

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

AUGUST 9, 2023 – REGULAR MEETING 7:00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Trustee Doug Stormont called the meeting of the Prairie Township Board of Trustees to order on August 9, 2023, at 7:00 p.m. at the Township Hall with Trustee Cathy Schmelzer, Trustee Rod Pritchard, Fiscal Officer Natalie McKay, Township Administrator James Jewell, Road Superintendent Dave McAninch, Recreation Director Michael Pollack, Fire Chief Allen Scott, and Sheriff Deputy B. Haren 1078 present.

### Call to Order and Pledge of Allegiance

Mr. Stormont opened the meeting and led all in the Pledge of Allegiance.

**Approval of Minutes** – July 12, 2023 and July 26, 2023 regular meeting minutes

Comments/Issues: None

**Mr. Stormont made a motion to approve the July 12, 2023 and July 26, 2023 regular meeting minutes. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

### Franklin County Sheriff's Office

Sheriff Deputy B. Haren 1078 gave the Sheriff's report for the last month.

07-12-2023 to 08-09-2023	Total
Total Calls for Service/Self-Initiated Runs	1,132
Total Reports Taken	144
Arrests/Citations	76
Thefts	25
Suspicious Activity Stops / Calls	171
Traffic Stops	70
Stolen Vehicles	4
Recovered Stolen Vehicles	5
Drug Related Arrests	8
Overdose (one fatality)	6
Burglaries / B & E	2
OVI	3

- The FCSO Special Investigation Unit executed a search warrant at 690 Hyatts Dr. The Unit seized over 50 grams of Cocaine, over 50 grams Methamphetamines and over 50 grams of fentanyl. Two firearms were recovered along with two individuals with felony warrants were arrested and multiple fresh charges are pending after the investigation is complete.
- Deputy Haren recognized Deputy Knowles, Ibrahim, and Sorrell for their quick action when responding to a roll over injury accident at W. Broad and Pasadena on July 27th. The vehicle caught fire and the deputies used their fire extinguishers to put out the fire and were able to remove the driver from the vehicle through the sunroof.
- The FCSO DUI task force executed a checkpoint in front of Prairie Norton Elementary on Friday August 4th. Only one OVI related arrest was made but multiple tickets were issued for no operator's license, and narcotics possession arrests were made.

Discussion: Deputy Haren said there will be four additional officers in the Township during their training period. He said the FCSO investigated the flag burnings in Lakota Park and the graffiti in Carl Frye Park, and they believe they have good leads on

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suspects. A resident commented that he frequented Carl Frye Park and didn't see any graffiti there. Deputy Haren said that Mr. McAninich's road crew cleaned it up pretty quickly; it was on the concrete in the pavilion.

Debra Kurtz of 217 Evergreen Terrace asked the Deputy for more information about a stolen car incident on her street. Deputy Haren said he'll check into it and get back to her.

Tony Self of 372 Fernhill asked if Deputy Haren's deputies will be put on the school when school starts. Deputy Haren said yes, in addition to covering their other responsibilities.

### Fiscal Officer's Report

#### Approval of Warrants and Payroll

Ms. McKay said that the Trustees received a Payment Listing among the other meeting reports sent earlier in the day, and that it detailed 87 warrants payable to vendors totaling \$226,249.29. She requested the Board's approval to pay the warrants on the Payment Listing, along with the 8/10/23 payroll in the amount of \$205,389.12, for a total cash disbursement of \$431,638.41.

**Mr. Stormont motioned "so moved". Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Transfer: Ms. McKay asked the Board to authorize a transfer of \$100,000 from the JEDZ Fund (2903) to the Community Center Fund (2905), as requested by Mr. Pollack, to cover operating expenses.

**Mr. Stormont moved that the Board authorize the Fiscal Office to transfer \$100,000 from the JEDZ Fund (2903) to the Community Center Fund (2905). Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

July Bank Reconciliation: Ms. McKay said she completed the July bank reconciliation earlier in the day and that a copy of it was provided tonight for review by and signatures from the Board.

Comments/Issues: None

### Standing Business

#### Fire Department

GovDeals: Chief Scott asked the Board's permission to place a 2003 Navistar / Horton medic on Gov Deals. He said the vehicle odometer shows 110k miles and needs multiple cost prohibitive repairs. The vehicle hasn't been used in years.

**Mr. Stormont moved that the Board approve placing a 2003 Navistar / Horton Medic on GovDeals. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Resignation of Part-Time Firefighters: Chief Scott asked the Board to accept the resignation of Part-time FF Peyton Weiler, effective August 1<sup>st</sup>. He said Peyton accepted a full-time position with Harrison Twp. Fire and will begin medic school soon. Chief Scott also asked the Board to accept the resignation of Part-time FF Jarrett Munyan, effective August 6<sup>th</sup>, saying Jarrett is no longer able to fulfil his obligations to Prairie Fire. Chief Scott thanked both FFs for their time at PTFD and wished them luck.

**Mr. Stormont moved that the Board accept the resignation of Peyton Weiler as part-time firefighter effective August 1, 2023 and the resignation of Jarrett Munyan as part-time firefighter effective August 6, 2023. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

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Hiring of Part-Time Firefighter: Chief Scott asked the Board to approve the hiring of Jonathan DeLeon as part-time FF effective August 10<sup>th</sup>, saying he will serve a 1-year probation.

**Mr. Stormont moved that the Board approve hiring Johnathan Deleon as a part-time firefighter effective August 10, 2023 with a one-year probationary period and upon successful completion of the onboarding process. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

CSCC Facilities Agreement: Chief Scott asked the Board to approve the renewal of our facilities agreement with Columbus State Community College and authorize him to sign the necessary documents. Chief Scott said is a long-standing agreement which allows CSCC students to gain clinical experience at our department.

Mr. Pritchard asked Chief Scott to explain more about the clinical experience and the facilities agreement. Chief Scott said that the state requires schools with Fire and Paramedic certification programs to arrange via agreement for students to get practical experience alongside their book studies. Columbus State offers both Fire and Paramedic programs, and this agreement allows students to come to Prairie Township and spending time on the vehicles, going on runs, and get hands-on experience. In exchange, he said, the Township gets time for some of our firefighters to take classes and/or trainings at Columbus State. Mr. Pritchard confirmed with Chief Scott that the students are covered by insurance through Columbus State, while in Prairie Township gaining clinical experience.

**Mr. Stormont moved that the Board approve the renewal of the facilities agreement with Columbus State Community College and authorize the Fire Chief to execute the necessary documents. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Fire Department Monthly Report: Chief Scott gave his monthly report:

Incident Type Group	Incident Number
300 - Rescue & EMS	278
600 - Good Intent Call	90
500 - Service Call	28
700 - False Alarm	13
100 - Fire	10
400 - Hazardous Condition	5
200 - Overpressure Rupture, Explosion, Overheat	2
Non-EMS Total	148
Total Runs	426
Prairie Twp. Runs	
Station 241	284
Station 243	40
Aid Given	
BROWN TWP	9
COLUMBUS	127
FRANKLIN TWP	9
JEFFERSON TWP	12
SCIOTO TWP	1
Pleasant Valley F.P.D.	1
Grand Total	159

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Aid Received	
COLS. FIRE	12
FRANKLIN TOWNSHIP FIRE	7
NORWICH TOWNSHIP FIRE	2
PLEASANT TOWNSHIP FIRE	3
WEST JEFFERSON FIRE	1
Grand Total	17

1 Fatal Accident on Rome Hilliard Rd	
1 Illegial Fireworks Incident	
1 Arson Fire at Lakota Park	
Investigation Hours	130
Training Hours	167
Inspections	39
Reading w/ a FF x3 nights	35 children each night
New Staff Car In-Service	

Discussion: None

### **Community Center**

Community Center Policy Updates: Mr. Pollack provided the Board with some proposed policy changes at the Community Center prior to the meeting, and asked the Board to approve the changes as presented. Mr. Pollack said changes were made to basketball availability, patron disciplinary action, minor registration process, footwear policy, fitness floor apparel policy, and gambling.

**Mr. Stormont moved that the Board approve the policy changes at the Community Center as presented. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Mr. Pollack shared two announcements:

- *Concert in the Park:* The second Free Concert in the Park will be August 12 from 6-9p.m. at the Sports Complex. There will be a food truck at the event.
- *Farmers Market:* The Farmers Market on 8/14 will be held at Westland High School, in partnership with WIC.

Community Center Monthly Report: Mr. Pollack gave his monthly report:

Community Center Monthly Report – as of July 31, 2023		
Total Current Community Center Members	7,273	
Total Members who are Prairie Township residents	2,188	30.08%
Total Members who are Non-Residents	5,085	69.92%
Total Members who are JEDZ	140	1.92%
Total Members who are Senior Citizens	4,901	67.39%
Total Unique Senior Citizen Visits	5,617	
Number of new members/renewals since last report		156
Number of Membership that expired and were not renewed		110
Retention rate percentage		99%
Events or significant programs		
Group Fitness Classes		906

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Basketball	728
Pickleball	133
Concert in the Park	180
Farmers Market (WIC – 700 and 500)	1,725
Spanish	5
Women’s Self Defense (in partnership with Franklin County Sherrif Office)	25
Karate	10
Popsicles in the Park	10
Superhero Camp	10
Northwest Soccer Club Spring OneField Attendance	1,501

Discussion: Mr. Pritchard commented about the continued issues of people jumping the fence to play on the field. Mr. McAninch said the installation of cameras approved at the last Board meeting should help. Mr. Pollack said that from now until the end of October, the field will be rented more frequently. He said soccer will be starting up with practices on Tuesday, Wednesday and Thursday and games on Saturday. When Mr. Pritchard asked if there are instances where renters aren’t able to get on the field because someone else is on it, Mr. Pollack said that has happened, and groups usually settle it themselves or call Michael. A resident asked if installing a taller fence is an option. Both Mr. Jewell and Mr. McAninch said it is not, as the Township invested \$100,000 to install the existing 5 foot fence.

Ms. Schmelzer asked Mr. Pollack if he heard from Doug White for baseball for fall. Mr. Pollack said he didn’t hear anything and Mr. McAninch offered that he’s not doing it.

Ms. Schmelzer said she sees a lot of mud around the main path to the concession stand, and asked if that is going to be a continuous thing; she sees cars driving down it. Mr. McAninch said he’s been working to get grass to grow there and will continue to do so. He also said it is not the intent to have cars driving down the path and when he sees people doing it, he tells them not to.

### **Roads, Cemeteries, and Parks Department**

Nuisance Tree: Mr. McAninch recommended the Board approve the removal of a nuisance tree at 8882 Stillwater Drive. Peterman Tree and Lawn Service will remove the tree and grind the stump for \$777.00. The township will haul any wood away and chip any brush to help lower the cost. As of now we will need to proceed with this as involuntary, but hopefully I can reach the homeowner and get them to sign the paperwork to make it voluntary, either way they get the same procedure which is the township pays for the removal and the homeowner pays us back over 5 years interest free. Mr. McAninch provided photographic documentation of the tree showing if it fell in the public right of way, it could hurt someone or something.

**Ms. Schmelzer moved that the Board approve holding a public meeting on August 23, 2023 and authorize the Chair to sign a notice to the property owner at 8882 Stillwater Drive advising them of the meeting to determine if a tree located on their property, is a public nuisance. Mr. Pritchard seconded the motion. Voting followed and the motion passed.**

Nuisance Tree: Mr. McAninch recommended the Board approve the removal of a nuisance tree at 4701 Frost Avenue. Peterman Tree and Lawn Service will remove the tree and grind the stump for \$977.00. The township will haul any wood away and chip any brush to help lower the cost. The homeowner has signed the paperwork making this voluntary which is where the township pays for the removal and the homeowner pays us back over 5 years interest free. Mr. McAninch provided photographic documentation of the tree showing if it fell in the public right of way, it could hurt someone or something.

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**Mr. Stormont moved that the Board adopt Resolution 28-23, "A Resolution declaring an object bounding Frost Avenue and maintained on or bordering upon property owned or occupied by Eric T and Stepanie M Folkerth located at 4701 Frost Avenue in Prairie Township, Franklin County, Ohio, a nuisance". Ms. Schmelzer seconded the motion. Roll Call votes were as follows: Mr. Pritchard, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

Roads, Cemeteries, and Parks Monthly Report: Mr. McAninch gave his monthly report:

- 7 Graves sold
- 5 funerals
- Chipped tree limbs at 127 addresses
- Trash, weeds W Broad Street
- Groom OneField 1 time
- Nuisance abatements at 18 properties
- Mow ROW with Flail Mower 1 day
- Mow parks, cemeteries and GRSC
- Speed trailer out 4 weeks
- 1 W Broad Street Sweep
- Paint curbs 5 days
- Topsoil, seed fertilize and straw Mix tile job and sidewalk program 1 day
- Catch Basin repair 318 Pasadena
- Tile job Mix Avenue 3 days
- Spray weed PTSC baseball fields
- Arm Mower 3 days
- Sewer Jet and camera tile Postle Blvd
- Haul dirt and stone 3 days PTSC Turf installation
- Trim and mow alleys Rome Heights 4 days
- Repair asphalt driveway tile job 335 Evergreen Terrace
- Install new signage mini-roundabouts Beacon Hill, Lawrence and Buena Vista
- Trash ditch Emmet Street in Little farms 2 days
- Power Wash Park equipment 4 days
- Mt Royal tile job 6 days
- Hook up downspouts six homes Postle Blvd

Discussion: Bob Voss of 249 Emmet Avenue commented that Mr. McAninch's road crew did a good job cutting the grass in his neighborhood. Voytek Zaleski of 4756 Hilton Avenue asked Mr. McAninch to describe the work involved with the downspout hook ups he mentioned in his monthly report.

### **Commercial Building and Zoning Department**

Hiring of Full-Time Zoning Assistant: Mr. Jewell asked the Board to approve hiring Angel McCabe as a full-time Zoning Assistant, effective August 21, 2023, contingent on Angel passing a pre-employment drug screen and satisfactory driving record. She said Angel's starting pay would be \$21.68 per hour based on the approved pay scale by the Board of Trustees.

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**Mr. Stormont moved that the Board approve hiring Angel McCabe as a full-time Zoning Assistant at step one of the approved pay scale of \$21.68 per hour pending a drug screen and satisfactory driving record, effective August 21, 2023. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Commercial Building and Zoning Department Monthly Report: Mr. Jewell gave the monthly report:

Zoning Monthly Report – July 2023	
Franklin County Courthouse	4
Development / Information Meetings	147
Nuisance Inspections	178
Declared Nuisances	44
Junk Motor Vehicle Inspections	
Trash Resolution Inspections	28
Exterior Property Maintenance Code Commercial & Multi-Family Residential (EPMC Com+MFR) Inspections	5
EPMC Com+MFR Citations	1
Zoning Inspections	144
Zoning Violations	43
Permit Inspections	41
Do Not Knock Registries	18
Contractor Registrations	4
Zoning Permits	36
MS4 Land Disturbance Permits	1
Open Space Permits (Hunting)	
Commercial Permits	2
Transient Vendor Permits	1
Conditional Use Applications	1
Variance Applications	
Zoning Revenue	\$3,385.00
Commercial Building Revenue	\$6,147.82
Contractor Registration	\$400.00
Trash Citation Revenue	\$300.00
Property Maintenance Citation Revenue	\$250.00
Construction Site Citation Revenue	\$750.00

Discussion: There was some discussion about the progress of gravel removal on a Fernhill property, and Mr. Self mentioned that the removal doesn't look complete. Mr. Pritchard asked if there was any further update on the court cases and Mr. Jewell said they've all been continued. Mr. Zaleski questioned whether a staff of four is sufficient, and Mr. Jewell said the hiring of a fulltime Zoning Assistant is replacing someone who resigned.

### Administration

Nuisance Assessments: None

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Nuisance Resolutions: Four Nuisance Resolutions were presented tonight:

1. Galloway Village Refuse & Debris:

Declared	Address	Parcel Number
X	4820 Medfield Way	240-004847
X	111 Schoolhouse Lane	240-004825

Comments/Issues: None

**Mr. Stormont moved that the Board adopt Resolution NU-43-23, “A Resolution declaring nuisance and ordering abatement at properties with refuse and debris.” Ms. Schmelzer seconded the motion. Roll Call votes were as follows: Mr. Pritchard, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

2. Uncontrolled vegetation:

Declared	Address	Parcel Number
X	212 Darbyhurst Road	240-003629
X	8792 Hubbard Drive North	241-000470
X	8800 Hubbard Drive North	241-000469
X	763 Hubbard Road	241-000452
X	163 Fernhill Avenue	240-002581
X	205 Fernhill Avenue	240-002587
X	55 Gladys Road	240-002451
X	90 Gladys Road	240-002488
X	307 Woodlawn Avenue	240-001988
X	455 Woodlawn Avenue	240-001955
X	240-001662 West Broad Street	240-001662

Comments/Issues: Mr. Self asked who takes care of the alleys when the homeowners don't, and said there are five or six properties in need of attention. After some discussion about public rights of way and paper alleys, Mr. McAninch said he will stop by in the next day or so, so that Mr. Self can show him the properties in question.

**Mr. Stormont moved that the Board adopt Resolution NU-44-23, “A Resolution declaring nuisance and ordering abatement at properties with uncontrolled vegetation.” Ms. Schmelzer seconded the motion. Roll Call votes were as follows: Mr. Pritchard, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

3. Refuse and Debris:

Declared	Address	Parcel Number
X	279 Garden Heights Avenue	240-002986
X	4852-4904 West Broad Street	240-004285
X	179 Fernhill Avenue	240-002583
X	4655 Hilton Avenue	240-004321
X	4909 Palmetto Street	240-002104



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**Mr. Stormont moved that the Board adopt Resolution NU-45-23, “A Resolution declaring nuisance and ordering abatement at properties with refuse and debris.” Ms. Schmelzer seconded the motion. Roll Call votes were as follows: Mr. Pritchard, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

### 4. Uncontrolled Vegetation and Refuse and Debris

Declared	Address	Parcel Number
X	4930-4936 West Broad Street	240-005196
X	8651 Brookville Road	240-006413
X	300 Evergreen Terrace	240-002138

**Mr. Stormont moved that the Board adopt Resolution NU-46-23, “A Resolution declaring nuisance and ordering abatement at properties with uncontrolled vegetation and refuse and debris.” Ms. Schmelzer seconded the motion. Roll Call votes were as follows: Mr. Pritchard, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

Set 2023 Sidewalk Assessment Hearing: Mr. Jewell asked the Board to set a public hearing to receive public comments concerning the proposed assessments for the 2023 sidewalk program and authorize the publication of this hearing. He proposed the hearing take place on September 6<sup>th</sup> at 7:00 p.m. at the Township Hall. This is the 20<sup>th</sup> year for the program.

**Mr. Stormont moved that the Board set a public hearing regarding assessments for the 2023 Sidewalk Program at 7:00 pm on September 6<sup>th</sup>, 2023 at the Prairie Township Hall and authorize the publication of notice of this hearing. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

City of Columbus/ODOT Letter of Support: Mr. Jewell asked the Board to approve signing and sending a letter of support to the U.S. Secretary of Transportation regarding the Columbus Crossroads Core Connections project grant for which ODOT and the City of Columbus are applying. He said this project would improve the crossroads of Interstates 70 and 71, restore and reconnect communities, enhance bridges on Interstate 71, and improve the BRT (bus rapid transit), to allow someone to ride the bus from our Community Center all the way out to Reynoldsburg.

**Mr. Stormont moved that the Board approving signing and sending a letter of support to the U.S. Secretary of Transportation regarding the Columbus Crossroads Core Connections project. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Silco Monitoring: Mr. Jewell said he received a quote and agreement from Silco Fire and Security to monitor our panic buttons. This includes the purchase of associated equipment for \$799.00 (a wireless cell phone) and a monthly monitoring fee of \$65.00 (for both sides of the building). This is a one-year contract. Mr. Jewell asked the Board to approve this agreement, the associated costs and authorize the Township Administrator to sign it, pending legal review. He said Ms. Huber has already reviewed the agreement and provided comments which were passed on to Silco.

**Mr. Stormont moved that the Board approve an agreement and associated costs with Silco Fire and Security for panic button monitoring and authorize the Township Administrator to execute the necessary documents pending legal review. Ms. Schmelzer seconded the motion. Voting followed and the motion passed.**

Raven ShotSpotter Update: Mr. Jewell provided an update on the Raven ShotSpotter project that the Board approved in June 2023. He said he took a training earlier in the day, and learned that a lot of times when shots go off, no one call 911. With the ShotSpotter technology, calls will be made every time, making this a great tool for the Sherrif's Department. Mr. Jewell said that installation will begin in the next few weeks. There was no action required by the Board.

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Ms. Kurtz asked where the ShotSpotters will be located and Mr. Jewell described the two areas presented and approved by the Board in June—one area described as the Prairie Township Sports Complex and all of Village Park subdivision; the second area described as West Columbus Park subdivision including Home Depot and part of Lincoln Village South subdivision bordered by Hilton Avenue, South Greener Avenue, Frost Avenue, and Redmond Road.

### Old Business

None

### New Business

None

### Public Comment

None

### Announcements

- *Concert in the Park:* The second Free Concert in the Park will be August 12 from 6-9p.m. at the Sports Complex.
- *Farmers Market:* The Farmers Market on 8/14 will be held at Westland High School.

Ms. Schmelzer asked Deputy Haren if he'd followed up with the resident who inquired about speed trailer results. Deputy Haren said he had made contact. He also said he requisitioned a second speed trailer.

### Adjournment

Mr. Stormont declared the meeting adjourned at 7:45 p.m.

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Chairman Doug Stormont

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Fiscal Officer Natalie McKay