

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE REGULAR MEETING/OCTOBER 1, 2003

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairperson, Ms. Keller, with Mr. Wharton, Mr. Nourse and Ms. Easter present. Also attending were: Connie Swisher, Chief Lavelly, Jason Thomas, Dave McAninch and Peter Griggs; Loveland & Brosius (See attached list).

Ms. Keller led the Pledge of Allegiance.

Mr. Nourse moved, Ms. Keller seconded the Board approve the regular meeting minutes of September 17, 2003 as written. Vote; Aye.

Deputy Foster addressed the Board and requested the installation of a "right turn only" sign on Lennox and West Broad Street to prevent accidents and additional speed limit signs on Beacon Hill to help control speeding issues. Deputy Foster stated that line markings on West Broad Street currently indicate that it is illegal to make a left turn at Lennox Avenue. There is a stop sign at this location on Lennox Avenue.

Mr. Wharton moved, Ms. Keller seconded the Board approve installing a "right turn only" sign at Lennox Avenue and West Broad Street and additional speed limit signs on Beacon Hill. Vote; Aye.

Mr. Shirley Skaggs expressed a concern with young children playing and sitting in the road and cars speeding in the area on Gladys Road. The Sheriff will continue to patrol the area and suggested the resident call the Sheriff's office when the small children are in the road playing.

The Clerk presented the following items:

1. The Clerk received an Expedited Type II petition for annexation to the City of Columbus of 171.0 +/- acres in Prairie and Pleasant Townships at Johnson Road & Big Run South Road (82 acres in Prairie Township). A hearing date has not been set at this time. Mr. Nourse reviewed the application and explained that the Township has no authority to object to the Expedited II annexation and that the property does not leave the Township. The Township will continue to accrue tax benefits and Prairie Township is obligated to service the property.
2. The Clerk presented an application from the Ohio Division of Liquor Control for a new liquor permit for United Food Service Inc. DBA Jade Kirin Restaurant at 4601 W. Broad Street. The permit class is D5A, D6 which is liquor, beer and wine hotel/motel sales on premises, including Sunday, until 2:30 a.m. No hearing was requested.

Ms. Keller moved, Mr. Wharton seconded the Board approve the following supplemental appropriations:

\$9,610.00	1000-760-720-0000 to 1000-760-321-0000
\$15,000.00	1000-110-131-0000 to 1000-110-141-0000

Mr. Wharton moved, Ms. Keller seconded the Board approve the Clerk reduce the Fifth Third Sweep Account by \$600,000.00. Vote; Aye.

The Clerk added that she will request that the Star Ohio Account be reduced when the pay requests are received and approved for the 2003 Road Improvement Project.

The Trustees received and reviewed the financial statements for the month of September, 2003.

After the Trustees reviewed the pending warrant list, Mr. Wharton moved, Ms. Keller seconded the Board approve the payment of the ADP payroll in the amount of

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\$77,878.70 and approve payment of the following bills. Vote; Aye. (See pending warrant list).

Dave McAninch, Road Superintendent, addressed the Board with the following Road Department matters:

1. The Road Superintendent would like to trim the perimeter of Carl Frye Park, clear the underbrush and remove some trees at a total cost of \$1,300.00 from Peterman Tree and Lawn Service.

Mr. Nourse moved, Mr. Wharton seconded the Board approve Peterman Tree and Lawn Service trim the perimeter of Carl Frye Park, clear the underbrush and remove some trees at a total cost of \$1,300.00. Vote; Aye.

Mr. Lyons, resident on Inah Avenue, addressed a drainage problem on Inah Avenue south of W. Broad Street behind Jelly Donuts.

Mr. Nourse moved, Mr. Wharton seconded the Board approve the Prairie Township Road Department repair the drainage problem on Inah Avenue by enclosing the ditch and extending the tile to the 42" storm sewer just north of the wooded lot on Inah Avenue at a cost not to exceed \$5,000.00 including materials and labor. Vote; Aye.

Mike Stakely asked the Road Superintendent when the playground equipment will be installed in the park at Deerfield and Beacon Hill where the walk paths have been graded and recycled asphalt will be installed in conjunction with the road project. Dave McAninch stated that there is no schedule to install the equipment at this time. The equipment will be installed closer to the entrance at Beacon Hill which is ADA accessible.

Mr. Ashcraft asked the Road Superintendent how long it will take Miller Pavement to complete the project and allow him to access his driveway. The Road Superintendent said that the contract states that the curb ramp areas are to be completed within seven days and that Miller Pavement will provide plates when necessary as he will not be able to use his driveway until the end of this week or the beginning of next week. Dave McAninch will contact Miller Pavement Maintenance to determine when the work will be completed in the area of Hamden Way.

Ms. Connie Swisher, Zoning Inspector, addressed the Board with the following Zoning Department matters:

1. The Zoning Inspector addressed the EU application #160-RZ-02 modifications requested that was tabled at the last meeting. All of the additions to the plat have been made as requested. Franklin County Sanitary Engineer, Tom Shockley, requested two easements to extend sewer north and south of the development which was recorded in the plat within 24 hours. Ms. Swisher presented a map showing the modifications to six different lots and highlighted the lots where the easements were granted for sanitary sewers and the extension routes. The issue of street lights is still outstanding. Mr. Tom Carmody, M/I Homes, addressed the Board and introduced Mr. Jeff Miller, EMH&T who will be willing to discuss the modifications. The Board is satisfied with the modifications to the lots. Mr. Carmody discussed the Board's request for street lights in the subdivision and made the Board aware that each home will have three exterior lights, one at the entry to the house and two at the garage. Street lights were not placed on the construction plans. Ms. Keller stated that street lights are common in this type of development for safety reasons. The exterior lights can burn out and/or the residents may choose not to turn them on. Mr. Nourse explained that future development is planned in a safe and secure manner and street lighting is a key feature. Mr. Carmody stated that M/I Homes will cooperate fully and will bear the additional cost of the street lighting but does not wish to delay the plat. Mr.

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Carmody will put in writing tomorrow that M/I Homes will install street lighting as requested by the Board. Mr. Nourse explained that the intent is to provide good lighting coverage, no less than the 100 watt cobra head light, illuminating road and sidewalk surfaces after the hours of darkness. Mr. Gregory Zorich, AEP, will be the contact person when establishing the new lighting district. Approval is requested prior to the October 8th meeting with the Franklin County Planning Commission. The standard statement on the plat is that "mailboxes, fire hydrants and street lighting shall only be permitted along those portions of the right of way as designated as no parking areas and per the direction of the Prairie Township Trustees.

Mr. Nourse moved, Ms. Keller seconded the Board approve the easement request to the north of the Norton Crossing property, as the property is owned by Prairie Township. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

Mr. Wharton moved, Mr. Nourse seconded the Board approve the modification requests of EU application #160-RZ-02 and sign and date the plat, with the stipulation that a letter is received confirming the installation of the street lighting and designating Dave McAninch and Connie Swisher as the contact people from the Township. Vote; Aye.

2. Ms. Swisher addressed the City of Columbus proposed development plan, Colomet Farms, and presented a diagram. The proposed development plan is for approximately 555 units on 111 acres on the west side of Galloway Road and abuts the east side of Village Park. Thirty one acres of open space is proposed for this development.
3. The Zoning Inspector discussed Gabriel Court and presented e-mail correspondence regarding vacating the road from Mr. Dave Pearson with Franklin County. Gabriel Court is a dedicated road. The Board of County Commissioners has adopted a resolution to proceed with the proposed vacation of a portion of Pennhurst Avenue between Fernhill and Evergreen. Legal Counsel recommended Mr. Eldridge, Gabriel Court, contact Franklin County due to the fact that the road was never accepted for maintenance purposes by the County therefore, the Township has no authority.

Mr. Wharton moved, Ms. Keller seconded the Board accept the resignation of Ms. Judy Stalter from the Board of Zoning Appeals effective September 30, 2003 and appoint alternate Christy Overla to this unexpired term until December 31, 2003. Vote; Aye.

4. The Zoning Inspector informed the Board that the Hall Road court case has gone to trial. A pre-hearing conference is scheduled for tomorrow on the W. Broad case with Mr. Bill Loveland; Loveland and Brosius. Mr. Nourse stated that the drainage plans that were submitted several meetings ago to the Trustees were not forwarded for Feller, Finch & Associates to review. Ms. Swisher would like to see compliance with the code and negotiation in an effort to resolve this case. Ms. Swisher will forward the plans to Feller, Finch & Associates.
5. A pre-hearing conference is scheduled on Friday at 9:00 a.m. with the court case in the town of Galloway. Ms. Swisher is reviewing the file and changes that have been made to the property.
6. The Zoning Inspector informed the Board the Mr. Holderby, Field Inspector, has had shoulder replacement surgery and is recovering.

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Mr. Jason Thomas, IT Coordinator, addressed the Board with the following IT issues:

1. Mr. Thomas presented a proposal for the generator site plan from JH Architects, Inc. with a total fee of \$1,800.00. Legal Counsel recommended deleting the clause under Risk Allocations "shall not exceed \$50,000.00 or Architectural fees, whichever is less" and present a revised contract. The estimated cost for the generator is \$30,000.00 plus labor.
2. The IT Coordinator requested approval from the Board to purchase, from CDW-G, six (6) APC Back-Ups ES 500 at a cost of \$59.99 each. These backups would leave computers on for 18 minutes allowing employees to save changes if electricity is lost and also to protect from electrical surges.

Mr. Wharton moved, Ms. Keller seconded the Board approve the purchase of 6 APC Back-Ups ES 500 at a total cost not to exceed \$400.00. Vote; Aye.

3. Mr. Thomas presented a graph, prepared by the Clerk, displaying the EMS billing revenue over the past 11 months which has fallen drastically over the last two months. Carl Reedy, director of MBI, and the IT Coordinator are reviewing the electronic reporting procedure and the billing process with Chief Lavelly and the Fire Department. MBI stated that the average billing should be between \$22,000 - \$24,000 per month.

Mr. Wharton moved, Ms. Keller seconded the Board approve Wendy Buckey and Bill Ashcraft attend a newsletter design class offered by FirstLink on October 16th at a cost of \$40.00 per person. Vote; Aye.

4. The IT Coordinator will take the newsletter to Minuteman Press tomorrow and drop them off at "The Bag" for distribution next week.

Chief Lavelly addressed the Board with the following Fire Department matters:

1. A double shooting took place on Longhurst last week with one fatality.
2. WorkHealth quoted a price not to exceed \$1,058.70 per each physical required for the Wellness-Fitness program. Chief Lavelly stated that physicals are covered under our health insurance and the program gives the employee the option to go to their private doctor. The employer is required to pay the cost of the physical if it is job required. Legal counsel will investigate the reimbursement issue and report at the next meeting. The Board of Trustees would like Chief and Captain to comply with the physicals for the program also.
3. WorkHealth quoted a price not to exceed \$290.00 for the part-time physical which complies with NFPA 1582.

Ms. Keller moved, Mr. Nourse seconded the Board approve, after the records check is received and acceptable, offer the four part-time firefighters a conditional offer of employment pending successful completion of the physical with WorkHealth at a cost not to exceed \$290.00. Vote; Aye.

4. Chief Lavelly investigated the cost of a small repeater system, which Mr. Nourse would like to require for commercial construction and incorporate into the zoning resolution. This system would enable the firefighters to communicate when in the basement of a commercial building. The approximate cost for the system is \$2,000.00.
5. Chief Lavelly requested the Board change the start date, on a previous motion, for FF Goldhardt's injury leave from February 17th to February 19th as he worked on the morning of February 17th when the injury occurred.

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Ms. Keller moved, Mr. Wharton seconded the Board approve changing the injury leave start date for FF Goldhardt from February 17th to February 19, 2003. Vote; Aye.

Mr. Nourse stated that ODOT agreed to conduct a sound study in the Garden Heights area for three consecutive 24 hour periods. A recommendation, expected sometime in 2004, will be made as to whether a wall is necessary.

Ms. Keller referred to a letter from Mr. Tom Shockley, Franklin County Sanitary Engineer, in response to the flooding which occurred in Prairie Township over Labor Day weekend. Mr. Shockley requested a list of the streets that were affected and Mr. Nourse will provide the list. Mr. Nourse will deliver a copy of the letter to the residents that requested the response from Franklin County and attended the September 3, 2003 Trustee meeting. Ms. Keller stated that Franklin County will have a plan to camera the sewers in the area within the next few weeks.

Mr. Jim Kennedy invited all in attendance to Darby Creek/Batelle Park "Darby Days" at the Cedar Ridge Picnic Area on Sunday from 1:00 - 4:00 p.m.

Ms. Keller moved, Mr. Wharton seconded the Board recess at 9:00 p.m. and adjourn into Executive Session for the purpose of discussing personnel issues. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye.

The regular meeting resumed at 9:35 p.m.

Ms. Keller moved, Mr. Wharton seconded the Board approve a Resolution Authorizing the Township to "Pick Up" Employees' Contributions to the Public Employees' Retirement System for Full-Time Employees. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye. (Resolution 21-03)

Ms. Keller moved, Mr. Nourse seconded the Board approve a Resolution Establishing the Terms and Conditions of Employment of the Prairie Township Zoning Inspector. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye. (Resolution 22-03)

Ms. Keller moved, Mr. Wharton seconded the Board approve a Resolution Hiring and Establishing the Terms and Conditions of Employment for the Prairie Township Administrator, Tracy Hatmaker. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye. (Resolution 23-03)

Mr. Wharton moved, Ms. Keller seconded the Board approve a Resolution Establishing and Clarifying the Terms and Conditions of Employment for the Individual Presently Employed at the Rank of Captain in the Prairie Township Fire Department and retro-active pay from August 6, 2003 to present. Roll call vote resulted as follows: Mr. Nourse; Aye, Mr. Wharton; Aye, Ms. Keller; Aye (Resolution 24-03)

There being no further business to come before the Board, the meeting was adjourned at 9:37 p.m.

Chairperson

Clerk