

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

REGULAR MEETING/JUNE 18, 2008

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairperson Ms. Schlosser, with Mr. Kennedy, Mr. Stormont and Mr. McCardle present. Also attending were: Chief Feustel, Mr. Hatmaker, and Ms. Swisher. (See attached list).

Ms. Schlosser led the Pledge of Allegiance.

Ms. Schlosser moved, Mr. Kennedy seconded the Board approve the minutes for the regular meeting of June 4, 2008. Vote; Aye

Deputy Weiner reported that the Front Row Sports Bar was robbed at knifepoint, with an individual stabbed during the robbery. The knife wound was superficial with no transportation needed. The suspect fled out the back door of the bar with the cash register and was later apprehended in his home.

The number of domestic calls has increased in the past couple of weeks. There have also been a number of cars have been broken into on Annhurst Drive as well as in the Westpointe Subdivision. The third shift deputies have been made aware of this.

The deputies have made several warrant arrests in the past couple of weeks. These involve both misdemeanor and felony warrants.

There are a lot of dispatches being made this time of year, however, the deputies are still enforcing some of the traffic complaints that they are getting.

The Fiscal Officer presented the following items:

After the Trustees reviewed the pending warrant list, Ms. Schlosser moved, Mr. Kennedy seconded the Board approve the pending warrant list of \$116,768.89 and the ADP payroll in the amount of \$105,824.25 for a combined sum of \$319,774.62. Vote; Aye. (See pending warrant list).

Mr. McCardle recommended switching payroll processors from Automatic Data Processing (ADP) to PAYCOR.

Ms. Schlosser explained that through Mr. McCardle's financial experience, he believes the township can save \$500.00 per year by switching the payroll processing to another company as well as getting better customer service.

Ms. Schlosser stated that Mr. McCardle has ensured that the transmission will be smooth and that there will be no disruption on an ongoing basis.

Mr. McCardle stated that he takes full responsibility for everyone's payroll and also takes great pride in ensuring that everyone is paid properly. In the event that a payroll error does occur, he will take every measure to get it corrected as quickly as possible.

Ms. Schlosser moved, Mr. Stormont seconded changing the township payroll processor from Automatic Data Processing (ADP) to PAYCOR and give the Fiscal Officer the authorization to sign the PAYCOR payroll processing agreement. Vote; Aye.

Standing Business:

There was no standing business for the Road and Cemetery Department.

Chief Feustel addressed the Board with the following Fire Department matters:

1. Chief Feustel requested the board make a motion to hire Chad Story as a full-time firefighter to fill the open position that will be created as the result

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

REGULAR MEETING/JUNE 18, 2008

of the upcoming retirement of Lieutenant Ronald Ball. Lieutenant Ball has served Prairie Township since June 9, 1971. His last working shift will be July 7, 2008. In 1983 he became a full-time firefighter and was promoted to lieutenant in 1992. He has served the residents of Prairie Township for 37 years. Tim Hannum is the next officer to replace Lieutenant Ball which has created a position for a new firefighter. Chad has been a part-time firefighter with Prairie Township since August of 2000. About a year later, Firefighter Story was hired as a full-timer firefighter with Pleasant Township and decided to keep working as a part-time firefighter with Prairie Township on the days he was not working with Pleasant Township. He has continued his education and has since become a paramedic, fire inspector, fire investigator, and has recently been certified to teach defensive driving.

Ms. Schlosser moved, Mr. Kennedy seconded the Board approve hiring Chad Story as a full-time firefighter, effective July 11, 2008, at an annual salary of \$44,836.00, Step 1 of the Local 2985 union contract pay scale. Vote; Aye.

Chief Feustel requested that Firefighter Story take the Township Oath of Office.

2. Chief Feustel announced Inah Avenue will be open for the Prairie Township Fire Department Fish Fry and Car Show on June 27 and 28. Chief Feustel stated that if the weather is nice, there could be up to 150 cars.

Mr. Kennedy thanked Lieutenant Ball for his 37 years of service to Prairie Township.

Ms. Connie Swisher, Zoning Inspector addressed the Board with the following Zoning matters:

1. Ms. Swisher gave the wrap up report for the 2008 Spring Clean-up. This year \$5,085.44 was spent on the Spring Clean-up with 8.5 tons of tires and 29.8 tons of trash being discarded. 11.7 tons of trash was removed from the Hubbard area and 18.3 tons was removed from Maple Drive.
2. In December, a resolution was passed to establish a Commercial Building Department in the Township. Applications were forwarded to the State Board of Building Standards and three public meetings were held at the State Board. On June 13, a formal vote was held. The application was approved and on June 24th, the office will officially become a Commercial Building Department. Ms. Swisher requested the Board approve the fee schedule as submitted as approval came more quickly than anticipated.

Ms. Schlosser moved, Mr. Stormont seconded, the Board approves the Prairie Township Building Fee Schedule dated June 17, 2008 and submitted to the Board of Trustees for approval. Vote; Aye.

Ms. Swisher thanked Chief Feustel for his help in going to the State Board and testifying, and congratulated Lieutenant Ball on his retirement.

Mr. Tracy Hatmaker, Administrator, addressed the Board with the following Administrative matters:

1. Mr. Hatmaker requested the board's guidance on several nuisance cases in the Township.

Ms. Schlosser moved, Mr. Kennedy seconded the Prairie Township Board of Trustees find the conditions at 6241 Alkire Road and 5073 Amesbury Way to be a nuisance and that the Board hereby directs staff to abate said nuisance at the expense of the property owner as per the requirements in Ohio Revised Code Section 505.87. Vote; Aye.

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

REGULAR MEETING/JUNE 18, 2008

Ms. Schlosser moved, Mr. Stormont seconded the Prairie Township Board of Trustees find the conditions at 45 Evergreen Terrace to be a nuisance and that the Board hereby directs staff to abate said nuisance at the expense of the property owner as per the requirements in Ohio Revised Code Section 505.87. Vote; Aye.

3. Mr. Hatmaker requested a motion to approve a second pay request for the Inah Avenue Road Improvements Project. The payment is in the amount of \$120,622.81 which represents 14% completion and paid. This project is being funded through an OPWC grant and interest free loan.

Mr. Stormont moved, Mr. Kennedy seconded the Board approve and authorize the chairperson to sign the OPWC disbursement pay request #2 in the amount of \$120,622.81, the Inah Avenue Road and Drainage Improvement Project. Vote; Aye.

4. Mr. Hatmaker requested the Board set a hearing for the 2009 budget. Staff is requesting July 2, 2008 at 7:00 p.m.

Ms. Schlosser moved, Mr. Stormont seconded the Board schedule a hearing to receive public comment on the 2009 Township Budget for July 2, 2008 at 7:00 p.m. and to advertise this hearing as required by the Ohio Revised Code. Vote; Aye.

Old Business:

A resident asked for an update on the status of the Internal Revenue Service penalties.

Mr. McCardle explained that he was able to secure the tax returns that the IRS is questioning. These returns include the four quarterly Form 941 returns for 2004 and also the Form W-3 for 2004. After reviewing the data, it is apparent that the tax returns do not tie out as they should, however it also appears that the Township has reported and paid the correct amounts timely. The question now is simply, why don't the returns tie out? An explanation and probable amendment of the Form W-3 is forthcoming. The Township is still in contact with the two payroll processors as well as the IRS to resolve this matter. The impact to the Township should be relatively insignificant.

New Business:

None

Public Comment:

None

Announcements:

Mr. Hatmaker reminded everyone that on June 25, in the meeting room, the Township will be hosting a meeting on the West Broad Street Economic Development Initiative, an update on the West Broad Street Improvement Project as well as some of the planning and ideas on Economic Development Initiatives that the Township wants to push for that area.

A resident questioned if this was a report from the consultants that the Township has.

Mr. Hatmaker replied that this is a combination report but also seeking input. They would like to discuss some of the ideas they have for putting the Economic Development incentives in place. They are looking at tax incentives as well as the use of the JEDD. The meeting will be held at 6:00 p.m.

There being no further business to come before the Board, the meeting was adjourned at 7:25 p.m.

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

REGULAR MEETING/JUNE 18, 2008

Chairperson

Fiscal Officer