

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

REGULAR MEETING/JUNE 25, 2003

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairperson Ms. Keller, with Mr. Wharton, Mr. Nourse and Ms. Easter present. Also attending were: Chief Lavelly, Dave McAninch, Jason Thomas, Jim Strunk and Elizabeth Anderson. (See attached list).

Ms. Keller led the Pledge of Allegiance.

Ms. Keller moved, Mr. Wharton seconded the Board approve the minutes of the regular meeting of June 11, 2003 as written. Vote; Aye.

Ms. Keller moved, Mr. Wharton seconded the Board approve and adopt the collective bargaining agreement with Prairie Township IAFF Local 2985 for the term July 1, 2003 through June 30, 2006. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

The Clerk presented the following items:

As per notice in the Columbus Dispatch on June 15, 2003, the Chairman declared this meeting a public hearing for the purpose of reading the 2004 budget. Ms. Keller moved, Mr. Nourse seconded the Board adopt the budget for the year 2004 and file the same with the Franklin County Auditor. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

1. The Clerk presented an invoice from Feller, Finch & Associates for \$956.00 for services pertaining to the 2003 Curb Ramp Improvements which will be paid by Franklin County upon approval of Prairie Township. The Chairman's signature on the invoice is approval for Franklin County to pay.

Mr. Nourse moved, Ms. Keller seconded the Board approve the Chairman to sign and Franklin County to pay the invoice from Feller, Finch & Associates in the amount of \$956.00. Vote; Aye.

2. The Clerk presented an invoice from Feller, Finch & Associates for \$454.00 for services pertaining to the Medfield Way Improvements which will be paid by Franklin County upon approval of Prairie Township. The Chairman's signature on the invoice is approval for Franklin County to pay.

Mr. Nourse moved, Mr. Wharton seconded the Board approve the Chairman to sign and Franklin County pay the invoice from Feller, Finch & Associates in the amount of \$454.00. Vote; Aye.

3. The Clerk requested a motion from the Board for the replacement of clothing for Chief Lavelly, Captain Sanders and the Dispatchers to be provided by the Township effective July 1, 2003 in lieu of reimbursement as has been done in the past.

Mr. Wharton moved, Ms. Keller seconded the Board approve the replacement of clothing for Chief Lavelly, Captain Sanders and the Dispatchers to be provided by the Township effective July 1, 2003 in lieu of reimbursement as has been done in the past. Vote; Aye.

4. The Clerk presented an application from the Ohio Division of Liquor Control for a new liquor permit for Wild Coyote Enterprises at 4930-4936 W. Broad Street. The permit class is D5 which is on-premise consumption of beer, wine and hard liquor until 2:30 a.m. with carryout of beer and wine. The Clerk asked if the Trustees would like to request a hearing. Mr. Nourse requested the Zoning Inspector investigate the new permit request and report back to the Board at the next meeting.

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5. The Clerk addressed the issue of the Sheriff's contract and asked the Board to rescind the motion made on June 11, 2003 for the following reasons: The additional deputy and car will be added to serve the Township effective July 1, 2003. The cost to add one deputy from 3:00 - 11:00 p.m. and a car is \$9,322.48/month or \$55,934.88 for 6 months from July - December 2003. The original contract price was \$280,791.78 and with the additional deputy and car the revised contract price is \$336,726.66 for the year 2003. With the deduction of \$184,624.00 (credit) the contract total is \$152,102.66. The revised monthly cost will be \$25,350.44 from July - December 2003. The Township will be billed the original monthly charge of \$23,399.31 for services not yet billed from March through June, 2003.

Ms. Keller moved, Mr. Wharton seconded the Board approve rescinding the motion made on June 11, 2003 stating that the revised contract for the Franklin County Sheriff is \$208,037.54 per year, \$17,336.46 per month for the remainder of 2003. Vote; Aye.

Ms. Keller moved, Mr. Nourse seconded the Board approve the revised Franklin County Sheriff's contract at a total cost of \$152,102.66 after the credit of \$184,624.00 and the revised monthly cost is of \$25,350.44 for the months of July through December 2003. Vote; Aye.

Ms. Keller moved, Mr. Wharton seconded the Board approve the following supplemental appropriations:

\$20,000.00 from 2281-230-599-0000 to 2281-230-360-0000
\$50,000.00 from 2191-220-389-0000 to 2191-220-599-0000
\$10,000.00 from 1000-760-710-0000 to 1000-120-420-0000
\$20,000.00 from 2031-760-720-0000 to 2031-330-420-0000
\$20,000.00 from 1000-760-710-0000 to 1000-110-139-0000

After the Trustees reviewed the pending warrant list, Ms. Keller moved, Mr. Wharton seconded the Board approve the payment of the ADP payroll in the amount of \$78,215.34 and approve payment of the following bills. Vote; Aye. (See pending warrant list).

Chief Lavelly, addressed the Board with the following Fire Department matters:

1. Chief Lavelly stated that since the last meeting there were over 100 EMS runs and 30 fire runs.
2. Chief Lavelly reported The Franklin County EMS Committee and the Central Ohio Trauma Board are working on meeting new state requirements for an infectious control policy in an effort to standardize the policy. Ms. Keller stated that the new policy is much more specific. Mr. Nourse stated that he would like to review the policy and discuss this at the next meeting.
3. The Fish Fry is scheduled for June 27th and 28th and Chief Lavelly encouraged everyone to attend.

Mr. Nourse inquired about the status of the Fire Department training program. Chief Lavelly stated that a meeting was held on June 24th with a question and comment session. A committee has been formed to make recommendations to improve and implement the program. The committee will report back on July 17, 2003 with recommendations. The extent of the training program at this time includes building inspections and a safe driving course. Mr. Nourse stated that Chief Lavelly and Captain Sanders were jointly tasked to put the training program together and inquired as to why is it in need of adjustment after just five months. Chief Lavelly stated that this is not unusual to constantly adjust the training program. Ms. Elizabeth Anderson recommended that the issue be discussed in private. Mr. Nourse and Ms. Keller

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recommended that the issue be discussed on July 9, 2003 when more information is gathered.

Mr. Bill Ashcraft asked the Fire Department to assist with water when the tent is being installed on Thursday, July 3rd at Prairie Lincoln and on July 4th to wash off the asphalt at Prairie Lincoln. The Board of Trustees, Fire Department and Township employees were invited to the Lincoln Village North picnic on July 4th at 11:00 a.m. at Prairie Lincoln School.

Mr. Dave McAninch addressed the Board with the following Road Department matters:

1. Dave McAninch presented an estimate for a catch basin installation at 96 Gladys Road. The installation estimate is \$2,832.36 with labor included. Mr. Nourse requested a slightly higher slope from the new catch basin into the existing pipe to eliminate particulate accumulation.

Mr. Wharton moved, Ms. Keller seconded the Board approve the Road Department install a catch basin at 96 Gladys Road at a cost not to exceed \$3,000.00. Vote; Aye.

2. The Road Superintendent updated the Board on the Summer Youth Program and accomplishments to this point. Trash has been picked up in cemeteries, parks, several Township roads and alleys. Brush has been picked up in Galloway cemetery and parks. Fifty six hydrants have been painted in Lake Darby. Dave McAninch stated that the program has been extremely successful. Franklin County will provide paint and brushes for hydrants in Lincoln Village North and South as well as Rome Heights, Young Estates and Village Park. Thursday and Monday, before and after the event, the Fish Fry area will be cleared of trash and on a bi-weekly schedule, they will pick up trash at the Township Hall. Mr. Rood has done a remarkable job with the youths. Mr. Nourse confirmed that the program employees have immediate access to water especially in the recent severe heat.
3. The Road Superintendent discussed upgrading the Department uniforms to a more comfortable pant and a polo shirt with embroidered name of the employee and Prairie Township Road Department on the front. The upgrade would include a one time cost of \$333.30 to embroider the shirts for 11 employees and the pants are a 60/40 blend. The weekly cost will increase by less than \$2.00 for the additional employee and change in uniform.

Mr. Nourse moved, Ms. Keller seconded the Board approve the one time make up fee to Cintas for the new Road Department uniforms at a cost of \$333.30 and a small increase in the weekly service. Vote; Aye.

Mr. Wharton asked that the Clerk investigate putting the web site on the shirt also and if there would be an additional charge.

4. Dave McAninch stated that the Tamara Road and Elnora Avenue project began three days ago and it is progressing well. Work agreements have been signed by the property owners.
5. The 2003 Road Improvement Project bids will be opened on Thursday, June 26th at 2:00 p.m. at the Township Hall. The opening will be a special meeting as the bids will be accepted by the Board and sent to Franklin County for review prior to awarding.
6. Several complaints have been received regarding the odor problem at Deerfield Road and Kanard Avenue. The Franklin County Board of Health is sending letters to the homeowners in the area stating that a dye test will be performed to determine if any or all of the homes are discharging wastewater

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to the storm drain and if so, they will be ordered to make the repair. The Board of Health is also assisting the Township in larvaciding the catch basins.

Mr. Pitts asked the Road Superintendent if the Township is planning to send letters of recommendation to the employees of the Summer Program as it has been so successful. The Road Superintendent stated that he feels the success is due to the fact that the employees this year were Township residents.

Ms. Anderson, Township Administrator, reported that the employees of the Summer Youth Program have learned work ethic and evaluations will be done at the end of the program. Letters of appreciation/recommendation will be written where applicable and there may be potential for summer internships in the future. Mr. Rood has been a great supervisor and has kept the youths in line and continues to promote a good attitude at all times.

Mr. James Strunk, Zoning Inspector, addressed the Board with the following Zoning Department matters:

1. Mr. Strunk asked the Board of Trustees to set a public hearing date for the two rezoning cases heard by the Zoning Commission, 7888 W. Broad Street and Amity Road.

Ms. Keller moved, Mr. Wharton seconded, the Board of Trustees set the hearing date for the rezoning cases heard by the Zoning Commission 7888 W. Broad Street (165-RZ-03) and Amity Road (166-RZ-03) on July 23, 2003 at 7:00 p.m. Vote; Aye.

Mr. Nourse stated that a letter will be forwarded from the Attorney General indicating that the 208 Plan is unenforceable and not finalized. He is interested to see how the recommendations from the Franklin County Development Department are effected by this letter.

2. Mr. Rodney Ross filed an appeal with the Environmental Court and the attorney's are seeking a solution and will provide a proposal to the Township when it is available. Mr. Cyrus signed an entry stating that if he is found in contempt of court in the future, he will be fined \$100/day and \$500 in attorney fees and court costs. The Tad Hay case will be heard by Judge Snyder on June 26, 2003. Mr. Loveland, Township Legal Counsel, has requested that Mr. Nourse and anyone presenting testimony be there by 10:15 a.m.
3. Mr. Strunk stated that the owner of the property at 241 Garden Heights has been contacted repeatedly over a several year period regarding illegal outdoor storage, junk and debris and illegal outdoor screening. The violations go back to 1991. Mr. Strunk requested permission to pursue legal action. Photographs were presented. Mr. Nourse and Ms. Keller requested the Zoning Inspector have legal counsel send a letter to the resident requesting compliance.

Mr. Pitts stated that the curfew is not being enforced in the Village Park area and he requested help from the Trustees. Mr. Nourse stated that he will call Lt. Mann. Ms. Deb Thorn, Village Park resident, stated that cars are racing in the subdivision in the Ash Park Drive and Oak Pak Drive area. Mr. Nourse stated that he will insist that the Franklin County Sheriff's department provide a patrol log to the Township on a regular basis.

Mr. Jason Thomas, IT Coordinator, addressed the Board with the following issues:

1. Mr. Thomas shared information that he has received on the potential purchase of an emergency generator and a thermostat at the Township Hall to eliminate any loss of data if temperatures become extreme in the IT office. Prices were presented for Airtron Heating and Air Conditioning to move the thermostat from the zoning office to the IT office including hardware and labor, which

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would help to regulate the temperature, at a cost of \$325.00. An estimate of \$3,856.00 was presented for a portable air conditioner in the IT office, with a one year warranty, at a cost of \$3,856.00 purchased from Airtron Heating/Air Conditioning. The IT Coordinator explained that the purchase of a generator to power the entire Township Hall from Buckeye Power Sales including hardware, installation and connecting to a natural gas source would be approximately \$22,000 to \$26,000 and would eliminate the need for a portable air conditioner. Discussion followed. Mr. Thomas will give the Board an update on the generator at the next meeting.

Mr. Nourse moved, Mr. Wharton seconded the Board purchase a portable air conditioner from Airtron Heating & Air Conditioning at a total cost of \$3,856.00. Vote; Aye.

Mr. Wharton moved, Ms. Keller seconded the Board approve Airtron Heating & Air Conditioning move the thermostat from the Zoning office to the IT office at a total cost of \$325.00. Vote; Aye.

2. The IT Coordinator edited the duties, responsibilities and qualifications on the job description for the IT Coordinator and presented the revised copy to the Board of Trustees.
3. The IT Coordinator requested permission from the Board to establish Mr. Todd Jenkins, Integrated Network Design, LLC, as a vendor for Level 3 computer support. Mr. Thomas presented a description of duties and pricing for Mr. Jenkins at \$75.00/hour with a 1 hour minimum.

Mr. Wharton moved, Ms. Keller seconded the Board approve establishing Mr. Todd Jenkins, Integrated Network Design, LLC, as a vendor at a rate of \$75.00 per hour with a 1 hour minimum. Vote; Aye.

Mr. Wharton moved, Mr. Nourse seconded the Board approve Mr. Todd Jenkins provide Level 3 support with total costs for the year 2003 not to exceed \$750.00. Vote; Aye.

4. Mr. Thomas informed the Board that a proposal to purchase a new computer, handheld computer and a fax/copier/printer for the Road Department will be presented at the next meeting.
5. The EMS handheld report training is continuing with the Fire Department and they will begin to do all EMS reporting with the handhelds and test the MBI billing through the new software next week in an effort to reduce the charge from 10% to 8%.
6. The last computer will be fully connected to the Wide Area Network by tomorrow and Friday. Mr. Thomas stated that he will be backing up the Road Department computer.

Ms. Elizabeth Anderson, Township Administrator, addressed the Board with the following Administrative matters.

1. Ms. Anderson stated that Department Head evaluations are being submitted and will be discussed at the next meeting.
2. The Township Administrator stated that the house at 271 Evergreen will be raised by the Franklin County Board of Health in the next few weeks. Mr. Nourse asked if the house has a basement and whether the bid will include a provision to backfill the hole that remains after the demolition. Ms. Anderson will contact the Board of Health to insure that backfill is included in the bid if needed.

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Mr. Nourse discussed the Senior Center and potential contract with Nationwide which has a release date of November. He feels that the contract will be before the Board at the next meeting.

Mr. Neil Distelhorst stated that he was very upset when the Board approved significant changes to the Comprehensive Plan that the Steering Committee and Zoning Commission spent 18 months working on. Two zoning hearings that were held last evening, both under the revised standards for the north side of W. Broad Street west of the Hellbranch, the largest request (180.80 acres) was rejected and Mr. Distelhorst is interested as to the action the Board of Trustees will take at the July 23 hearing. The reason the Steering Committee originally did not increase the single family density north of West Broad Street was because of the environmental sensitivity in the area. Mr. Distelhorst stated that several members of the Steering Committee and residents on Amity Road are upset by the changes made by the Board of Trustees. Ms. Keller stated that the section of the Township, a northern border, the Comprehensive Plan demands open space in the area. Although, the plan was changed to be similar to the eastern border of the Township, there is still the constraint on providing the open space and the developer has a lot of work to do to meet this requirement. Ms. Keller stated that the Township desires to protect the north border of the Township and is interested in compromising in an effort not to lose the land totally to the City of Columbus. Mr. Distelhorst is not ignorant to the efforts of the Board to bring water and sewer to the Township.

Ms. Deb Thorn asked the Board of Trustees if efforts are being made to remove the water tank in the Village Park area. Mr. Nourse explained that efforts are being made to have Franklin County deed the tank to Prairie Township. The company that Franklin County contracted to operate the water system 30 years ago went bankrupt about 2 years ago and there is no apparent successor organization. Franklin County is in court in Texas trying to get ownership of the property. Once it reverts to the County, Prairie Township will acquire it and demolish the tower. Mr. Pitts stated that area residents are keeping the tower area clean. Mr. Nourse will contact Tom Shockley, Franklin County Sanitary Engineer, and request that he oversee activities at the tower prior to the Township acquiring the property.

Mr. Wendy Buckey asked for an update on the garbage service proposal. Mr. Wharton stated that he is collecting information and will present the proposals for public comment at a public meeting in the near future.

Mr. Nourse requested the playground equipment catalog from Mr. Stakely for further review by the Board of Trustees.

Mr. Bill Ashcraft discussed WABA using W. Broad Street as the parade route for the 4th of July parade in 2004 and Mr. Nourse stated that Route 40 may not be available next year. A Department of Justice complaint has been filed about handicap ramps across W. Broad Street. Mr. Wharton attended the re-dedication of the National Road today and there are federal funds available.

There being no further business to come before the Board, the meeting was adjourned at 8:53 p.m.

Chairperson

Clerk