

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 10, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on October 10, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, and Fire Chief Chris Snyder were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Update on Storm Water Activities and Issues in Franklin County

Kurt Keijo of the Franklin Soil and Water Conservation District spoke before the Board and gave an update on storm water activities in Franklin County. He stressed the need for education and housekeeping responsibilities. He added, like Smokey the Bear, "We all need to pitch in and help." Nathan Ralph, Supervisor of the Water Quality Program with Franklin County Public Health, also spoke before the Board. His office deals with illicit discharge sewage complaints. He encouraged everyone in attendance to contact his office if we see anything that may be failing.

Trebel - Electric Aggregation Program Bidding

Scott Belcastro spoke before the Board to remind everyone that the current Electric Aggregation program will be expiring in February of next year. He spoke of recent market fluctuations and recommended getting all bids and request bids again after the upcoming elections.

Approval of Minutes - September 26, 2018 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the September 26, 2018 regular meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the September 26, 2018 regular meeting were approved.

Report from the Franklin County Sheriff 's Office

Deputy Forsythe spoke before the Board. Prairie Township will have two community liaisons. Over the past two weeks, we had 648 runs dispatched, 90 of which were suspicious people reports, 44 domestic violence reports, over 100 traffic violations, and more.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 87 (21 checks were voided due to computer malfunction) vendors summing \$211,200.32. Approximately 60% of this total is comprised of payments to the Franklin County Sheriff's Office in the amount of \$74,218.77 for the monthly contract and \$52,998.80 to the City of Grove City for dispatching services.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$211,200.32 along with this week's payroll of \$236,168.09 (which includes \$26,732.53 of retro pay associated with the new Union contract) for a total cash disbursement of \$447,368.41.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer, Aye. Motion passed.

Transfer

Mr. McCardle asked the Board to transfer \$100,000.00 from the JEDZ Fund (2903-910-910-0000 - Transfers Out) to the Community Center Fund (2905-931-0000 - Transfers In) for operating expenses.

Comments/Issues: None

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Mr. Kennedy moved that the Board approve transferring \$100,000.00 from the JEDZ Fund (2903) to the Community Center Fund (2905). Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Reallocations

Mr. McCardle asked the Board to approve the following reallocation for additional operating expenses at the Community Center and workers' compensation expenses at the Fire Department:

\$15,000.00 from 2905-610-345 (Advertising) to 2905-610-420 (Operating)
\$3,900.00 from 2905-610-410 (Office Supplies) to 2905-610-323 (Repairs and Maintenance)
\$1,000.00 from 2905-610-490 (Other Supplies) to 2905-610-420 (Operating)
\$107.20 from 2905-760-740 (Machinery, Equipment, Furniture) to 2905-610-420 (Operating)
\$5,400.00 from 2191-220-319-0000 (Professional Services) to 2191-220-230-0000 (BWC)
\$600.00 from 2281-230-319-0000 (Professional Services) to 2281-230-230-0000 (BWC)

Comments/Issues: None

Mr. Kennedy moved that the Board approve the reallocations as submitted. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Data Sharing Agreement with OSU

Chief Snyder asked for permission to enter into a data sharing agreement with The Ohio State University. This agreement relates to a limited data exchange for use in a research project titled: "Mapping opioid recovery deserts". The purpose of this agreement is to assure Prairie Township that Health Insurance Portability and Accountability Act of 1996 ("HIPAA") covered data will be properly protected during this project through the use of a limited data set.

Comments/Issues: None

Mr. Kennedy move that the Board approve an agreement with the Ohio State University for data exchange and authorize the Fire Chief to sign the agreement. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Community Center

Resignation of Recreation Supervisor

Mr. Hatmaker asked the Board to accept the resignation of Jeremy Dean as Recreation Supervisor effective October 19, 2018.

Comments/Issues: None

Mr. Kennedy moved that the Board accept the resignation of Jeremy Dean as Recreation Supervisor effective October 19, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Purchase Mower GRSC

Mr. Hatmaker asked the Board approve the purchase of a 96" Lazer S-Series Diesel rear discharge mower. The mower will be purchased from Hilliard Lawn and Garden at the government discount program cost of \$31,999.00. The mower's primary purpose will be to mow the GRSC, but will also be useful in maintaining other township properties.

Comments/Issues: None

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Mr. Stormont moved that the Board approve the purchase of a 96 " Lazer S-Series Diesel rear discharge mower at a cost of \$31, 999.00 from Hilliard Lawn and Garden. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Weed and Fertilizer GRSC

Mr. Hatmaker asked the Board to hire TruGreen at a cost of \$3,963.00 to fertilize and apply weed control to the 32 acres at the GRSC that have newly planted grass. Mr. McAninch believes this is very important for the establishment of this new grass as we move in to next year and the opening of the complex.

Comments/Issues: None

Mr. Kennedy moved that the Board hire TruGreen at a cost of \$3,963.00 to fertilize and apply weed control to the recently planted grass at the Galloway Sports Complex. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Pay Request 2 - GRSC Irrigation System

Mr. Hatmaker asked the Board to approve pay request number 2 totaling \$91,373.48 for the Galloway Road Sports Complex Irrigation System. This pay request is for the installation of 6' and 4" mainline pipe, mobilization and bonding/submittals for the irrigation job.

Comments/Issues: None

Mr. Kennedy moved that the Board approve Pay Request #2 totaling \$91,373.48 for the Galloway Road Sports Complex irrigation system and authorize the fiscal office to prepare a warrant. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Disbursement #8 - Lincoln Village Curb Ramps

Mr. Hatmaker asked the Board approve pay application number 2 for \$232,327.45 for the Public Works Commission-funded Lincoln Village Curb Ramp Improvement project. This amount is paid 100% by OPWC but the Board needs to approve the payment. This will be the eighth disbursement.

Comments/Issues: None

Mr. Stormont moved that the Board approve disbursement #8 for \$232,327.45 for the Ohio Public Works Commission-funded Lincoln Village Curb Ramp Improvement project in the amount of \$232,327.45 and authorize the chair to execute the necessary documents. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Road Laborer - Step 4 Pay Increase

Mr. Hatmaker asked the Board to increase Lance Walters' pay rate from step three to step four of the Prairie Township Road, Cemeteries and Parks Department five-step pay scale effective October 13, 2018. This will increase Lance's pay rate from \$19.96 per hour to \$23.11 per hour. This five-step system has been in place since at least 1990 and was last approved by the Board on October 12, 2016.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the step four pay increase for Lance Walters, to \$23.11 per hour, effective October 13, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Electric for Irrigation Pump

Mr. Hatmaker asked the Board hire Hager Construction to install electrical service, the electric meter and other associated items needed to provide electricity to the irrigation pump at the Galloway Road Sports Complex at a cost of \$10,587.00. Mr. Hatmaker also asked the Board to authorize the service director to sign all necessary paperwork to complete this purchase. This purchase does not include is the 3" conduit from the pole to the meter and the cost for the permit from the City of Columbus. The Township Road,

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Cemeteries and Parks Department will install the conduit and the permit fees will be paid from the parks capital fund.

Comments/Issues: None

Mr. Kennedy moved that the Board hire Hager Construction to install electrical service, the electric meter and associated items needed to provide electricity to the Galloway Sports Complex irrigation system at a cost of \$10,587.00 and authorize the Service Director to sign the necessary paperwork. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

Jennifer McGraw of 278 Darbyhurst Road spoke before the Board to explain the circumstances leading to her property's condition. Trustee Kennedy explained that her property was inspected again earlier that day and her property is no longer on the list

Mr. Kennedy move that the Board adopt Resolution NU-335 -18 "A Resolution declaring nuisance and ordering abatement at 17 Lennox Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-340 -18 "A Resolution declaring nuisance and ordering abatement at 5000 Annhurst Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-345 -18 "A Resolution declaring nuisance and ordering abatement at 8582 Abbot Cove Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-346 -18 "A Resolution declaring nuisance and ordering abatement at 240-000195 Hubbard Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-348 -18 "A Resolution declaring nuisance and ordering abatement at 8485 Silverbell Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-350 -18 "A Resolution declaring nuisance and ordering abatement at 299 Daytona Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-355 -18 "A Resolution declaring nuisance and ordering abatement at 366 Lombard Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-356 -18 "A Resolution declaring nuisance and ordering abatement at 168 Postle Boulevard ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-357 -18 "A Resolution declaring nuisance and ordering abatement at 166 South Murray Hill Road. Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-361 -18 "A Resolution declaring nuisance and ordering abatement at 479 Woodlawn Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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Approval to Sell Items on GovDeals

Mr. Hatmaker asked the Board to approve posting old IT equipment on Govdeals, including 2 backup tape safes, 3 computers, old audio equipment, a 24 port switch, a plug & play switch and a network rack.

Comments/Issues: None

Mr. Kennedy moved that the Board approve post 2 backup tape safes, 3 computers, old audio equipment, a 24 port switch, a plug & play switch and a network rack for sale on Govdeals. Mr. Stormont seconded. The roll call votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Nay ; Mrs. Schmelzer, Aye. Motion passed.

Equipment Disposal (Res. 45-18)

A Resolution Authorizing the Discarding of four Computer Monitors, two Palm Pilots, a Check Writer, Transcriber, Paper Binding Machine, Battery Backups and an Adding Machine pursuant to Ohio Revised Coded Section 505.10: These items are broken and/or obsolete.

Comments/Issues: None

Mr. Kennedy moved that the Board adopt Resolution No. 45-18, A Resolution Authorizing the Discarding of four Computer Monitors, two Palm Pilots, a Check Writer, Transcriber, Paper Binding Machine, Battery Backups and an Adding Machine pursuant to Ohio Revised Coded Section 505.10. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye ; Mrs. Schmelzer, Aye. Motion passed.

Old Business

Niel Distlehurst reminded Board members that an abandoned van remains at the corner of Alton Road and Broad Street. Mr. Distlehurst asked that since it has already been approved by the Board to be removed, why is it still there? Mr. Hatmaker explained that there is additional paperwork and documentation that needs to be processed by the auto salvage company.

New Business

None

Public Comment

Alan Dormire, President of the Lincoln Village Residents Association, spoke before the Board. He announced that the Lincoln Village Residence Association has made a resolution to encourage the Township Trustees to investigate the feasibility of installing stop signs at the intersection of Amesbury Way and Deerfield Road. Mr. Kennedy explained that our next steps will be to ask the County to do a feasibility study and get their recommendation.

Announcements

None

Adjournment

Meeting adjourned at 8:15 p.m.

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