

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

REGULAR MEETING/MARCH 5, 2003

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairperson Ms. Keller, with Mr. Wharton, Mr. Nourse and Ms. Easter present. Also attending were: Chief Lavelly, Dave McAninch, Jim Strunk and Elizabeth Anderson. (See attached list).

Ms. Keller led the Pledge of Allegiance.

Mr. Nourse moved, Mr. Wharton seconded the Board approve the regular meeting minutes of February 19, 2003 and the February 19, 2003 and February 25, 2003 special meeting minutes as written. Vote; Aye.

Mr. Nourse read a portion of the minutes from the February 19, 2003 special meeting to those in attendance. The special meeting was the beginning of an effort to restore the Phillips property on Cole Road. Mr. Nourse invited residents, interested in the Phillips property, to become part of the Phillips Restoration Advisory Committee and attend the next meeting scheduled for March 19th at 9:30 a.m. at the Township Hall. The Committee will consist of 5 citizens of the Township, 1 Trustee and 1 Corporate Sponsor.

The Clerk presented the following items:

Mr. Nourse moved, Ms. Keller seconded the Board adopt the following permanent appropriations for the year 2003. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

TOWNSHIP PERMANENT APPROPRIATION RESOLUTION

GENERAL FUND:

ADMINISTRATIVE:

1000-110-111-0000	SALARIES - TRUSTEES	48,173.00
1000-110-121-0000	SALARIES – CLERK	21,492.77
1000-110-122-0000	SALARIES - CLERK’S STAFF	36,744.07
1000-110-131-0000	SALARY – ADMINISTRATOR	75,706.28
1000-110-141-0000	SALARIES - LEGAL COUNSEL	150,000.00
1000-110-211-0000	PUBLIC EMPLOYEES RET. SYS	90,000.00
1000-110-213-0000	MEDICARE	3,300.00
1000-110-214-0000	VOLUNTEER FIREMEN’S DEPENDENTS FUND	200.00
1000-110-230-0000	WORKERS’ COMPENSATION	50,000.00
1000-110-240-0000	UNEMPLOYMENT COMPENSATION	1,000.00
1000-110-312-0000	AUDITING SERVICES	6,000.00
1000-110-314-0000	COUNTY AUDITOR’S AND COUNTY TREASURER’S FEES	30,000.00
1000-110-315-0000	ELECTION EXPENSES	9,000.00
1000-110-330-0000	TRAVEL AND MEETING EXPENSE	2,000.00
1000-110-345-0000	ADVERTISING	1,000.00
1000-110-389-0000	OTHER INSURANCE	200,000.00
1000-110-410-0000	OFFICE SUPPLIES	5,000.00
1000-110-591-0000	CONTRIBUTIONS TO OTHER ORGANIZATIONS	100.00
1000-110-599-0000	OTHER	125,000.00

TOWNSHIP HALL:

1000-120-190-0000	SALARIES - ALL OTHER TOWNSHIP STAFF	3,300.00
1000-120-359-0000	OTHER UTILITIES	14,000.00
1000-120-420-0000	OPERATING SUPPLIES	2,000.00
1000-120-599-0000	OTHER	15,000.00

ZONING:

1000-130-150-0000	COMPENSATION BOARD AND COMM. MEMBERS	3,300.00
1000-130-190-0000	SALARIES - ALL OTHER TOWNSHIP STAFF	115,000.00
1000-130-410-0000	OFFICE SUPPLIES	4,500.00
1000-130-599-0000	OTHER	15,000.00

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POLICE PROTECTION:

1000-210-370-0000 CONTRACT FOR SHERIFF 281,000.00

FIRE PROTECTION:

1000-220-490-00000 OTHER SUPPLIES 5,000.00

1000-220-599-00000 OTHER 10,000.00

LIGHTING:

1000-310-360-0000 CONTRACTED SERVICES 1,000.00

HIGHWAYS:

1000-330-360-0000 CONTRACTED SERVICES 800,000.00

HEALTH:

1000-420-370-0000 BOARD OF HEALTH 50,000.00

PARKS:

1000-610-420-0000 OPERATING SUPPLIES 1,000.00

1000-610-599-0000 OTHER 5,000.00

CAPITAL OUTLAY:

1000-760-710-0000 LAND 100,000.00

1000-760-720-0000 BUILDINGS 50,000.00

1000-760-730-0000 IMPROVEMENT OF SITES 75,000.00

1000-760-740-0000 MACHINERY, EQUIPMENT AND FURNITURE 40,000.00

OTHER:

1000-910-910-0000 OPERATING TRANSFERS OUT 10,000.00

1000-920-920-0000 ADVANCES OUT -0-

1000-930-930-0000 CONTINGENCIES -0-

TOTAL GENERAL FUND APPROPRIATIONS 2,454,816.12

MOTOR VEHICLE LICENSE TAX:

2011-330-190-0000 SALARIES 40,310.57

2011-330-213-0000 MEDICARE 584.50

TOTAL MOTOR VEHICLE LICENSE TAX FUND 40,895.07

GASOLINE TAX FUND:

2021-330-190-0000 SALARIES 50,066.60

2021-330-213-0000 MEDICARE 725.97

2021-330-360-0000 CONTRACTED SERVICES -0-

TOTAL GASOLINE TAX FUND 50,792.57

ROAD AND BRIDGE FUND:

2031-330-190-0000 SALARIES 12,414.83

2031-330-213-0000 MEDICARE 180.02

2031-330-323-0000 REPAIRS AND MAINTENANCE 15,000.00

2031-330-359-0000 OTHER UTILITIES 5,000.00

2031-330-360-0000 CONTRACTED SERVICES 1,000.00

2031-330-420-0000 OPERATING SUPPLIES 50,000.00

2031-330-490-0000 OTHER SUPPLIES 30,000.00

2031-330-599-0000 OTHER 100,000.00

2031-760-720-0000 BUILDINGS 100,000.00

2031-760-740-0000 MACHINERY, EQUIPMENT AND FURNITURE 100,000.00

TOTAL ROAD AND BRIDGE FUND 413,594.85

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CEMETERY FUND:

2041-410-190-0000	SALARIES	83,972.10
2041-410-213-0000	MEDICARE	1,870.38
2041-410-323-0000	REPAIRS AND MAINTENANCE	25,000.00
2041-410-360-0000	CONTRACTED SERVICES	15,000.00
2041-410-420-0000	OPERATING SUPPLIES	35,000.00
2041-410-599-0000	OTHER	40,000.00
2041-760-730-0000	IMPROVEMENT OF SITES	40,000.00
2041-760-740-0000	MACHINERY, EQUIPMENT AND FURNITURE	40,000.00

TOTAL CEMETERY FUND 280,842.48

SPECIAL LEVY FIRE:

2191-220-190-0000	SALARIES	1,769,101.61
2191-220-212-0000	SOCIAL SECURITY	8,900.07
2191-220-213-0000	MEDICARE	17,681.83
2191-220-215-0000	POLICE & FIREMEN'S DIS. AND PEN. FUND	322,252.88
2191-220-323-0000	REPAIRS AND MAINTENANCE	40,000.00
2191-220-359-0000	OTHER UTILITIES	60,000.00
2191-220-360-0000	CONTACTED SERVICES	15,000.00
2191-220-389-0000	OTHER INSURANCE	365,000.00
2191-220-420-0000	OPERATING SUPPLIES	100,000.00
2191-220-599-0000	OTHER	15,000.00
2191-760-720-0000	BUILDINGS	21,497.01
2191-760-740-0000	MACHINERY, EQUIPMENT AND FURNITURE	70,000.00

TOTAL SPECIAL LEVY FIRE FUND 2,804,433.40

PERMISSIVE MOTOR VEHICLE LICENSE FUND:

2231-330-190-0000	SALARIES	150,000.00
2231-330-213-0000	MEDICARE	1,450.00
2231-330-360-0000	CONTRACTED SERVICES	5,000.00
2231-330-420-0000	OPERATING SUPPLIES	5,000.00
2231-760-740-0000	MACHINERY, EQUIPMENT AND FURNITURE	100,000.00

TOTAL PER. MOTOR VEHICLE LIC. FUND 261,450.00

AMBULANCE AND EMERGENCY MEDICAL FUND:

2281-230-323-0000	REPAIRS AND MAINTENANCE	5,000.00
2281-230-360-0000	CONTRACTED SERVICES	10,000.00
2281-230-420-0000	OPERATING SUPPLIES	30,000.00
2281-230-599-0000	OTHER - OTHER EXPENSES	3,188.56
2281-760-740-0000	MACHINERY, EQUIPMENT AND FURNITURE	15,000.00

TOTAL AMBULANCE AND EMER. MEDICAL FUND 63,188.56

LIGHTING ASSESSMENT FUNDS:

2401-310-360-0000	CONTRACTED SERVICES	20,000.00
2402-310-360-0000	CONTRACTED SERVICES	60,000.00
2403-310-360-0000	CONTRACTED SERVICES	20,000.00
2404-310-360-0000	CONTRACTED SERVICES	10,000.00
2405-310-360-0000	CONTRACTED SERVICES	10,000.00
2406-310-360-0000	CONTRACTED SERVICES	10,000.00
2407-310-360-0000	CONTRACTED SERVICES	5,000.00

TOTAL LIGHTING ASSESSMENT FUND 135,000.00

WESTPOINT STREET LIGHTING DISTRICT:

2901-310-360-0000	CONTRACTED SERVICES	20,000.00
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TOTAL WESTPOINT STREET LIGHTING DISTRICT 20,000.00

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HILTON AVENUE ROAD IMPROVEMENTS:

4401-760-360-0000	CONTRACTED SERVICES	25,000.00
TOTAL HILTON AVENUE ROAD IMPROVEMENTS		25,000.00

CEMETERY BEQUEST FUND #2:

7001-410-360-0000	CONTRACTED SERVICES	50.00
TOTAL CEMETERY BEQUEST FUND		50.00

CEMETERY BEQUEST FUND:

8001-410-360-0000	CONTRACTED SERVICES	20.00
TOTAL CEMETERY BEQUEST FUND		20.00

DEVELOPER'S ESCROW FUND:

9001-710-599-0000	OTHER	19,352.00
TOTAL DEVELOPER'S ESCROW FUND		19,352.00

ROAD CUT PERMITS:

9002-710-599-0000	OTHER	1,500.00
TOTAL ROAD CUT PERMITS		1,500.00

RECAPITULATION OF FUNDS:

GENERAL FUND	2,454,816.12
MOTOR VEHICLE LICENSE TAX	40,895.07
GASOLINE TAX FUND	50,792.57
ROAD AND BRIDGE FUND	413,594.85
CEMETERY FUND	280,842.48
SPECIAL LEVY FIRE FUND	2,804,433.40
PERMISSIVE MOTOR VEHICLE LICENSE FUND	261,450.00
AMBULANCE & EMERGENCY MEDICAL FUND	63,188.56
LIGHTING ASSESSMENTS FUND	135,000.00
WESTPOINT STREET LIGHTING DISTRICT	20,000.00
HILTON AVENUE ROAD IMPROVEMENT	25,000.00
CEMETERY BEQUEST FUND #2	50.00
CEMETERY BEQUEST FUND	20.00
DEVELOPER'S ESCROW	19,352.00
ROAD CUT PERMITS	<u>1,500.00</u>
GRAND TOTAL OF ALL FUNDS	6,570,935.05

Mr. Wharton moved, Ms. Keller seconded the Board approve the following supplemental appropriations:

- \$ 4,000.00 from 2191-760-740-0000 to 2191-220-599-0000
- \$15,000.00 from 1000-930-930-0000 to 1000-110-314-0000
- \$30,000.00 from 1000-930-930-0000 to 1000-420-370-0000
- \$ 1,000.00 from 2031-330-599-0000 to 2031-330-360-0000
- \$ 5,000.00 from 2031-760-720-0000 to 2031-330-490-0000

1. The Clerk advised the Board that several letters have been received at the Township Hall complimenting the Road Department for their snow removal efforts this year.
2. The Clerk advised the Board that a letter has been received from a resident on Topsfield Road, requesting the Board investigate the possibility of the installation of a drive-up mailbox in front of Big Bear in the Lincoln Village Plaza.
3. The Clerk informed the Board that a letter has been received from Mr. Russell Pitts, 1256 Elm Park Place, requesting his appointment to volunteer as the

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Emergency Management Agency contact in the Township to replace Mr. Dick Curtiss. The other emergency contact person is Mr. Glen Hymer.

Mr. Nourse moved, Ms. Keller seconded the Board approve the appointment of Mr. Russell Pitts as the Emergency Management Agency contact for the Township to replace Mr. Dick Curtiss effective immediately. Vote; Aye.

4. The Clerk informed the Board that the Franklin County Engineers Dinner is scheduled for Thursday, March 13th and reservations are to be in by Monday, March 10th. The cost per person is \$22.00.
5. The Clerk informed the Board that Ms. Wendy Buckey, Village Park Residents' Association, would like to hold their monthly meeting at the Township Hall on Tuesday, March 25, 2003 from 7:00 – 9:00 p.m.

Mr. Wharton moved, Mr. Nourse seconded the Board approve the Village Park Residents Association hold their monthly meeting on Tuesday, March 25, 2003 from 7:00 – 9:00 p.m. at the Township Hall. Mr. Wharton will unlock and lock the Township Hall door for the residents of Village Park. Vote; Aye.

The Trustees have received and reviewed the financial statements for the month of February, 2003.

After the Trustees reviewed the pending warrant list, Ms. Keller moved, Mr. Nourse seconded the Board approve the payment of the ADP payroll in the amount of \$82,519.79 and approve payment of the following bills. Vote; Aye. (See pending warrant list).

Deputy Foster addressed the Board and stated that he did not have anything new to report. He stated that the weather is getting bad and to be careful when leaving the meeting tonight. Mr. Evans addressed the Deputy regarding a car parked on Beacon Hill that does not appear to have moved. Deputy Foster stated that the car on the public roadway has been moved a minimum of every three days and cannot be tagged. The Deputy explained to the residents that everything is prioritized and parking violations are a low priority.

Chief Lavelly addressed the Board with the following Fire Department matters:

1. Chief Lavelly introduced Ms. Sighle Brackman, Township computer consultant and Mr. Todd Jenkins, networking consultant who will be contracted directly by Sighle Brackman at a rate of \$75.00 per hour. Mr. Wharton explained that the presentation will be with regard to the technological advancement of the Township. Ms. Brackman explained that successful implementation of the plan will result in a technical infrastructure for Prairie Township that meets current data processing and networking needs as well as provide ease of future additions. The Fire Department is in need of software that will make the EMS reporting more efficient and effective and at the same time secure the data. A technical infrastructure for the Township was presented with the primary purpose to support the Fire Department software with many underlying benefits. Mr. Todd Jenkins will handle the networking arm of the project. Three projects were explained in detail as follows:

Project 1: Support current EMS software needs for the Fire Department while setting up for the future. A server and workstation will be networked together at the Inah station to support the Clayton EMS software. EMS personnel from both stations will synchronize their handhelds on the workstation at Inah until the T1 lines are available. The cost of the Dell 1600 SC server and software will be approximately \$5,257.00 from the Dell State Store (State contract #40305). Also, the purchase of tapes, 24-port switch,

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Veritas backup software, UPS battery backup, cleaning cartridge and shipping from CDW-G (State contract #533114-0) is approximately \$1,858.69 (one time).

Project 1 cost: Approximately \$9,515.69 (one time)

Project 2: Investigate and implement a LAN at Inah to support current need for data and software access between computers at the station.

Approximate cost for purchase of the firewall and routers from CDW-G (State contract #533114-0) is: \$7,657.00 (one time) \$564/month, \$1,320/year.

Project 2 cost: Approximately \$9,510.00 (one time)

Project 3: Setup final wide area network and all workstations online.

Approximate cost to purchase the McAfee antivirus, server licenses, 100 VPN clients and 10 users to the server from CDW-G (State contract #533114-0) is \$3,320.00.

Project 3 cost: Approximately \$4,220.00 (one time)

APPROXIMATE TOTAL PLAN COST:

Dell - 1600SC software & server:	\$ 5,257.00
CDW-G – Firewall, routers, McAfee antivirus, server licenses, 100 VPN clients, 10 users to the server, tapes, 24-port switch, Veritas backup software, UPS battery backup, cleaning cartridge and shipping	\$12,288.69
Consulting fees:	<u>\$ 5,700.00</u>
APPROX. TOTAL:	\$23,245.69
Two T-1 lines:	\$564.00/mo.
Service contract/routers:	\$1,320.00/yr.

Mr. Wharton further explained that in the past, the fire department relied on one employee for their computer software needs and that employee has left employment with the Township. This plan will build a backbone network to serve the Township for a decade, reduce costs for EMS billing and secure data, at a reasonable price. Federal regulations are in place for the Fire Department and Prairie Township is very vulnerable at this time. Phase1 is expected to be completed by April 1, 2003. The quotation does not include the consulting fee for Ms. Brackman and her intention is for Mr. Jason Thomas to take over with the ongoing maintenance.

Mr. Wharton moved, Mr. Nourse seconded the Board approve three Projects to improve the technical infrastructure in Prairie Township presented by Ms. Sighle Brackman and Mr. Todd Jenkins, with the option to adjust as the Township progresses, at a total cost not to exceed \$25,000.00 (one time cost), \$564.00 per month and \$1,320.00 per year. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

Elizabeth Anderson introduced Mr. Matt Shad, Senior Program Coordinator with the Franklin County Community and Economic Development Department. Mr. Shad works for the Franklin County Department of Community & Economic Development which has been in place for three years and was re-internalized into the County after being administered by MORPC for 25 years. The office has two functions which are community development and economic development. Community Development is primarily CDBG monies and economic development is a newer entity and includes tax incentive programs. New programs are being looked at to address needs in the individual communities. For example, some of the CDBG monies have been moved out of the traditional housing components and into economic developments components to include revolving loan programs and micro-enterprise loan programs. Brownfield monies have been offered as assistance to do assessments on sites that are potentially contaminated sites. The Enterprise Zone with Franklin Township may be expanded. The Franklin County Community and Economic Development Department is interested in the needs, priorities and interests of Prairie Township. Mr. Shad can be reached at 462-5620.

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Chief Lavelly addressed the Board again, with the following Fire Department matters:

1. Firefighter Rick Critchfield presented papers for two weeks of active duty and the Board will address this issue at the next meeting. Firefighter Critchfield has requested retirement from the military. Firefighter Critchfield is using two weeks of reserve time that remains on the books at this time. The Clerk stated that the difference between military duty pay and firefighter pay is \$1,071.06 per month. Firefighter Critchfield has taken military insurance effective 4/1/03 and will not have Township insurance until further notice. The Board will address Rick Critchfield's status at the next meeting.
2. The new medic is currently in service.
3. Chief Lavelly informed the Board of the need to hire part-time firefighters. Mr. Nourse presented a draft questionnaire form and guidelines for new hires in Prairie Township. Chief Lavelly stated that the Fire Department currently has the applicant fill out an application, take a BCI driving test, physical agility test, interview and physical. For part-time employment, a 36 hour card is required, but a 240 card, EMT and paramedic certification is preferred. Chief Lavelly would like to hire 4 firefighters at this time and he has 20 applications for part-time firefighters on file from the past year. Mr. Nourse would like a weighted program with a 100 question exam from the fire academy for hiring Fire Department personnel. Part-time hourly pay is \$8.25 per hour at this time. At the next meeting, Chief Lavelly will have names of applicants interested in the part-time positions and the procedure in place for filling full-time and part-time vacancies within the Fire Department.
4. Chief Lavelly addressed the Board for their recommendations to replace Firefighter Kevin Brown who has left employment with the Township. The Board recommended Chief Lavelly present to the Board at the next meeting, names and personnel records for 4 part-time firemen with the Township that are interested in full-time employment.
5. Chief Lavelly addressed the issue of the electric wire over the property on Cole Road that is scheduled for a training fire. Mr. Nourse is sending a letter to American Electric Power requesting a visit to the property to assess the situation and expects an answer within the week.

Mr. James Strunk, Zoning Inspector, addressed the Board with the following Zoning Department matters.

1. Mr. Strunk reported to the Board that 35 violation letters have been sent out since the last trustee meeting.
2. Prairie Township has received notice from legal counsel that a motion seeking dissolution of stay and seeking other relief has been filed with Environmental court and a hearing is scheduled for 10:00 a.m. on March 13, 2003.
3. The owners of the 8604 Edgewater Court property have received a continuance in court and the hearing has been rescheduled for March 10, 2003 at 9:00 a.m.
4. The Zoning Commission recommended unanimously to the Board of Trustees that a portion of the Westpoint subdivision be rezoned from R-8 residential to R-6 residential, which has been applied for by M/I Homes. Mr. Strunk requested the Board schedule the date of the public hearing. The Clerk recommended that the hearing be scheduled for April 2, 2003 at 7:00 p.m.

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Mr. Wharton moved, Ms. Keller seconded the Board approve the trustee hearing be scheduled for April 2, 2003 at 7:00 p.m. Vote; Aye.

Mr. Nourse stated that the hearing must be scheduled within 30 days from the date of the Zoning Commission recommendation which was February 25, 2003.

Mr. Wharton moved, Ms. Keller seconded the Board rescind the motion to approve the Trustee hearing scheduled for April 2, 2003 at 7:00 p.m. Vote; Aye.

Mr. Wharton moved, Ms. Keller seconded the Board approve the trustee hearing for the rezoning from R-8 residential to R-6 residential, which was unanimously approved by the Zoning Commission and applied for by M-I Homes, for March 19, 2003 at 7:00 p.m. Vote; Aye.

Mr. Nourse stated the Residential Permit Guide, that was composed by Mr. Strunk as a result of several calls that he has received, will be a valuable tool for the Zoning Department. Ms. Keller discussed effective distribution. Mr. Nourse recommended that the Zoning Inspector circulate the draft copy to the Trustees for comments prior to final distribution.

Mr. Dave McAninch, Road Superintendent, addressed the Board with the following Road Department matters:

1. Dave McAninch requested the Board approve the purchase of two mowers for the cemeteries with trade-in and presented pricing from three vendors as follows:
Madison Power Equipment (including trade-in) \$7,431.00
Hoffman Power Equipment (including trade-in) \$7,834.00
Buckeye Power Sales (including trade-in) \$8,498.40

The Road Superintendent recommended the purchase of two (2) mowers from Hoffman Power Equipment, located in Prairie Township, at a total cost of \$7,834.00 including the trade-ins as the Township has purchased from them in the past and typically had the lowest price.

Mr. Wharton moved, Mr. Nourse seconded the Board approve the purchase of (2) mowers including trade-in of two mowers from Hoffman Power Equipment at a total cost of \$7,834.00. Vote; Aye.

2. The Road Superintendent explained to the Board the 10 day storm sewer clean up procedure that has been done in the spring of each year. This year, with the Phase II requirements in place, the Township is required to clean every basin in the township annually. Dave McAninch estimated that this year the procedure would take from 10-15 days to complete and presented a proposal from Metropolitan Environmental Services, Inc., at a cost of \$120.00 per hour. The mapping system that Feller, Finch & Associates is compiling will track the catch basin cleaning process annually. Mr. Wharton requested Jason Thomas set up a 6 field data base for Dave McAninch for tracking in the interim.

Mr. Nourse moved, Mr. Wharton seconded the Board approve Metropolitan Environmental Services, Inc. sewer jet all the catch basins in the Township at a cost of \$120.00 per hour not to exceed \$15,000.00 for the 2003 season. Vote; Aye.

3. Dave McAninch recommended hiring a part-time Road Department employee and would like approval from the Board to advertise for this position as soon as possible.

Mr. Wharton moved, Ms. Keller seconded the Board approve the Road Department place an advertisement in the Columbus Dispatch for a part-time employee. A CDL license and prior experience operating a bobcat and backhoe is a plus and the

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advertisement will include an application deadline. Vote; Aye.

4. The Road Superintendent informed the Board that Everdry Waterproofing has applied for an excavation permit at 232 Danhurst Road where they are installing a drain system for downspouts and a sump pump. There has already been damage done to the curb and sidewalk and a deposit of \$500.00 has been received.

Mr. Wharton moved, Ms. Keller seconded the Board approve the Road Superintendent issue an excavation permit to Everdry Waterproofing for work performed at 232 Danhurst Road with a \$500.00 deposit. Vote; Aye.

Representatives from the Village Park and Lincoln Village North Residents Association commended the Road Department on a job well done with snow removal on the roads this season.

Mr. Nourse stated that in an on-site meeting, the results of a survey conducted by EMH&T are that they will not install curb and gutter in the Allric Meadows proposed subdivision on Inah Avenue and Owen Street. The reason for this is that there are 7 spots on Inah Avenue and 3 spots on Owen Street where the road is either flat or there is backwash into the road. If curb and gutter would be installed without redoing the road it would not drain. An option is for EMH&T to improve the ditches and have the sidewalks on the opposite side of the ditch. A dedicated right hand turn lane off of Owen Street onto Norton Road was discussed and EMH&T has given Prairie Township an extra 75' right of way to do this and they will pick up the cost for this dedicated turn lane. Mr. Gary Palatas, Franklin County Engineer, was at this meeting and Franklin County is in agreement and is willing to sign off on this project. The Norton Road widening project will start in 2004.

Ms. Elizabeth Anderson, Township Administrator, addressed the Board with the following Administrative issues:

1. Ms. Anderson addressed the Board with a problem that exists with the 330 Evergreen property. The owner is incarcerated, the property is vacant and the Franklin County Board of Health is asking Prairie Township for assistance. Ms. Anderson recommended the Township clean up the property and assess the property per ORC Section 505.87. Mr. Nourse requested that the Township Administrator acquire a letter from the Franklin County Board of Health stating that the property is posted as uninhabitable with garbage outside the home and request the Township mitigate the property and present this letter at the next meeting.
2. The Township Administrator explained the details of a meeting of CLOUT (Coalition of Large Ohio Urban Townships) that she attended at the Ohio Township Association Conference. CLOUT was formed in 1994 and is under the umbrella of the Ohio Township Association and has been provided to support Townships with a population of 15,000 and a budget over \$3 million. Many home rule townships are members. The annual membership fee is \$200.00. A resolution will be presented to the Board at the next meeting.

As an update on the Tamara Avenue ditch petition, Mr. Nourse stated the City of Columbus has offered an easement on City property to install the pipe. Prairie Township has two options: 1) follow the original route which crosses Columbus property and the City may demand tie-in rights at any time, 2) follow along the rear of the residents property on Tamara Avenue and tie into the structure. The second option will cost between \$22,000 - \$25,000 but would be exclusively a Township structure without a City tie-in option. Mr. Nourse will have a proposed set of plans at the next meeting.

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REGULAR MEETING/MARCH 5, 2003

Mr. Nourse stated that the former Heilig Meyers store, total of 30,000 square feet, is available for a proposed senior center at a cost of \$10.00 per square foot per year. A tour of the facility was recommended and scheduled for 11:00 a.m. on March 19, 2003. Mr. Nourse recommended inviting Ms. JoEllen Locke, Ms. Fisher and Ms. Ashcraft to tour the facility in an effort to determine the square footage needed and potential programs that will be conducted in the facility.

A traffic code in Prairie Township was discussed by the Board and Mr. Nourse stated that Prairie Township can anticipate receiving a bill for the support of the municipal court of Franklin County for traffic fines. As a home rule township, Prairie Township is required by law to have a traffic code in place. With a traffic code in place, the Franklin County Sheriff writes a ticket and the fines go to Prairie Township directly instead of the municipal court. Then the funds are paid directly to the municipal court by the Township. Mr. Nourse recommends hiring attorney, Mr. Sam Schmansky, to review and verify that the code meets the criteria of the law and to represent Prairie Township in court if necessary. A meeting with Mr. Schmansky was recommended to determine a flat rate fee and in general terms what the Township would like done. Also, criminalizing sections of the zoning code will be discussed. Ms. Keller suggested a consultation meeting with Mr. Schmansky at no charge to explore the opportunities available. Mr. Nourse will recommend three dates to Mr. Schmansky for the meeting and report back to the other members of the Board of Trustees.

There being no further business to come before the Board, the meeting was adjourned at 10:05 p.m.

Chairperson

Clerk

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE

SPECIAL MEETING/MARCH 6, 2003

The special meeting of the Prairie Township Board of Trustees, which was posted in three places in the Township, was called to order at 4:40 p.m. by the Chairperson Ms. Keller, with Mr. Wharton, Liz Anderson and Don Brosius; Loveland & Brosius present.

Ms. Keller moved, Mr. Wharton seconded, to appoint Joe Wharton Clerk Pro-Tem in the absence of the Township Clerk, Kathleen Easter. Vote, aye.

Ms. Keller moved, Mr. Wharton seconded the Board adjourn into executive session for the purpose of discussing collective bargaining with the Fire Department. Roll call vote resulted as follows: Mr. Wharton; aye, Ms. Keller; aye.

Ms. Keller moved, Mr. Wharton seconded the Board resume the special meeting at 6:30 p.m.

There being no further business to come before the meeting, the meeting was adjourned at 6:30 p.m.

Chairperson

Clerk Pro-Tem