

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JANUARY 13, 2021 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Due to the current COVID-19 Health Emergency, this meeting was closed to the public and livestreamed via Facebook.

Ms. Schmelzer opened the meeting and led in the Pledge of Allegiance.

Chairwoman Cathy Schmelzer, Vice Chair Steve Kennedy, Trustee Doug Stormont, Fiscal Officer Sherry Henning, Administrator Rob Peters were all in attendance at the Township Hall. Recreation Director Michael Pollack and Fire Chief Allen Scott attended remotely. All other Department Heads were excused in advance from tonight's meeting.

### Approval of Minutes - December 30, 2020 Regular Meeting Minutes

Comments/Issues: None

**Ms. Schmelzer : "So Moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye: Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the December 30, 2020 Regular Meeting were approved.**

### Franklin County Sheriff 's Office

Deputy Hamilton reported 512 dispatch runs, 31 reports, 13 thefts, 27 alarm drops, 46 traffic stops. Nuisance complaint filed out on Stillwater.

### 2021 Re-Organization

Election of Officers: Ms. Henning conducted the election of Chair and Vice-Chair for 2021 and began by requesting nominations for Board Chair.

**Ms. Schmelzer nominated Steve Kennedy for Board Chairman. (No Vote)**

With no other nominations, Ms. Henning called for a motion:

**Ms. Schmelzer moved that the Board elect Steve Kennedy as Board Chairman. Mr. Stormont seconded the motion. Roll Call Votes: Ms. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Abstained. Motion passed.**

Ms. Henning called for nominations for Vice-Chair:

**Ms. Schmelzer nominated Doug Stormont for Board Vice-Chairman.**

With no other nominations, Ms. Henning called for a motion:

**Ms. Schmelzer moved that the Board elect Doug Stormont as Board Vice-Chairman. Mr. Kennedy seconded the motion. Roll Call Votes: Ms. Schmelzer, Aye; Mr. Stormont, Abstained; Mr. Kennedy, Aye. Motion passed.**

The new Chair took over the remainder of the meeting.

Registration for Ohio Township Association Winter Conference: In addition to approving the expenses for the winter conference, I am also asking for the Board's approval to authorize the Fiscal Officer to prepare a warrant in an amount of up to \$300.00 for the registrations to the conference.

**Mr. Kennedy moved that the Board allow all expenses for elected officials, the Township Administrator and department heads to attend the Ohio Township Association Winter Conference and Trade Show to be held on February 1-5, 2021 and authorize the Fiscal Officer to prepare a warrant in an amount of up to \$300.00 for the registrations to the conference. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.**

Appointment of Fire Marshal:

**Mr. Kennedy moved that the Board appoint Richard Critchfield as Fire Marshal for the year 2021. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

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Cemetery Chain and Flag: The continuation of employment of Floyd Cochran at the Galloway and Alton Cemeteries and the Galloway Road Sports Complex.

Mr. Kennedy moved that the Board continue the employment of Floyd Cochran, Chain and Flag, at Galloway Cemetery at a rate of \$200.00 per month and at Alton Cemetery at a rate of \$250.00 per month and at the Galloway Road Sports Complex at a rate of \$100.00 per month. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Trustee Salaries

Mr. Kennedy moved that the Board authorize the Township to pay each Member of the Board of Trustees an annual salary on a monthly basis as per ORC Section 505.24 (D) and as calculated as per ORC Section 505.24 (A). Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Fiscal Officer Salary:

Mr. Kennedy moved that the Board authorize the Township to pay the Fiscal Officer an annual salary on a monthly basis as per ORC Section 507.09. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Township employees:

Mr. Kennedy moved that the Board rehire all township employees for the year 2021. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Cemetery Charges:

Mr. Kennedy moved that the Board approve that the cemetery charges remain at present levels. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Board of Trustees meeting times:

Mr. Kennedy moved that the Board set its regular meeting times for every-other Wednesday beginning with the next meeting on January 27, 2021 at 7:00 pm at the Township Hall, 23 Maple Drive, Columbus, Ohio. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Expenses: The 2021 standard mileage as set by the Internal Revenue Service is \$0.56 cents per mile for business miles driven. Other stipulations for payment of expenses are also included.

Mr. Kennedy moved that the Board allow administrative expenses at actual cost, including parking, meals and mileage at the standard mileage rates set by the Internal Revenue Service for all travel outside of the township and further these expenses be allowed at the same rate and on the same basis for any other township employee authorized to travel of behalf of the township and that the Zoning Inspectors be allowed mileage at this same rate for all travel within the township if the zoning vehicle is not available. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Advance of tax monies:

Mr. Kennedy moved that the Board authorize a request, if necessary, for advances of tax monies from the Franklin County Auditor in 2021 as money becomes available. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Payroll:

Mr. Kennedy moved that the Board approve the payment of third party (HR Butler) payroll processing through automatic withdraw from the township checking account. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

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Ohio Police and Fire Pension payments:

**Mr. Kennedy moved that the Board approve the online payment of the Ohio Police and Fire Pension Fund contributions through automatic withdraw from the township checking account. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Ohio Public Employees Retirement System:

**Mr. Kennedy moved that the Board approve online payment of OPERS payments through automatic withdraw from the township checking account. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Volunteer Firefighters Indemnity Board Appointment: The Chairman will appoint the other Trustees to the Volunteer Firefighters Indemnity Board.

**Mr. Kennedy appointed Cathy Schmelzer and Doug Stormont to serve on the Volunteer Firefighters Indemnity Board for the year 2021. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Trick or Treat: (as per MOPRC Resolution 11-09).

**Mr. Kennedy moved that the Board designate Thursday, October 28, 2021 from 6:00 p.m. until 8:00 p.m. as the 2021 Trick-or-Treat hours in Prairie Township. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

2021 Sick Leave Conversion Plan: In order for sick leave conversion to be counted as pensionable income, a conversion plan must be filed with OPERS annually. This conversion plan would make all employees sick leave conversion payments count toward their Final Average salary.

**Mr. Kennedy moved that the Board approve the 2021 Conversion Plan and authorize the Chairman to sign the plan for submittal to OPERS. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Spending Limits for Township Administrator and Department Heads:

In 2019, the Ohio Legislature approved Township staff to make purchases and expenditures up to \$10,000. I recommend that department heads be approved up to \$2,500 and the Township Administrator be approved to \$7,500.

**Mr. Kennedy moved that the Board approve staff to make purchases and expenditures up to \$2,500 and the Township Administrator be approved to make purchases and expenditures up to \$7,500. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Fiscal Officer's Report

#### Approval of Warrants and Payroll

This week's warrants list detailed payments to 70 vendors totaling \$176,503.21. The large payments on this week's warrants listing are to the Ohio Treasurer of \$53,794.76 for the loan payment through the Ohio Public Works Commission for 6 road projects in the township. The next largest payment is to City of Grove City for our dispatch services of \$52,998.80.

Ms. Henning requested the Board's approval to pay all items on this week's warrant list totaling \$176,503.21 along with the 1/11/21 payroll of \$257,464.54 for a total cash disbursement of \$433,967.75.

Comments/Issues: None

**Ms. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Transfers

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Ms. Henning asked the Board for authorization to make the following transfers:

Amount	From	To	Purpose
\$48,000.00	JEDD (#2904)	W. Broad St (#4302)	Operating
\$250,000.00	General (#1000)	Road District (#2141)	Road Work
\$250,000.00	General (#1000)	Parks Capital (#4301)	Galloway Sports Complex
\$60,576.00	General (#1000)	W. Broad St (#4302)	Operating
\$150,000.00	JEDZ (#2903)	PTCC (2905)	Operating Expenses

Comments/Issues: None

**Mr. Kennedy moved that the Board authorize the Fiscal Officer to make transfers as presented. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Advances

Ms. Henning asked the Board's approval to make the following advances:

Amount	From	To	
\$400,853.49	General (#1000)	Parks Capital (#4301)	Grant funds from 2020
\$70,000.00	General (#1000)	FEMA (#2902)	FEMA Grant Project

Comments/Issues: None

**Mr. Kennedy moved that the Board authorize the Fiscal Officer to make advances as presented. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Mr. Kennedy inquired about the progress of year end closing for the accounting records. We are on track at this time.

### Standing Business:

#### Fire Department

#### Resignation of Part Time Firefighters

Chief Scott asked the Board to accept the resignation of Part-time FFs. Caleb Rizer and Joe Nickoloff, effective January 11<sup>th</sup> 2021. Both members have accepted full-time positions elsewhere.

Comments/Issues: None

**Mr. Kennedy moved that the Board accept the resignation Caleb Rizer and Joe Nickoloff as part-time firefighters effective January 11, 2021. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### ESO Software Annual Agreement

Chief Scott sought the Board's approval to pay ESO Software \$15,386.40 for the annual reporting, scheduling, and training software fees.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve payment to ESO Software in the amount of \$15,386.40 for annual reporting, scheduling and training fees. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### Part Time Firefighter Pay Scale

Chief Scott asked the Board's permission to restructure the part-time firefighter pay scale. These changes are well within the proposed 2021 budget and will take effect January 1<sup>st</sup>, 2021.

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### Current Part-time Salary Structure:

Starting Salary = 12.34  
After 1 year = 12.98  
After 3 years = 13.55

### Proposed Adjustments:

Starting Salary = 13.37  
After 2 years = 13.96

Comments/Issues: None

**Mr. Kennedy moved that that Board approve the restructured pay scale for part time firefighters effective January 1, 2021. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**  
**Agreement with Washington Township**

Chief Scott asked the Board to authorize the Fire Chief to renew the formal automatic aid agreement with Washington Twp. Fire Department. Prairie and Washington Townships have enjoyed a long-standing relationship and should continue to do so for many years to come.

Comments/Issues: None

**Mr. Kennedy moved that the Board authorize the Fire Chief to renew the automatic aid agreement with Washington Township Fire Department. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Chief Scott presented the monthly report for December for the Fire Department

### December 2020 Activity Report

Total Requests for Service	505
EMS Incidents	332
Fire Incidents	173
Sta. 241 Responses	440
Sta. 243 Responses	65

### 2020 Annual Activity Report

Total Requests for Service	5,480
Emergency Medical Incidents	3,725
Fire Incidents	1,755
Sta. 241 Total Responses	4,680
Sta. 243 Total Responses	800

- There were 6 structure fires (aka: Working Fires) in Prairie Township in 2020.
- New self-contained breathing apparatus and fire hose were purchased with FEMA grant funds.
- A new fire engine was placed into service at station 241.
- New firefighting protective gear has been ordered for all full-time members through CARES ACT funding.
- 1 member became certified as a rescue technician.
- 6 members attended dive rescue training and are working to provide EMS support to the Franklin County Sheriff's Office Dive Team.

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- PTFD members provided Fire Safety training to over 3000 students in Southwestern City School district. This was offered totally virtual with truck and equipment tours as well as an in-depth fire station tour.

### Community Center

#### Vermont Systems Software - Annual Agreement

Mr. Pollack asked the Board to approve payment to Vermont Systems (RecTrac) in the amount of \$8,145.24. This invoice is for the annual maintenance and support costs for the software. This software is used for all operations and registrations.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve payment to Vermont Systems in the amount of \$8,145.24 for RecTrac annual maintenance and support. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### Part-Time Pay Increases

Mr. Pollack asked the Board to approve the following pay increases for part-time staff at the Community Center. All of these staff members have met the requirement established by the Board at the May 11, 2016 Trustee Meeting.

Name	Start Date	Position	Currently Hourly Rate	Hours worked since opening	proposed rate
Michael Hall	5/29/2015	Fitness Attendant	\$10.38	4664.88	\$10.69
Zachary Talstein	1/8/2017	Lifeguard	\$11.46	1004.95	\$11.80
		Head Guard	\$13.36		\$13.76
		Aquatics Instructor	\$19.70		\$20.29
Heidi Smith	8/20/2015	Water Fitness Instructor	\$20.64	3159.65	\$21.26
		Swim Instructor	\$16.00		\$16.48
David Wetherholt	9/18/2019	Head Guard	\$13.36	1127.1	\$13.76

Comments/issues: None

**Mr. Kennedy moved that the Board approve pay increases for part-time Community Center staff, as presented, effective January 16, 2021 . Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### Recreation Official Job Description

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Mr. Pollack asked the Board to approve the job description for the Recreation Official position. \$20-22/hr pay scale

Comments/Issues: None

**Mr. Kennedy moved that the Board approve the Recreation Official job description. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Personal Service Contract (Res. 04-21)

Mr. Pollack asked the Board to adopt Resolution 04-21, which authorizes the Community Center to enter into contract with Evelyn Jean Hamilton for line dancing instruction within the center at a fixed rate of compensation of \$2.00 per person. The Personal Service Contract is in effect from January 2, 2021 to December 31, 2021.

Comments/Issues: None

**Mr. Kennedy moved that the Board adopt Resolution 04-21, "A Resolution authorizing a Personal Service Contract for Contractors in the Recreation Department". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Mr. Pollack presented the monthly report for December for the Community Center.

		percentag e
<b>Total Current Community Center Members</b>	5,330	
<b>Total Members that are Prairie Township Residents</b>	1,600	30.02%
<b>Total Members that are Non-Residents</b>	3,730	69.98%
<b>Total Members that are JEDD/JEDZ</b>	114	2.14%
<b>Total Members that are Senior Citizens</b>	3,777	70.86%
<b>Total Unique Senior Citizen Visits</b>	2,843	
<b>Number of new members/renewals since last report</b>	83	
<b>How many memberships that expired that were not renewed</b>	183	
<b>Retention rate percentage</b>	98	
<b>Events or significant programs</b>		
<b>Group Fitness Classes</b>	483	
<b>Basketball</b>	297	
<b>Pickleball</b>	185	
<b>Letters to Santa</b>	60	
<b>Santa Calls</b>	17	

### Roads, Cemeteries and Parks Department

#### 2021 Tractor Purchase

Mr. Peters asked the Board approve the trade of our 2020 John Deere 5090E for a 2021 John Deere 5090E, the trade difference is \$8,094.28, and authorize the Service Director to sign all of the necessary paperwork. The trade difference is a \$1,068.68 increase from last year's trade. The Township has participated since 2002 in this governmental contract. Mr. McAninch believes strongly in this program. This program is through Ag-Pro Companies.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve trading in the townships 2020 John Deere 5090E for a**

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**2021 John Deere 5090E at a cost of \$8,094.28 and authorize the Service Director to execute the necessary paperwork. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Truck Purchase

Mr. Peters asked the Board approve the purchase of a 2022 M2 106 Freightliner cab and chassis from FYDA Freightliner under the State of Ohio CO-OP purchasing program for \$72,908.00 and authorize the Service Director to sign all documents for this purchase. This truck would replace our 2016 F-550 dump truck. Mr. McAninch is going back to a little bit larger truck than the F-550. He feels it will be a better fit for the department. This is the same size truck we used to purchase and Dave felt the smaller dump truck lacked in size based on what it's used for.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve the purchase of a 2022 M2 106 Freightliner cab and chassis from FYDA Freightliner at a cost of \$72, 908.00 and authorize the Service Director to execute the necessary paperwork. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Truck Equipment Purchase

Mr. Peters asked the Board approve the purchase of the dump body, snowplow, wetting system, under tailgate salt spreader, lighting package and other miscellaneous equipment from Henderson Products under the Sourcewell CO-OP purchasing program for \$75,262.00 and authorize the Service Director to sign all documents for this purchase

Comments/Issues: None

**Mr. Kennedy moved that the Board approve the purchase of various truck equipment as presented from Henderson Products at a cost of \$75,262.00 and authorize the Service Director to sign the necessary documents. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Approval to Advertise Truck and Equipment

Mr. Peters the Board to authorize the Service Director to advertise the sale of the 2016 F-550 Dump truck, snowplow and salt spreader, if they approve the above two purchases. Mr. McAninch believes he can get close to 50,000.00 for this vehicle.

Comments/Issues: None

**Mr. Kennedy moved that the Board authorize the Service Director to advertise the sale of a 2016 F-550 dump truck, snow plow, and salt spreader. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Mr. Peters presented the monthly report for December for the Road Department

- 8 Graves sold
- 15 funerals
- Chipped tree limbs at 18 addresses and Christmas Tree recycle program
- 13 trees
- Finished 2020 Leaf Program made 1 complete trips throughout entire Township and picked up 40 yards of leaves
- Finish transition of trucks to putting on snow and ice removal equipment
- 3 snow and ice events
- W Broad Streetscape cut down day rest of grasses in center median
- Install reflective strips on stop sign and caution sign post materials received from ODOT Grant
- Plant trees on W Broad (from accidents), street tree program and cemetery.



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- Put up snow fence Kuhlwein Road
- Made sump pump connection at 47 Maple Drive
- Installed catch basin at rear of drainage easement in between 8818 & 8824 Hubbard Road N
- Replace catch basin and fix sink hole NW corner William Pen and George Fox
- Repair storm tile GRSC
- Install benches for baseball fields GRSC

### Commercial Building and Zoning

#### Zoning Commission Re-Appointment

Bruce Whyte's five year term expired on December 31, 2020. He has requested to be reappointed for another five year term from January 1, 2021 thru December 31, 2025.

Comments/Issues: Ms. Schmelzer requested to have Nancy Daniels considered for the Zoning Commission Board seat.

**Mr. Kennedy moved that the Board appoint Nancy Daniels to the Zoning Commission through December 31, 2025. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### BZA Appointments

Mr. Peters asked the Board to re-appoint Bruce Steele to the Board of Zoning Appeals through December 31, 2025.

Mark O'Loughlin (unexpired term thru December 31, 2021) and Bill Gallaer (unexpired term thru December 31, 2024) have resigned from the Board of Zoning Appeals. Mr. Peters asked Board to appoint both of the alternates (Chrissie Grossholz and Doug Falke) to fulfill their unexpired positions.

Comments/Issues: None

**Mr. Kennedy moved that the Board re-appoint Bruce Steele on the BZA through December 31, 2025. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### BZA Alternates

If alternates are appointed both alternates' positions need to be filled. Three letters of interest were submitted for the BZA, which was last advertised in November 2019. I will ask the Board to appoint two of the applicants to fill the two vacant, unexpired terms left by Chrissie Grossholz and Doug Falke. The letters of interest were received from Mike McKay, Jennifer Flower, and Becky Frim.

Comments/Issues: Mr. Kennedy requested for advertisement for the BZA board members. Mr. Peters will post on the Prairie township website, Facebook, and the messenger paper, if possible.

**Mr. Kennedy made a motion to table the BZA appointments. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.**

Mr. Peters presented the monthly report for December for the Zoning Department

#### Zoning Monthly Report - December 2020

Development/Informational Meetings	54
Nuisance Inspections	33
Declared Nuisances	11
Zoning Inspections	52

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Zoning Violations	1
Do Not Knock Registries	3
Contractor Registrations	10
Zoning Compliances (Permits)	9
Zoning Revenue	\$2,975.00
Commercial Building Revenue	\$2,970.32

### Administration

#### Nuisance Cases

**Kennedy moved that the Board adopt Resolution NU-01-21 "A Resolution declaring nuisance and ordering abatement at 793 Lakefield Drive ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

**Kennedy moved that the Board adopt Resolution NU- 02-21 "A Resolution declaring nuisance and ordering abatement at 238 Fernhill Avenue ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

**Kennedy moved that the Board adopt Resolution NU- 03-21 "A Resolution declaring nuisance and ordering abatement at 358 Woodlawn Avenue ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

**Kennedy moved that the Board adopt Resolution NU- 04-21 "A Resolution declaring nuisance and ordering abatement at 240-006753 Green Street ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

**Kennedy moved that the Board adopt Resolution NU- 05-21 "A Resolution declaring nuisance and ordering abatement at 122 Norton Road ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### Online Internet Auction (Res. 01-21)

This resolution is an annual renewal of the township's authorization to sell property via internet auction, as required by law. The initial resolution was adopted on March 25, 2009. As per Ohio Revised Code Section 505.10, a Board of Township Trustees may sell property, which is not needed for public use, is obsolete or unfit for the use for which it was required. In addition, the Franklin County Board of Commissioners adopted Resolution No. 0968-08 authorizing the Franklin County Purchasing Department to assist any city or township located within Franklin County in disposing of surplus property through the Franklin County GovDeals online internet auction site at no cost. This assistance allows the township to take advantage of Franklin County's GovDeals agreement, as well as use Franklin County to oversee the bidding and payment process. The proposed resolution continues the township's participation in the county program.

Comments/Issues: None

**Mr. Kennedy moved that the Board adopt Resolution 01-21, "A Resolution Declaring Intent to Conduct Internet Auctions for the Sale of Unneeded, Obsolete or Unfit Personal Property, Including Motor Vehicles, Of Prairie Townsh ip for the Calendar Year 2021. " Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### 2021 Brosuis, Johnson, and Griggs Agreement (Res. 02-21)

Mr. Peters presented a proposed resolution to employ Brosius, Johnson and Griggs, LLC as attorneys for various matters for the year 2021 at the rates stated in the resolution.

Comments/Issues: None

**Mr. Kennedy moved that the Board adopt Resolution 02-21, "A Resolution employing Attorneys on an annual basis for the Year 2021 ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

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### **CLOUT Membership (Res. 03-21)**

Mr. Peters presented a proposed resolution to renew our Coalition of Large Ohio Urban Townships membership for 2021.

Comments/Issues: None

**Mr. Kennedy moved that the Board adopt Resolution 03-21 "A Resolution Authorizing Participation in the Coalition of Large Ohio Urban Townships in the year 2021 " at an annual cost of \$200.00. Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### **HR-01-20 Adoption**

Mr. Peters asked the Board to adopt resolution HR-01-20. This resolution establishes licensing requirements for residential solid waste haulers and residential solid waste, garbage and rubbish collection.

Comments/Issues: Mr. Kennedy inquired about the starting date which is projected for March 1<sup>st</sup>. It will be posted in the paper twice.

**Mr. Kennedy moved that the Board adopt Resolution HR No. 01-20 "A Resolution establishing licensing requirements for residential solid waste haulers and residential solid waste, garbage, refuse and rubbish collection ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### **ModCon Living Letter**

Mr. Peters asked the Board to approve an introductory letter with ModCon Living regarding the Rebuilding a Healthy Neighborhood program from the Board to the Community. This program provides significant repairs to several homes during a "weekend blitz". This is the fourth year for the program.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve an introductory letter with ModCon Living for the Rebuilding a Healthy Neighborhood program which will be distributed for the 2021 program. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.**

### **FEMA Tax Bills**

Mr. Peters asked the Board to authorize the Fiscal Office to issue payment to the Franklin County Auditor for the tax bills for the FEMA grant properties, once the advance of funds is made. These bills can be paid with grant funds and tax exemption will be applied for them once we have owned the properties for one year. The total of the tax bills are for the 5 properties \$19,100.50.

Comments/Issues: None

**Mr. Kennedy moved that the Board authorize the Fiscal Office to issue payment to the Franklin County Auditor for tax bills for the FEMA grant properties in the amount of \$19,100.50. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.**

### **Habitat for Humanity Agreement**

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JANUARY 13, 2021 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Mr. Peters asked the Board to authorize himself, the Township Administrator, to sign an Access and Indemnification Agreement with Habitat for Humanity. Habitat for Humanity plans to remove usable items from the FEMA project houses acquired by the Township for use in future projects or for sale in their retail store. I will also ask for authorization to accept the \$1.00 payment for items for the FEMA requirement.

Comments/Issues: None

**Mr. Kennedy moved that the Board authorize the Township Administrator to sign the Access and Indemnification Agreement with Habitat for Humanity and authorize the Township Administrator to accept the \$1.00 payment for items under the FEMA requirement. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.**

### COVID-19 Leave Policy

Mr. Peters asked the Board to approve a revised COVID-19 Leave Policy that was sent out prior to tonight's meeting. Last year's approved policy expired on December 31, 2020.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve the COVID-19 Leave Policy as submitted. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.**

### Announcements

None

### Old Business

None

### New Business

Finnisha Page stated she is inquiring about a property in Prairie Township to purchase. The question is for Chief Scott regarding a MOU with Perry Township Fire Department, seniors over 60, is to link LifeCare Alliance. Ms. Page is requesting the referral numbers by run totals for December. Chief Scott will email the information.

Roger Spencer, How much do the Trustees get paid annually? Mr. Kennedy responded approximately \$21,000 and is set by the ORC (Ohio Revised Code). Mr. Peters stated OTA Ohio Township Association is on their website for all elected officials.

Why does the public have a chance to have a rebuttal on the trash issue? Mr. Peters stated minimal calls or questions have been asked regarding the trash hauler.

Finnisha Page, Where do you go to get licensed as a trash hauler? Mr. Peters stated at the township building on 23 Maple Ave.

Meeting adjourned at 7:59 pm

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Chairman Steve Kennedy

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Fiscal Officer Sherry Henning