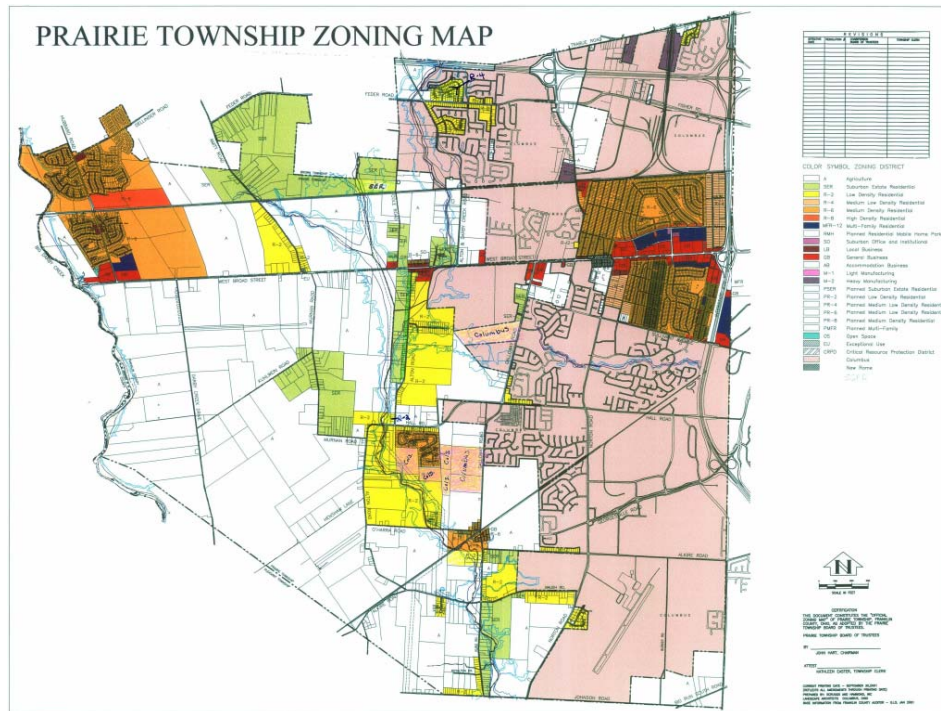




Prairie Township Resident Guide

2009



Prepared by: Prairie Township Zoning Department
 25 Maple Drive
 Columbus, OH 43228-1110



Board of Trustees

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Website Address
www.prairietownship.org

RESIDENTIAL GUIDE

This booklet has been prepared as a guide for homeowners and residents of Prairie Township. It lists helpful information regarding your Township government and can be used as a quick reference for frequently asked questions.

Residential Permits

A homeowner, landlord or tenant may perform ordinary repairs and maintenance work on their home or accessory structures. Homeowners/residents should always call the Zoning Office, Franklin County Building Dept. and the Franklin County Board of Health prior to any construction project and obtain the necessary permits before any work is done. Remember owner's permission is required for all permits. The Franklin County Building Dept. may require a letter from the Zoning Office in lieu of a zoning permit for interior work.

Here are some examples of activities that require a permit from the Prairie Township Zoning Office:

1. Construction of a new home
2. Accessory buildings, including small sheds
3. Additions to your home or garage including carports and roofs
4. Ponds
5. Fences
6. Pools
7. Decks
8. Porches

A variance or conditional use permit may be required for certain projects. The Zoning Office will gladly assist you through the public hearing process if assistance is necessary. Please call the Prairie Township Zoning Department at (614) 878-3317 ext. 103 for any questions you might have regarding your next home project. It is important to note that you must also obtain a Building Permit from the Franklin County Building Department located at 150 S. Front Street (614) 462-3166.

For questions related to onsite systems such as wells and septic systems it is best to contact the Franklin County Board of Health (614) 462-3160 prior to pulling any permits. [Other county and state codes and/or permits may also apply depending on the type of project you are undertaking.](#)

For questions regarding water or sanitary lines in Prairie Township call the Franklin County Sanitary Engineers Office (614) 462-3940.

If you have any questions about submittal requirements for plans or permits for repairs please call (614) 878-3317 ext. 103 between 8:00 a.m. and 4:00 p.m., Monday through Friday.

A copy of your survey can be used or you can print a copy of your parcel off of the Franklin County Auditor's Website: franklincountyauditor.com. Include setback dimensions, building height, and the square footage of all structures located on the lot.

Additionally, permits are required for garage sales and yard sales. Permits are \$3.00 and are good for four days. You can obtain one of these permits three times per year.

This guide covers many projects, but is not meant to be all inclusive. Some repairs may require permits and inspections from other departments depending on the extent of the repairs.

Commercial uses have additional permit requirements that are covered in the Ohio Building Code. Prairie Township Zoning Department is also a Certified Commercial Building Department. Engineered drawings will be required to be submitted for review. We can assist commercial builders and contractors through the permit process or you can contact Asebrook & Co. 614-224-2300. Mike Asebrook is our Chief Building Official and he can assist you with your questions.

The Prairie Township Zoning Office hopes that this publication has addressed most of your questions regarding zoning permits for residential activities. We realize that all of your questions may not have been answered, and we welcome inquiries from the public. Please feel free to contact our department with your questions 614-878-3317 ext. 103.

GENERAL INFORMATION

The Prairie Township Zoning Department includes the following personnel:

Zoning Inspector: Connie Swisher ext. 102

Field Inspector: Kelivn Ferguson ext. 105

Zoning Clerk: Dana Scott ext. 103

The Zoning Department is located at:

25 Maple Drive

Columbus, OH 43228-1110

Business Hours:

8:00 a.m. to 4:00 p.m.

Monday through Friday

Telephone:

Office (614) 878-3317 ext. 103

Fax Machine (614) 878-0566

Other important telephone numbers that may assist you with home projects:

- Franklin County Building Permits – (614) 462-3166
- Franklin County Sewer Permits – (614) 462-3940
- Franklin County Single Family Home Rehabilitation Assistance – (614) 462-5631
- Franklin County Board of Health (614) 462-3160
- Call Before You Dig – (800) 362-2764
- Home Weatherization – (614) 462-5631
- Prairie Township Fire Prevention Officer – (614) 878-4124
- Prairie Township Road Superintendent – (614) 878-3316
- Asebrook & Co. – (614) 224-2300



ADDITIONAL TELEPHONE NUMBERS

ANIMAL CONTROL/SHELTER	
General Information.....	(614) 462-4360
AUDITOR'S DEPARTMENT	
General Information.....	(614) 462-3200
Personal Property Tax Division.....	(614) 462-3230
BOARD OF EDUCATION	
General Information.....	(614) 445-3750
BOARD OF HEALTH	
General Information.....	(614) 462-3160
METRO PARKS	
General Information.....	(614) 891-0700
Community Mediation of Central Ohio.....	(614) 228-7191
Floodplain Maps.....	(614) 358-9616
OFFICE ON AGING	
General Information.....	(614) 462-5230
OHIO DEPARTMENT OF NATURAL RESOURCES	
Mike Geese.....	(614) 265-6753
SANITARY ENGINEERS	
General Information.....	(614) 462-3940
SHERIFFS OFFICE	
General Information.....	(614) 462-3360
SOIL & WATER CONSERVATION DISTRICT	
General Information.....	(614) 801-9450
SOLID WASTE AUTHORITY	
General Information.....	(614) 871-5100
Sanitary Landfill.....	(614) 871-9528
STATE OF OHIO	
General Information.....	(614) 466-2000
Building Department.....	(614) 644-2223
Health Department.....	(614) 644-1390
Waste Water Mgmt.....	(614) 771-7505
Wetland Permits.....	(614) 771-7505
Floodplain Mgmt.....	(614) 265-6754
Public Utility Comm.....	(614) 644-3292



FREQUENTLY ASKED QUESTIONS

PRAIRIE TWP ROAD DEPARTMENT

Question 2 Does the Township have a leaf pick up program?

Answer No. You can either bag the leaves for your refuse company or compost the leaves for your vegetable or flower garden.

Question 3 Does the Township pick up brush or tree trimmings?

Answer No. You can contact your refuse service to see if they will take them away.

Question 4 When do I need a road right-of-way permit?

Answer Anytime you are doing work that is in the Township road right-of-way you will need to get a permit from the road department. You can obtain a permit by calling 878-3316 and leave a message with your name, address and telephone number.

Question 5 How can I get current price information for grave lots for all township cemeteries?

Answer Check the Township website for our current prices www.prairietownship.org

Question 6 When will my street be resurfaced?

Answer Every year the Township Road Superintendent surveys and makes recommendations to the Board of Trustees. Keep checking the Township website for road improvement schedules.

Question 7 My mailbox was knocked down during the last snow storm when our road was plowed. Who will fix it?

Answer The Road Department will fix the mailbox. Call 878-3316 and leave your name, address and telephone number. Someone will call you back or just come out and fix it.

Question 8 Who is responsible for sidewalk repairs in front of my house?

Answer The homeowner is responsible.



FREQUENTLY ASKED QUESTIONS FIRE DEPARTMENT

Question 1 Do I need a burning permit for outdoor burning.

Answer The Fire Department does not issue any burning permits. You must contact EPA at 614-995-0671 for a permit.

Question 2 Does the Fire Department loan out walkers.

Answer We do have some items for loan on a first come bases. (Crutches, walkers, potty chairs, wheel chairs) call 878-4571 to check on supply.

Question 3 Can the Fire Department come and pump water out of my basement?

Answer No, our equipment is for large quantities of water and should be used outside and for emergency purposes.

Question 4 Does the Fire Department have to take me to the closest hospital?

Answer We try to take you to the hospital you prefer. If you are critical we need to go to the closest medical care to save you life. Then you can be transferred to your hospital when you are stable.
The hospitals also are doing a diversion plan on days they are full of patients. At this time we call for a hospital that can accept you for care. We still try to do what the patient wants but if the hospital is diverting it's not always our decision.

Question 5 Will the Fire Department fill a pool?

Answer No, you must call a private hauler who has a certified tank to deliver water for your pool.

Question 6 Will the Fire Department fill a cistern?

Answer No, You must call a private hauler who has a certified tank to deliver water.

Question 7 When is the Fish-Fry?

Answer The Fish-Fry is always the last Friday and Saturday of the month of June.

Remember you can contact all Prairie Township Departments by computer!

Website Address

www.prairietownship.org



PRAIRIE TOWNSHIP PHONE NUMBER LISTING

Prairie Township Fire	emergency 911	878-4571
Prairie Township Administration Office		878-3317
Prairie Township Fiscal Officer		878-3317
Prairie Township Road Dept.		878-3316
Prairie Township Zoning Dept.		878-3317
Prairie Township Senior Center		878-5110
Prairie Township Fax No.		878-0566

FRANKLIN COUNTY NUMBERS

Franklin County Sheriff	emergency 911	462-3333
Franklin County Building Dept.		462-3166
Franklin County Board of Health		462-3160
Franklin County Animal Control		462-4385
Franklin County Sanitary Engineer		462-3940
Franklin County Soil & Water Conservation District		486-9613

SCHOOLS & LIBRARIES WITHIN PRAIRIE TOWNSHIP

Westland High School	851-7000
Norton Middle School	801-3700
Alton Hall Elementary	801-8000
Prairie Lincoln Elementary School	801-8300
Prairie Norton Elementary School	801-8450
Stiles Elementary School	801-8375
South-Western City School Service Center	801-3000
Westland Area Library	878-1301

OTHER SERVICES

Ohio Health Doctors Hospital	544-1000
Nail-A-Dumper	871-5322
Ohio Utilities Protection Service OUPS (Call before you dig hotline).....	1-800-362-2764
Rumpke Waste Removal	1-800-828-8171
Cumberlander	252-1651
Republic Waste Services	308-3000
Waste Management	1-800-343-6047
Local Waste Services	409-9375

