | After one year  | <input type="checkbox"/> \$300.00      |
| I. | Preliminary Plan Review               | Per hour  | <input type="checkbox"/> \$100.00      |
| J. | Certificates of Occupancy             | 1. Final certificate is due and payable with Commercial building permit fee   | <input type="checkbox"/> \$ 75.00      |
|    |                                       | 2. 60-Day Temporary Certificate of Occupancy  | <input type="checkbox"/> \$500.00      |
| K. | Foundation Start                      |   | <input type="checkbox"/> \$300.00      |
| L. | Variance from a building code section |   | <input type="checkbox"/> \$200.00      |
| M. | Temporary Electric Service            |   | <input type="checkbox"/> \$150.00      |

