

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE REGULAR MEETING/AUGUST 7, 2002

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairman, Mr. Nourse, with Ms. Keller, Mr. Wharton and Ms. Easter present. Also attending were: Chief Lavelly, Dave McAninch and John Holderby. (See attached list).

Mr. Nourse led the Pledge of Allegiance.

Mr. Wharton moved, Ms. Keller seconded the Board approve the minutes as written for the regular meeting on July 24, 2002 and special meeting on August 2, 2002. Vote; Aye.

Mr. Nourse, Chairman, expressed formal condolences to Chief Lavelly whose father passed away today. Chief Lavelly thanked the Board and stated that his father had been a dedicated volunteer for the Prairie Township Fire Department for many years.

Chief Lavelly addressed the Board with the following Fire Department matters:

1. On August 1, Prairie Township Station 241 (one unit) participated in a city-wide Haz-Mat drill which commenced at Northland Mall. There was actual hand-on participation in conjunction with Doctors West Hospital, Norwich Township and other associated agencies. The rapport with the other agencies was exceptional.
2. Chief Lavelly reported that specs have been completed for the new medic. All new diesel engines effective November 1, 2002 must meet new emission standards. Chief Lavelly recommended purchasing the medic prior to November 1, 2002. Delivery time would be 180-210 days for the new medic. Cost estimate is \$151,000 for the truck and approximately \$5,000 for radios and headsets. Chief asked the Board if they would like Chief to take the specs to the prosecutor for review. Advertising will be discussed next meeting.

Ms. Keller moved, Mr. Nourse seconded the Board approve Chief Lavelly take the specifications presented for the new medic to the Franklin County Prosecutor for review. Vote; Aye.

3. Chief Lavelly priced a 4-wheel drive Expedition and a Crown Victoria to replace the current Chief's car on State Bid. The 2003 Expedition price is \$30,340.00 with emergency lighting and radios installed. The 2003 Crown Victoria price is \$23,895.00 with emergency lighting and radios installed. This will be discussed at the next meeting.
4. Chief Lavelly stated that the black top at both fire stations is in need of sealer for the winter. Mr. Nourse asked Dave McAninch to obtain a price on sealing the blacktop at both fire stations. This topic will be addressed at the next meeting.

The Clerk presented the following items:

1. The Clerk presented resolutions for the Columbia Heights lighting district and the Garden Heights lighting district, these assessments are for a 5 year period.

Ms. Keller moved, Mr. Nourse seconded the Board authorize the Clerk to file with the Franklin County Auditors office a 5 year street lighting assessment for the Garden Heights subdivision in the amount of \$110.49 per parcel (Resolution 12-02). Vote; Aye.

Mr. Nourse moved, Ms. Keller seconded the Board authorize the Clerk to file with the Franklin County Auditors office a 5 year street lighting assessment for the Columbia Heights subdivision in the amount of \$59.08 per parcel (Resolution 13-02). Vote; Aye.

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2. The Clerk presented a letter from the Economic and Community Development Department. Franklin and Prairie Townships are designated Ohio Enterprise Zones (EZ). Each EZ has a Tax Incentive Review Council (TIRC) to review compliance of tax incentive agreements. The Ohio Revised Code Section 5709.63 requires that the TIRC should consist of 3 members of the Council approved by the Franklin County Commissioners. The commissioners are interested in reappointing Addie Jewell and Gary Grcic to new three-year terms. Additionally, the third position is vacant and the County Commissioners seek local input prior to filling this vacancy. The Prairie Township representatives are Jeff Nourse and Joe Wharton for the year 2002. Mr. Nourse encouraged residents of the Township with interest in filling the vacant position on the Tax Incentive Review Council, step forward and submit a letter of interest to the Board of Trustees.
3. The Clerk presented a renewal from the Ohio Government Risk Management Contract with Rinehart, Walters, Danner Insurance effective 8/8/02 and Mr. Dick Martin presented his renewal proposal. Mr. Edward Barber with Burnam & Flower Insurance Group presented a proposal with the Ohio Township Association Risk Management Association (OTARMA) for the Township property and casualty insurance coverage. Discussion followed.

Mr. Nourse moved, Mr. Wharton seconded the Board approve the renewal of the current property, casualty and liability insurance with Ohio Government Risk Management effective 8/8/02 – 8/7/03 at a total cost of \$46,872.00. Roll call vote resulted as follows: Mr. Wharton; Aye, Ms. Keller; Aye, Mr. Nourse; Aye. Mr. Nourse would prefer, in the future, bidding out a multi-year contract at the time of renewal.

4. The Clerk presented a Community Development Block Grant (CDBG) request for payment Number 1 on the Hilton Avenue Project. The request is for \$13,531.85 which is 8% of Pay Request Number 1 and is paid to Prairie Township and Prairie Township will in turn pay Darby Creek Excavating.

Ms. Keller moved, Mr. Wharton seconded the Board approve the Chairman to sign the Community Development Block Grant (CDBG) request for payment Number 1 on the Hilton Avenue Project. The request is for \$13,531.85 which will be paid directly to Prairie Township and in turn Prairie Township will pay Darby Creek Excavating. Vote; Aye.

5. The clerk requested a motion from the Board of Trustees to transfer \$37,212.60 from the General fund to the Hilton Avenue Road Improvement Fund and make payment of the same to Darby Creek Excavating as the Township share of pay request #1.

Ms. Keller moved, Mr. Nourse seconded the Board approve the transfer of \$37,212.60 from the General Fund to the Hilton Avenue Road Improvement Fund and the payment of the same to Darby Creek Excavating as the Township share of pay request #1. Vote; Aye.

Mr. Rick Miller, Bischoff & Associates, updated the Board on the Hilton Avenue Road Improvement Project and stated that the final asphalt has been placed this afternoon and the final details should be finished by August 16th. Project acceptance and walk-thru is scheduled for Friday, August 9th at 1:00 p.m. with Mr. Miller, Dave McAninch, Darby Creek Excavating and the Franklin County Engineer. Punch list times will be identified at that time. There will be a final change order on the project which will be submitted when the project is completed. Mr. Nourse reminded Dave McAninch, Road Superintendent, that when we bring contractors into the Township, for whatever purpose, they are working for each and every resident just like they are working for the Board and would like that impressed upon them. If there is a problem, the Board will handle the issue when it comes to contracts in the future and

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determining whether the contractors do business in the Township.

6. The Clerk informed the Board of Trustees that the Franklin County Township Association picnic that was scheduled for August 10, 2002 has been cancelled.

Mr. Nourse moved, Ms. Keller seconded the Board approve the following appropriation. Vote; Aye.

\$20,000.00 from 1000-610-599-0000 to 1000-120-599-0000

7. The Clerk informed the Board of the following annexation meeting dates for the following Expedited Procedure #2 annexations which will be held in the Commissioners Meeting Room (General Session):

17.8 acres Big Run South & Holt Roads 8/27/02 9:00 a.m.

5.8 acres Trabue Road 8/20/02 9:00 a.m.

Mr. Nourse stated that the annexation hearing, under the old law, on the 18.015 acres on Alton Darby Creek Road owned by Rick Vanetta was heard today. The Commissioners voted that the property be annexed into the City of Columbus. On the second hearing today, 15 acres on West Broad Street at Galloway Road, discussions with the owners of the property have resulted in the petition being withdrawn and the understanding that the owners intend to resubmit under the new law, Expedited #2 procedure. This would allow the property to remain in the Township and protect the tax base. Mr. Nourse stated that effectively, this year, we have had 8 annexations: one has been annexed to Columbus and the remainder has been either withdrawn or are being filed under the new annexation law. Under the new law, the property would stay in the Township and we would continue to derive property tax benefit from the property. Mr. Nourse stated that the intent in the new annexation law is to spur cooperation between governments and increase regional planning. Ms. Keller spoke with Mr. Vanetta after the annexation hearing and he stated that in the future he would rather deal with the Township.

8. The Clerk requested permission from the Board to invest \$500,000.00 in the Fifth Third Sweep account.

Mr. Nourse moved, Ms. Keller seconded the Board approve the Clerk invest \$500,000.00 in the Fifth Third Sweep account. Vote; Aye.

The Trustees received and reviewed the financial statements for the month of July, 2002.

After the Trustees reviewed the pending warrant list, Ms. Keller moved, Mr. Wharton seconded the Board approve the payment of the ADP payroll in the amount of \$76,875.47 and approve payment of the following bills. Vote; Aye. (See pending warrant list).

Mr. John Holderby, Zoning Department, addressed the Board with the following items:

1. Noxious weed forms are in the office and require that the property owner filing the complaint about the property mentioned and the zoning department will take pictures of the property and forward the complaint to the Clerk. The Clerk stated that the complaints are accepted until the end of August.
2. Mr. Holderby reminded the residents that recreational vehicles must meet the zoning setbacks which are 15' from the easement which ends at the inside of the sidewalk. There is RV parking and storage available in the area. All decks, fences and additions need zoning permits. When the application is submitted a sight sketch must be included showing the placement and

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dimensions of the proposed building. Permits are also required for yard or garage sales.

Mr. Worthington addressed the Board with a complaint about the property at 375 Galloway Road and possible body shop work being done in the detached garage. The zoning department will investigate this complaint.

Mr. Wharton moved, Mr. Nourse seconded the Board approve the hiring date for Mr. Jason Thomas as Zoning Clerk, effective August 7, 2002.

Dave McAninch, Road Superintendent, appeared before the Board with the following Road Department matters.

1. Dave McAninch stated that a former Township Road Department employee, Mr. Bill Hicks has passed away on August 5, 2002. Mr. Hicks was an employee of the Township from 1974-1998 and a part-time employee from 1999-2001. Bill Hicks will be sadly missed.
2. Prices were presented by the Road Superintendent for park equipment, sidewalks and fencing in the Lake Darby parks. The prices are as follows:

SIDEWALKS: leading back to the parks from the street, 5' wide and 6" thick
Contractor: Don's Flat Work

8606 Canyon Cove	\$4,230.00	141' long sidewalk
8625 Renaa Ave.	\$3,870.00	129' long sidewalk
8436 Blue Lake	\$3,270.00	109' long sidewalk
8433 Conbrook	\$3,990.00	133' long sidewalk
TOTAL	\$15,360.00	

SPLIT RAIL FENCE: 4 areas described above: Canyon Cove, Renaa Ave.
Contractor: Trudeau Fence

Hardwood Locus 2 rail Mountain Rail 10' sections	
TOTAL	\$5,850.00 installed

Total cost \$21,210.00 for installation of sidewalks and split rail fence for the depth and distances described above.

Mr. Nourse moved, Mr. Wharton seconded the Board approve Don's Flat Work install sidewalk at the entrances to the parks in Lake Darby: Canyon Cove, Renaa Ave., Blue Lake and Conbrook at a cost of \$15,360.00 and the installation of fence by Trudeau Fence in the same areas at a cost of \$5,850.00. The total cost for the installation of sidewalk and fencing is \$21,210.00. Vote; Aye.

PARK EQUIPMENT: (Based on the results of the vote)

Dalebrook Area

Anderson Recreational Design

"Tots' Choice" play system, free standing equipment to include horseshoe climber and tri-deck climbing wall, miracle timbers, installed & delivered	TOTAL:	\$21,234.00
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Mr. Nourse moved, Ms. Keller seconded the Board approve the installation of park equipment in the Dalebrook area by Anderson Recreational Design to include a "Tots

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Choice” play system with free standing equipment, miracle timbers installed and delivered at a cost of \$21,234.00. Vote; Aye.

Blue Lake/Conbrook Area

Anderson Recreational Design

“Tots’ Choice” play system, tri-deck climbing wall, swing set, miracle timbers, installed & delivered

TOTAL: \$23,798.00

Mr. Nourse moved, Ms. Keller seconded the Board approve the installation of park equipment in the Blue Lake/Conbrook area by Anderson Recreational Design to include a “Tots’ Choice” play system with swing set installed and delivered at a cost of \$23,798.00. Vote; Aye.

BENCHES: (Based on the results of the vote)

The benches and prices in the product catalog and rubberized walking surfaces will be discussed at the next meeting. Mr. Wharton is working with Franklin County and Solid Waste Authority.

Mr. Nourse stated that the September 18, 2002 meeting will be held at the Hubbard Road firehouse at 7:00 p.m. and the benches and walking surface will be discussed at that time.

3. Dave McAninch discussed the mosquito trapping that has been conducted in different areas in the Township. The Franklin County Board of Health is testing the samples submitted for the West Nile Virus. Birds and mosquitoes have been trapped in the area and have tested positive for the virus. Franklin County Board of Health has suggested mosquito fogging in the area. The Road Superintendent has tentatively scheduled fogging to be done this evening (8/7/02) at 9:00 p.m. if the conditions are right starting on the eastern edge of the Township working west. Ms. Eleanor Jones, 4742 Annhurst Road and Mr. Hamilton in Lake Darby gave the Road Department permission to set a mosquito trap on their property.

4. The status of the two sanitary engineer projects are as follows and pictures of both were presented :

Danhurst and Beacon Hill: Repaired 7/25 and 7/26 and replaced an 8’ section of sanitary line and backfilled.

Stiles Elementary School: Repaired 7/29, 2 tiles were removed. Dave McAninch will contact the school administrator for their preference in finishing the project and pricing for the completion of the project will be submitted at the next meeting.

5. The Road Superintendent reported that Shelly & Sands has submitted Pay Request #1 on the 2002 Road Improvement Project in the amount of \$64,477.28. This request has been reviewed and approved by the Franklin County Engineer. September 16, 2002 is the proposed completion date of the project. Residents in need of steel plates to access their property are to contact Dave McAninch.

Ms. Keller moved, Mr. Nourse seconded the Board approve Pay Request #1 from Shelly & Sands on the 2002 Road Improvement Project in the amount of \$64,477.28. Vote; Aye.

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6. The survey and plan work at the Galloway cemetery is complete and milars were made available to the Board.
7. Dave McAninch introduced Ms. Tara Unger, 89 Postle Road, and addressed her concern with cars pulling down a “no outlet” alley in the rear of her property that is posted with “no outlet” signs on Postle Road and on the alley in which people are turning around in her yard. There is a sanitary sewer beyond where the pavement stops. The sanitary engineer must have access to the sewer. Several residents have garages on the alley. Mr. Nourse will contact the sanitary engineer and the sheriff and possibly look into a guardrail. This issue was tabled until a future meeting.

Mr. Nourse asked Dave McAninch about the recent flooding on Rome-Hilliard Road and Lennox Avenue and whether there has been a final determination about the blockage in Columbus. Franklin County stated that everything in the Township and Franklin County is clear and the problem seems to exist within the state right-of-way or the City of Columbus and is investigating the problem further.

Ms. Keller addressed estimates for the window/doorway in the Township Hall between the Zoning office and the front office. Three estimates were presented from Minton Door Service, Renovations Unlimited and Chapman Brothers. The estimates varied greatly and further research between Ms. Keller and Dave McAninch will take place over the next few weeks.

Mr. Nourse moved, Mr. Wharton seconded the Board table the issue of installing a door/window in the Township Hall until next meeting. Vote; Aye.

Mr. Ison stated that he received a noxious weed letter from the Clerk and would like an explanation on the determination that weeds are noxious. Discussion followed about differences that Mr. Ison has with his neighbors. Mr. Nourse stated that the Franklin County Board of Health defines the definition of noxious weeds. Mr. Ison further explained that he lives in the country and feeds birds and other animals in his backyard. Mr. Nourse stated that Mr. Ison lives in a residential neighborhood, defined by the revised code and any activity on that property that attracts vermin; wild animal types, i.e. raccoons, possums, etc. or creates an environment that is a health risk to the neighbors, is in violation of the code. Discussion followed and the Clerk explained the noxious weed notification procedure.

Mr. Worthington asked about the status of the ditch petition for the Elnora Drive area initiated several months ago. Ms. Nourse stated that there are elevation problems in the area. Franklin County road closing projects are required to be completed before school starts and has taken priority at this time. The Franklin County Engineers promised to complete this project and also the hanging pipe project at Hubbard Road by the end of 2002.

There being no further business to come before the Board, the meeting was adjourned at 9:40 p.m.

Chairman

Clerk