

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE REGULAR MEETING/DECEMBER 22, 2003

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairperson, Ms. Keller, with Mr. Wharton, Mr. Nourse and Ms. Montag present. Also attending were: Chief Lavelly, Mr. Hatmaker, Mr. Holderby, Mr. McAninch, Mr. Thomas and Ms. Brock (See attached list).

Ms. Keller led the Pledge of Allegiance.

Mr. Nourse moved, Ms. Keller seconded the Board approve the minutes as written for the regular meeting of December 10, 2003. Vote; Aye

The Clerk presented the following items:

Ms. Keller moved, Mr. Wharton seconded the Board approve the following supplemental appropriations. Vote; Aye.

\$15.00 from 1000-110-131-0000 to 1000-110-121-0000.
\$1,000.00 from 1000-110-131-000 to 1000-110-122-0000.
\$300.00 from 1000-110-230-0000 to 1000-110-213-0000.

After the Trustees reviewed the pending warrant list, Mr. Wharton moved, Ms. Keller seconded the Board approve the payment of the ADP payroll in the amount of \$83,435.29 and approve payment of the following bills. Mr. Wharton moved, Ms. Keller seconded Vote; Aye. (See pending warrant list).

Deputy Durbin addressed the Board and stated that there has been a lot of shop lifting and accidents due to the rain. Resident questioned the I-270 shootings, Deputy Durbin said they have received a lot of leads in the situation and the FBI is now involved.

Mr. Elie Sabbagh with Feller and Finch addressed the Board regarding the Medfield Way plans. Plans have been completed, submitted to County and returned. Mr. Sabbagh requested the Board consider approval so they can determine a date for the bidding process. One item is outstanding regarding fifteen feet of drive they Township still needs an easement on but that should be resolved before Feb. 04. He presented the estimates to the Board. Estimated construction cost of project is \$534,000.00. Original construction cost was \$526,900.00. Original Township share was \$161,000.00. Contingency items total up to \$43,000.00 which is included in the estimated construction cost. Mr. Sabbagh submits that the highest cost could be as high as \$534,000.00 and as low as approximately \$400,000.00. Additional costs could arise in the field although he does not anticipate much. Mr. Nourse addressed concerns regarding the benchmarks. Mr. Sabbagh said those issues have been addressed. Dave McAninch expressed concerns from an area resident with regards to the proposed sidewalk repair in front of his property. Mr. McAninch agreed to discuss this further with Mr. Sabbagh and meet with the resident. Mr. Elie Sabbagh requested the Board to submit the Medfield Way project for the bid process on January 19, 2004 and January 26, 2004 with bid open on February 4, 2004.

Ms. Keller moved, Mr. Wharton seconded, that the Medfield Way project drawings be signed and submitted for the bid process on January 19, 2004 and January 26, 2004 with bid open on February 4, 2004. Vote; Aye.

Mr. Holderby, Zoning Department, addressed the Board with the following Zoning Department matters:

1. Mr. Holderby said the construction permits have been approved for the Tad Hay project.

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Chief Lavelly, addressed the Board with the following Fire Department matters:

1. Last Wednesday, 3 unit had a total of 17 runs, 12 were EMS and 5 fires. Yesterday there was a working fire on Medfield Way. The Fire Dept. conducted a training fire on Cole Rd. last Sat. at the garage. They demonstrated a new phone system which can be used on structural fires instead of flammables. They divided the garage off into sections and photographed the results of each.
2. Fire Dept. has started their medical physicals at work health. Chief informed the Board he has met with Tracy Hatmaker to set up procedures for promotional lists. Mr. Wharton asked for a brief over view of the promotional lists. Chief Lavelly explained they have interviewed out side companies to due written tests and an assessment center type test. He is networking with other central Ohio Fire Depts. for input on how it operated and what techniques they used. Chief Lavelly presented a rough draft of time schedules they could use.
3. Fire Fighters for Kids Drive has been successful to date.

Mr. Dave McAninch, Road Superintendent, addressed the Board with the following Road Department matters:

1. Mr. McAninch provided the Board with copies of the revised Snow and Ice Agreement between the Township and the City of Columbus. They added the mileage on Dougherty Rd. and recommends the Township enters into the agreement.

Mr. Nourse moved, Ms. Keller seconded, the Board accepts the Agreement between the Township and the City of Columbus for the Snow and Ice removal on Dougherty Road. Vote, Aye.

2. Mr. McAninch recommended the fourth pay request from Miller Pavement in the amount of \$359,531.19 be paid by the Board.

Mr. Wharton moved, Mr. Nourse seconded, the Board approves the fourth pay request for Miller Pavement in the amount of \$359,531.19. Vote; Aye

Mr. Pitts brought up a pot hole on Hall Rd. east of Oak Park. Mr. McAninch said he would call the Franklin County Engineers.

Mr. Ashcraft questioned the work currently being done in Lincoln Village North regarding quality work. Mr. McAninch said they hold money until the final punch list is complete to assure the work is satisfactory.

Mr. Thomas, IT Coordinator, addressed the Board with the following computer matters;

1. Mr. Thomas provided the Board with a print out of costs regarding the ArcView 3.3 GIS software from the Franklin County Development Department at a cost of \$978.00. This software will enable the Township to update the Zoning Map in house and keep a current map with pending zoning activities which will assist the Zoning Dept. He discussed the single license and the capabilities of the group license. The upgraded GIS software could be used by all three departments. A discussion followed regarding the information this software has the ability to provide.

Mr. Wharton moved, Ms. Keller seconded, the Board to approve the purchase of ArcView 3.3 GIS single license software up to \$1000.00. Vote; Aye

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2. Mr. Thomas informed the Board of the new updated phone system Township Employees discussed at the last IT meeting. He will have several quotes and several companies ready to give presentations to the Board at the next meeting.
3. Mr. Thomas will provide the Board with an end of the year report and a 2004 forecast at their next meeting which will include a customer service survey of his services to the Township Employees. Mr. Wharton requested that he make his review a Power Point presentation.

Mr. Tracy Hatmaker, Administrator, addressed the Board with the following Administrative matters;

1. Mr. Hatmaker presented a form to the Board for tax exemption for the Phillips property, two parcels totaling 225 acres. The application states that the land use is currently being used as a natural preserve. A discussion followed regarding the exact location of the property.

Old Business;

Mr. Wharton presented a bill for the towing of the New Rome Police Cruisers which the Attorney Generals office requested the Township to recover.

Mr. Wharton moved, Mr. Nourse seconded the Board approve to pay the towing bill for Wotring's Towing in the amount of \$83.00 for New Rome Police Cruisers. Vote; Aye.

Discussion followed regarding the condition and location of the vehicles.

New Business;

Mr. Nourse moved, Mr. Wharton seconded the Board to hold a special meeting Monday Dec. 29, 2003 at 8:30 a.m. at 23 Maple Dr. for the purpose of interviewing candidates for the Senior Center manager position. Vote; Aye

Mr. Ashcraft asked about the meeting regarding the West Broad Street Safety Improvements meeting held December 17, 2003 at Norton Middle School. Ms. Keller said the Ohio Department of Transportation was very receptive to input from the residents and had the form if anyone would like to send them additional comments.

Mr. Ashcraft also thanked Mr. Nourse for his four years of service as a Trustee and his nine years of service as a Board of Zoning Appeals Board member.

Ms. Keller moved, Mr. Nourse seconded the Board adjourn into executive session at 8:00 p.m. to consider the dismissal of a public employee. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller, Aye.

Ms. Keller moved, Mr. Nourse seconded the Board resume the regular meeting at 8:10 p.m. Vote; Aye

Ms. Keller wished everyone a Merry Christmas and a Happy New Year

Ms. Keller moved, Mr. Nourse seconded the Board adjourn back into executive session at 8:11 p.m.

Mr. Wharton moved, Mr. Nourse seconded the Board resume the regular meeting at 9:50 p.m. to come out of executive session. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

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Mr. Nourse moved, Mr. Wharton seconded the Board to recess the regular meeting of the Prairie Township Trustee's until 9:00 a.m. Tues. Dec. 23, 2003 here at the Township Hall 23 Maple Dr. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

Chairperson

Clerk