

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 21, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Due to the current COVID-19 Health Emergency, this meeting was closed to the public and livestreamed via Facebook.

Ms. Schmelzer opened the meeting and led in the Pledge of Allegiance.

Chairwoman Cathy Schmelzer, Vice Chair Steve Kennedy, Trustee Doug Stormont, Fiscal Officer Sherry Henning and Administrator Rob Peters were all in attendance at the township hall. Deputy Ronk attended via Webex. All other Department Heads were excused in advance from tonight's meeting

Approval of Minutes - October 7 Regular Meeting Minutes

Comments/Issues: None

Ms. Schmelzer : So Moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont , Aye: Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the October 21 , 2020 Regular Meeting were approved.

It was noted that there were errors to the votes for the nuisances in the minutes for the following meetings:
July 15, July 29, August 12, August 26, September 9 and September 23, 2020

Ms. Schmelzer : So Moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. The corrections to the stated meeting minutes were approved.

Franklin Soil & Water - David Reutter and Nathan Ralph attended (virtually) to discuss storm water management to provide an annual update on water and sewage management. Webinars are coming up on their website and available to register online. A spring newsletter included information on the new permit to update the storm water management plan that will be coming in the beginning of the year.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 72 vendors totaling \$300,174.17. The highest vendor payments are the Franklin County Sheriff's office for our police service at \$80,809.69, Grove City for our 3rd quarter dispatching service at \$52,998.80, and Franklin County Commissioners for our Health insurance premiums for November at \$85,372.44 totaling \$219,180.83 out of the total vendor payments of \$300,174.17.

Ms. Henning then requested the Board's approval to pay all items on this week's warrant list totaling \$300,174.17.

Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Stormont seconded. The Votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Reallocation s

Ms. Henning asked the Board to approve the following reallocations in fund #4302 (West Broad Street Fund) and to authorize the fiscal office to issue a check on October 22, 2020 to the Franklin County Sanitary Engineers for the water bill for the irrigation system in the amount of \$9,269.51 (the amount of this bill is the reason for the reallocation).

\$8,000.00 from 4302-760-720-0000 (Buildings) to 4302-760-359-0000 (Utilities)
\$800.00 from 4302-190-599-0000 (Other expenses) to 4302-760-359-0000 (Utilities)
\$4,000.00 from 4302-760-740-0000 (Mach. Equip & Furn.) to 4302-760-359-0000 (Utilities)

Ms. Schmelzer motioned that the Board approve reallocations, as presented and authorize to

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 21, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

the Fiscal Office to prepare a warrant in the amount of \$9,269.51 to the Franklin County Sanitary Engineers on October 22, 2020. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Captains Eligibility List

Mr. Peters the Board to approve the results of and certify the eligibility list for the 2020 Captains' promotional exam (this list will be good for 2 years). Of the 7 members taking the test, 4 received passing scores. In accordance with the Collective Bargaining Agreement, The list is as follows:

- #1 Lieutenant Thomas Collins
- #2 Firefighter Evan Strauss
- #3 Firefighter Mathew Powers
- #4 Firefighter David McKinney

Comments/Issues: None

Ms. Schmelzer made a motion that the Board approve and certify the eligibility list for the Captains Promotional exam . Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Request to hire Part-time Firefighters

Mr. Peters asked the Board to approve hiring Samuel Fabbro, Deon Holder, Kyle Cook, and John Dible as part-time firefighters effective October 22, 2020. These candidates will serve a one year probationary period.

Comments/Issues: None

Ms. Schmelzer made a motion to approve hiring Samuel Fabbro, Deon Holder, Kyle Cook and John Dible as part-time firefighters, effective October 22, 2020. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Medic 241X Repairs

Mr. Peters asked the Board to approve the fuel system and front end repair of the backup medic (M241X) at a cost of \$8,069.34. The original repair estimate was \$7,414.34. This amount was authorized by me, per the township's purchasing policy. The additional \$655.00 in repairs was discovered after the original work had begun.

Comments/Issues: None

Ms. Schmelzer made a motion to approve repairs of Medic 241X at a cost of \$8,069.34. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Note: The new engine is being outfitted with the necessary tools and equipment for use.

Community Center

Personal Service Contract (Res. 34-20):Mr. Peters asked the Board to adopt Resolution 34-20, which authorizes the Community Center to enter into a contract with Nicole Zumpano as a volleyball instructor with a fixed rate of compensation of 70% of registration fees (not to exceed \$600.00). The Personal Service Contract is in effect from October 27, 2020 through December 31, 2020 and to enter into contract with Bally Sports Group as a youth basketball instructor with a fixed rate of compensation of 70% of registration fees (not to exceed \$2,500.00). The Personal Service Contract is in effect from November 5, 2020 through December 31, 2020.

Comments/Issues: None

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 21, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Ms. Schmelzer moved that the Board adopt Resolution 34-20 "A Resolution authorizing a Personal Service Contract for Contractors in the Recreation Department". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye ; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Prairiedise Childcare room update:

Due to member and staff feedback, low capacity and the pool opening in November, I will request that the Board approve adjusting the hours and age guidelines. The maximum amount of hours for childcare would change to 2 hours instead of 1 hour and the minimum age of children allowed in the room would change from 3 years old to 6 months old.

Comments/Issues: None

Ms. Schmelzer made a motion to approve adjusting the hours and age guidelines, as presented. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Building Capacity

With the pool opening in November, all areas of the Community Center will be opened again. I will ask the Board to approve changing the maximum capacity of the Center from 50 to 100.

Ms. Schmelzer moved that the Board approve increasing the capacity of the Community Center to 100 people. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Contract for Drive-in Movie

Mr. Peters presented a contact for the movie license for the drive in movie event scheduled for October 30th and asked the Board authorization to execute the contract.

Comments/Issues: None

Ms. Schmelzer moved that the Board authorize the Township Administrator to execute a contract for a movie license. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Updates from the Franklin County Sheriff 's Office / No action required

Over the last two weeks, thefts and traffic violations have increased on average as previously reported. Deputy Ronk encourages people to get cameras and ask your neighbors to watch for packages to reduce theft during the holidays. In addition, increased homeless and trespassing activity has been reported.

Mr. Kennedy asked for updates on the Homicides on Carilla Lane. Deputy Ronk was not able to provide an update as the investigation still in process at this time.

Ms. Schmelzer commented a deputy told her know they are working on the increased homeless activity in the area.

Roads, Cemeteries and Parks Department

Request to Hire

Mr. Peters recommended the Board approve hiring Jarrett Story, as a part-time employee in the Road Department starting TBD, at step one of the current part time pay scale at a rate of \$14 per hour.

Comments/Issues: None

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 21, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Ms. Schmelzer moved that the Board hiring Jarrett Story as a part-time Road Department employee starting date to be determined, at an hourly rate of \$14.00 per hour. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Galloway Road Improvement Project - Plans

Mr. Peters recommended the Board approve signing the Mylar cover sheet for the Galloway Road Improvement Project. The Franklin County Engineers and the City of Columbus have already signed off on the plans.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve signing the cover sheet for the Galloway Road Improvement Project. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Braumiller Development - Request for payment

Mr. Peters asked the Board to authorize him to send a letter to Braumiller Development LLC. (Ron Sabatino) requesting a check for 120% of their share of the construction cost of the Galloway Road Improvement Project. Their estimated share is \$135,701.45 and 120% of that number is \$162,841.74.

Comments/Issues: None

Ms. Schmelzer moved that the Board authorize the Township Administrator to send a letter to Braumiller Development requesting payment for 120% of their share of the Galloway Road Improvement project (\$162,841.74). Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

COVID related upgrades

Mr. Peters asked the Board approve the installation of hands-free plumbing, soap dispenser and one touchless Xlerator hand dryer for the kitchen space at the concession stand at the GRSC. This purchase would be paid for out of the CARES Act Funds. The vendor for this is Hager Construction and the cost would be \$28,775.00.

The only thing left to be touchless would be the outside drinking fountain and water bottle filler and at this time, they cannot find one. Once they do Dave will approve that purchase if it is within his spending authority or ask me if it is within my spending authority (or if need be come back to the Board).

Ms. Schmelzer moved that the Board approve COVID related upgraded at the Galloway Road Sports Complex Concession stand from Hager Construction at a cost of \$28,775.00. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Galloway Road Improvement Project - Advertisement & Bid Opening

Mr. Peters recommended the Board approve the following bid schedule for the Galloway Road Improvements Project:

- Advertise on January 18 & 25, 2021.
- Open bids on February 8, 2021.
- Recommendations to Board by February 24 Meeting.
- Issue NTP effective March 29, 2021
- 6 months construction duration.

He also ask the Board to authorize the Service Director to sign all paperwork associated with this project.

Ms. Schmelzer moved that the Board approve the advertising and bid opening schedule for the Galloway Road Improvement Project and authorize the Service Director to execute all necessary paperwork. Mr. Stormont seconded. Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 21, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Commercial Building and Zoning

No items

Administration

Nuisance Cases

There was a discussion regarding a nuisance case from the October 7th meeting (NU-218-20 - 106 Lennox Avenue. Mr. Kennedy stated that the property owner called regarding the tree that was scattered in the front yard. The Board agreed, and it was declared a nuisance. The owner plans to use the stump and other parts of the tree for landscaping and other uses. The Trustees will provide guidance to the Service Director, Mr. McAninch, to make the determination. If a property owner is working towards a resolution, historically the township and Trustees are willing to work with the property owners. All Trustees agreed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 223-20 "A Resolution declaring nuisance and ordering abatement at 315 Daytona Road ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 224-20 "A Resolution declaring nuisance and ordering abatement at 4678 Hilton Avenue ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 225-20 "A Resolution declaring nuisance and ordering abatement at 4656 Hilton Avenue ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 226-20 "A Resolution declaring nuisance and ordering abatement at 366 Postle Boulevard ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Capital Improvement Grant (Sports Complex)

Mr. Peters asked the Board to authorize me to sign an extension agreement with ODNR for the sports complex. This extension will extent the grant period through June 30, 2021.

Comments/Issues: Discussion regarding that extensions are given in 6 month increments

Ms. Schmelzer moved the Board authorize the Township Administrator to execute an extension agreement with ODNR for the Galloway Road Sports Complex grant. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Old Business - None

New Business

Social Media Discussion: Mr. Peters indicated our IT consultant is working on a policy for Prairie Township's social media. The concern is that questions, concerns, or issues regarding the township are public record and are not being responded to as quickly as desired. Mr. Peters is encouraging people to email or call with any questions, concerns, or issues for a quick response. Currently Ms. Good, Operations Manager, reviews social media for follow up. Mr. Peters' preference is to contact the township directly for a quick response.

Public Meetings: Ms. Schmelzer indicated that she has contacted nine townships to see how they are managing through Covid restrictions required by the State of Ohio with regards to public meetings (not being open to the public). The townships that were contacted were allowing Webex and Zoom meetings to the public be extended to the residents at a specific time during the meetings. Ms. Schmelzer wants the public to be able to be a part of the public meetings.

Mr. Kennedy needs more time to think about this discussion before making a comment.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 21, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Mr. Peters is working through the process with the IT consultant to determine how to implement a way to open the township's public meetings through other means while meeting the State of Ohio's public meeting requirements.

Announcements

Leaf Pickup Program

Mr. Peters announced leaf pick up is active and the volume is much higher than the previous year.

Water Utility Discussion

Mr. Peters received an email from Mr. Evans regarding a water update that was published in the spring and fall Prairie Township newsletters. Mr. Peters stated the Franklin County Sanitary Engineers Office has to send a proposal to the City of Columbus Water for the residents. This process has not been held up in any way by Prairie Township. The Franklin County Sanitary Engineer's Office and the City of Columbus Water have to come together to get this resolved for the residents.

Mr. Stormont and Ms. Schmelzer agreed residents should contact Franklin County Commissioners through email to provide ideas or concerns regarding water in Prairie Township.

Trash Hauling

Ms. Schmelzer announced the Westside Messenger incorrectly reported in a recent article regarding trash service in Prairie Township. Mr. Peters and the Board of Trustees are requesting a correction be published. The trash companies are picking up each street on one day only in a week within certain areas in the township by a licensed trash hauling company. Residents do not need to change their trash companies. Residents will have to use a container by the provider or an approved container.

Mr. Peters stated three things that are necessary. One is the trash hauling license for a trash schedule. Two is the trash containers the residents must use for the reduction of a food source for rats. The third is the trash hauling schedule is one day only in a week in specific areas of the township.

Meeting adjourned at 7:47 pm

Chairwoman Cathy Schmelzer

Fiscal Officer Sherry Henning