

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

23 MAPLE DRIVE      REGULAR MEETING/MAY 29, 2002

The regular meeting of the Prairie Township Board of Trustees was called to order by the Chairman, Mr. Nourse, with Ms. Keller, Mr. Wharton and Ms. Easter present. Also attending were: Chief Lavelly, Dave McAninch, John Holderby, Elizabeth Anderson and Donetta Brock. (See attached list)

Mr. Nourse lead the Pledge of Allegiance.

Mr. Nourse moved, Ms. Keller seconded the Board dispense with the reading of the minutes of the May 15, 2002 regular meeting and approve the minutes as submitted. Vote; Aye.

The Clerk presented the following items:

1. The Receptionist has completed the initial 90 day period and will increase to \$9.25/hr effective 5/29/02 with 35 hours of sick time credited to her bank (5 hrs per bi-weekly pay period from March 6 to May 29, 2002) and accrue 5 hrs per bi-weekly period thereafter.

Mr. Wharton moved, Ms. Keller seconded the Board approve the increase to \$9.25 per hour for Anisha Riebel and 5 hrs sick pay per bi-weekly pay period and credit of 35 hours in her bank. Vote; Aye.

2. Darby Creek Excavating started work on the Hilton Avenue Project on May 28, 2002 and would like to extend the completion date to August 15, 2002 to allow for cure time. On-site meetings for the Hilton Avenue project have been scheduled for June 18<sup>th</sup> and July 16<sup>th</sup> at 10:00 a.m. The 15 day extension request has been tabled and will be discussed at the next meeting.
3. The Clerk presented a contract with the Frank Gates Service Company for the 2002 group rating program, the annual fee is \$10,824.00.

Mr. Wharton moved, Ms. Keller seconded the Board approve the re-enrollment with the Frank Gates Service Company for the year 2003 in the Ohio Township Association Workers Compensation Group Rating Program the annual fee is \$10,824.00. Vote; Aye.

After the Trustees viewed the pending warrant list, Mr. Wharton moved, Ms. Keller seconded the Board approve the payment of the ADP payroll in the amount of \$61,838.79 and approve payment of the following bills (See pending warrant list).

Dave McAninch, Road Superintendent, appeared before the Board with the following Road/Cemetery Department matters:

1. With regard to the 2002 Road Improvement project, Mr. McAninch explained that the bid packets will be available to distribute to contractors on May 30, 2002 from the Township Hall. Bids will be opened at 3:00 p.m. on June 11, 2002 at a special meeting of the Board of Trustees and the contract will be awarded on June 12, 2002. Franklin County will organize the pre-construction meeting. Mr. McAninch stated that he anticipates a greater interest from contractors bidding on this project.

The Road Superintendent stated that three sidewalk areas were surveyed by Franklin County.

The areas are as follows: between 4923 & 4933 Malden Way  
between 8488 & 8472 Blue Lake Ave.  
between 8445 & 8429 Blue Lake Ave.

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Mr. Nourse requested a letter from Franklin County as to why the sidewalks were not installed in the above areas and that there are no unusual setbacks in these areas and that the Township will not be liable if the sidewalks are installed.

Mr. Nourse moved, Mr. Wharton seconded the Board approve the installation of the sidewalk and the Road Superintendent will contact the property owners for permission to install the sidewalks and advise the property owners that they will be assessed for the installation of these sidewalks, if grant money is not available, in order to be ADA compliant.

The rejuvenating agent for the roads was not included in the 2002 estimate . . . . .	\$15,029.18
Full depth repairs on Kuhlwein Road was not included in the 2002 estimate. . . . .	1,500.00
Total added to the 2002 Road Improvement Project . . . . .	<u>\$16,529.18</u>

Revised Estimate for the 2002 Road Improvement Project: \$883,171.16

Mr. Wharton moved, Mr. Nourse seconded the Board approve the addition to the 2002 Road Improvement Project of rejuvenating agent for the roads and full depth repair on Kuhlwein Road at a total cost of \$16,529.18. Roll call vote resulted as follows: Mr. Wharton; Aye, Ms. Keller; Aye, Mr. Nourse; Aye.

2. The Road Superintendent addressed the Board regarding Nextel phones that were included in his budget proposal for the balance of 2002. Mr. McAninch explained that Nextel phones would eliminate one pager and the cellphones used now and would be an asset to the road department. The Board discussed the fact that Franklin County is not on Nextel at this time.

Mr. Nourse moved, Ms. Keller seconded the Board approve one Nextel phone for the Road Superintendent at a cost of \$60.00/month and he will eliminate his cellphone for a savings of approximately \$20.00 per month. Vote; Aye.

Mr. Nourse stated that he received a letter from the Franklin County Board of Health stating that a formal field investigation was conducted at 4864, 4872 and 4880 Annhurst Road and a utility easement at or on Carilla Lane and Weymouth Lane. The conclusion was that the water does not drain off after a 3 or 4 day period and could create a sufficient breeding ground for mosquitoes and mosquito larvae was found. The recommendation was that Prairie Township take action to rectify the drainage issues on or at the properties listed above. Mr. Nourse requested the Road Superintendent contact the residents and Conrail to work in conjunction with the Township to correct this problem.

Chief Lavelly appeared before the Board with the following Fire Department matters:

1. Chief Lavelly stated that the Township received confirmation from the State of Ohio EMS Board that we will be receiving \$4,538.00 for EMS equipment and training expenses.
2. Chief Lavelly requested permission from the Board to work on plans and cost estimates for a new Medic truck.

Ms. Keller moved, Mr. Wharton seconded the Board approve Chief Lavelly look into cost estimates to replace the extra Medic 244.

Mr. Nourse stated that he received a letter from a resident at 4666 Musket Way commending the Fire Department for outstanding treatment at Westminister Presbyterian Church on May 18, 2002. One Unit at Station 241, was on duty at this

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time. Chief Lavelly will put a copy of the letter in their files.

Mr. John Holderby, Acting Zoning Inspector, addressed the Board with the following Zoning Department matters:

1. Mr. Holderby recommended he and Ms. Anderson attend the MORPC planning and zoning workshop to be held on June 7, 2002 from 8:00 – 3:30 p.m. at a cost of \$75.00 per person. Mr. Holderby stated that there was no interest from present zoning board members to attend.

Mr. Nourse moved, Mr. Wharton seconded the Board approve John Holderby and Liz Anderson attend the MORPC Planning and Zoning Workshop at a cost of \$75.00 per person on June 7, 2002. Vote; Aye.

2. Mr. Holderby would like to submit an article in the Dispatch thanking everyone involved for their help and donations with the 2002 Township cleanup.
3. The Tad Hay case was heard in appeals court this week.

The Clerk presented the Bischoff Miller & Associates contract that was tabled from the last meeting. The contract is for rendering the engineering services for one year at a cost of \$300.00 per year and the hourly engineering fee as needed. The Engineer will be available to attend regular and special meetings when requested. As a Home Rule Township, you are required to designate an engineer.

Mr. Wharton moved, Mr. Nourse seconded the Board approve the contract with Bischoff Miller & Associates for one year at a cost of \$300.00 per year and the hourly engineering fee as needed. Vote; Aye.

Mr. Nourse stated that a fax was received from Mary Ann Core USDA, Wetlands Reserve Program Coordinator, regarding 22 acres of the Phillips property north of W. Broad Street for unfettered Township use. The request is to decrease in the number of angles delineated for passive recreation.

Mr. Nourse moved, Ms. Keller seconded the Board approve the decrease of angles delineated for passive recreation for the Phillips property presented by Mary Ann Core USDA. Vote; Aye.

Mr. Nourse introduced Brett Bergefurd, Urban Conservationist with Franklin Soil & Water Conservation District. The National Pollutant Discharge Elimination System (NPDES) Phase II for storm water was discussed. Prairie Township was mentioned as having to comply. Phase I applies to urban areas such as the City of Columbus and Phase II applies to select municipalities in the urban fringe areas. Frequently asked questions and storm water management plan were discussed. Ms. Keller will be the Prairie Township work group contact to exchange information and work toward a compliance document with the Franklin Soil and Water Conservation District. There is a Federal mandate to implement the storm water management plan by March 2003. The Township has five years to bring programs in, to implement the minimum control measures. The Ohio EPA has until December 2, 2002 to establish and adopt a general permit under the Ohio Revised Code. The Ohio Township Association has requested an Ohio Attorney General opinion as to what this means to Townships. The next meeting will be held on June 7, 2002 at 9:00 a.m. in the Franklin County Engineers large conference room.

Mr. Bergefurd was asked to gather signatures on the 2002 Hellbranch Watershed Forum Cooperative Agreement which was approved for signature last meeting. Mr. Nourse read the Agreement for all in attendance.

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Mr. Nourse made a handout available from the Ohio Township Association entitled "What does it mean to be a Home Rule Township?" This will be discussed in greater detail at the next regular meeting on June 12, 2002 at the Hubbard Road Firehouse at 7:00 p.m. The primary topic for the meeting on June 12<sup>th</sup> meeting will be the two parks and facilities in Lake Darby.

There being no further business to come before the Board, the meeting was adjourned at 8:55 p.m.

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Chairman

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Clerk