

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

SEPTEMBER 12, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO  
43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on September 12, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Fire Chief Chris Snyder and James Gant, Recreation Director, were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

**Mr. Kennedy moved that the Board appoint Tracy Hatmaker as acting Fiscal Officer Pro Temp. Mr. Stormont seconded. The votes were as follows: The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### SWCS Bond Issue

Dr. Wise spoke at length on the details of the bond and what the bond revenue would be used for. The Township Trustees had several follow-up questions.

**Mr. McCardle assumed the role of Fiscal Officer.**

### Approval of Minutes - August 29, 2018 Regular Meeting Minutes

Comments/Issues: None

**Mr. Kennedy moved to approve August 29, 2018 regular meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. The meeting minutes for the August 29, 2018 regular meeting were approved .**

### Report from the Franklin County Sheriff 's Office

Deputy Forsythe reported that the Sheriff's Office received 587 service calls over the past two weeks. 10% of those calls were criminal, of which 10 of these were felony offenses. Only 31 of the 587 calls were 911. Deputy Forsythe was surprised that only 31 calls were made to 911 and encouraged everyone to not hesitate to use 911 if it is an emergency.

### Fiscal Officer 's Report

#### Approval of Warrant s and Payroll

This week's warrants list detailed payments to 81 vendors summing \$133,923.35. Approximately 38% of this total is comprised of payments to AEP in the amount of \$19,314.93 for electrical services, \$17,008.00 to the Bureau of Workers' Compensation for premium installments and to Brosius, Johnson & Griggs, LLC in the amount of \$15,110.15 for legal services.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$133,923.35 along with this week's payroll of \$192,541.12 for a total cash disbursement of \$326,464.47.

Comments/Issues: None

**Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer , Aye. Motion passed.**

### Reallocations

Mr. McCardle asked the Board to approve the following reallocations to cover the Fiscal Officer's lighting district fees. Mr. McCardle also asked the Board to approve a reallocation in the General Fund to cover additional medical expenses.

\$306.50 from 2401-310-351-0000 (Electricity) to 2401-310-510-0000 (Dues and Fees)  
\$584.50 from 2402-310-351-0000 (Electricity) to 2402-310-510-0000 (Dues and Fees)

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\$303.50 from 2403-310-351-0000 (Electricity) to 2403-310-510-0000 (Dues and Fees)  
\$129.50 from 2404-310-351-0000 (Electricity) to 2404-310-510-0000 (Dues and Fees)  
\$80.50 from 2405-310-351-0000 (Electricity) to 2405-310-510-0000 (Dues and Fees)  
\$103.50 from 2406-310-351-0000 (Electricity) to 2406-310-510-0000 (Dues and Fees)  
\$7.50 from 2407-310-351-0000 (Electricity) to 2407-310-510-0000 (Dues and Fees)  
\$34.00 from 2412-310-351-0000 (Electricity) to 2412-310-510-0000 (Dues and Fees)  
\$39.00 from 2414-310-351-0000 (Electricity) to 2414-310-510-0000 (Dues and Fees)  
\$41.00 from 2415-310-351-0000 (Electricity) to 2415-310-510-0000 (Dues and Fees)  
\$68.00 from 2418-310-351-0000 (Electricity) to 2418-310-510-0000 (Dues and Fees)  
\$101.00 from 2419-310-351-0000 (Electricity) to 2419-310-510-0000 (Dues and Fees)  
\$43.00 from 2424-310-351-0000 (Electricity) to 2424-310-510-0000 (Dues and Fees)  
\$101.00 from 2901-310-351-0000 (Electricity) to 2901-310-510-0000 (Dues and Fees)  
\$3,000.00 from 1000-110-240-0000 (Unemployment) to 1000-110-221-0000 (Medical)

Comments/Issues: None

**Mr. Kennedy moved that the Board approve the reallocations as submitted . Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

Bob Voss publically thanked Dave McAninch for his extra efforts as Dave was on the job Sunday morning observing the water flow along Mix Avenue.

### Standing Business:

#### Fire Department

#### Vehicle Repair Payment Request

Chief Snyder asked the Board to approve payment of \$500 to Abby Reece to cover her insurance deductible for a collision with Medic 243. On July 20<sup>th</sup>, Medic 243 was in a minor accident with Ms. Reece's parked car. Due to the medic being on a run at the time of the accident, our insurance will not pay for the repairs to her vehicle. Ms. Reece will need to run it through her own insurance company, which will charge her for a \$500 deductible. Since the accident was the fault of M243, we are requesting the Board's approval to pay Ms. Reece's deductible. With the Board being on record as approving such payments in the past, we can then file to be reimbursed 75% of the deductible payment (\$375) under a "moral obligation" clause in our insurance policy.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve issuing a warrant to Abby Reece in the amount of \$500.00 to cover the cost of her insurance deductible for repairs to her vehicle and authorize the Fiscal Officer to issue a warrant on September 13, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

#### E-241 Repairs

We sent E241 to Taliaferro's for brakes, transmission leak and check engine light. Total cost of the repair was \$2,579.88. As an emergency, Chief Snyder and Mr. Hatmaker approved the repair. Chief Snyder sought the Board's approval of the full amount of the repair in accordance of the Townships Policy Manual.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve repairs to E241 at a cost of \$2,579.88 in accordance with Section 5.5 of the Township 's Policy and Procedures Manual. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

#### 2018 Giant Eagle Vaccination Program

Chief Snyder asked the Board to approve an agreement with Giant Eagle for the 2018 vaccination program and allow the Fire Chief to execute the necessary paperwork.

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Comments/Issues: None

**Mr. Kennedy moved that the Board approve an agreement with Giant Eagle for the 2018 vaccination program and authorize the Fire Chief to execute the necessary paperwork. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Resignation of Part-Time Firefighter

Chief Snyder asked the Board to accept the resignation of Steve McCague as part time firefighter effective September 6, 2018.

Comments/Issues: None

**Mr/ Kennedy moved that the Board accept the resignation of Steve McCague as a part-time firefighter effective September 6, 2018. Mr. Stormont seconded. The votes were a s follows: Mr. Stormont, Aye; Ms. Schmelzer, Aye; Mr . Kennedy, Aye. Motion passed.**

### Hiring of Part-Time Firefighter

Chief Snyder asked the Board to hire Brendan Bobo as a part time firefighter effective September 13, 2018 with one-year probation.

Comments/Issues: None

**Mr. Kennedy moved that the Board hire Brendan Bobo as a part-time firefighter effective September 13, 2018 with a one year probation. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Community Center

#### Annual Membership Rate Increase

Mr. Gant asked the Board to increase the Annual Membership Rates for the PTCC beginning January 1, 2019. He is proposing adding an additional dollar per person/per month for residents, with the standard 50% increase for non-residents. He is proposing that we do small increases every two or three years. We have not increased membership fees since we opened. We estimate that this will mean an additional \$70,000 in revenue for the community center. A spreadsheet with the current and proposed fees has been distributed to the Board.

Comments/Issues: Trustee Schmelzer asked for clarification on planned future changes. Trustee Kennedy asked how other community centers adjust their membership fees.

**Mr. Kennedy moved that the Board approve a \$1.00 increase to the Community Center 's annual membership for residents, with the standard 50% increase for non-residents, beginning January 1, 2019. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Inclement Weather Policy

Mr. Gant asked the Board to approve an inclement weather policy regarding the hours of operation at the PTCC. He will propose that the Community Center have a delayed opening of 1 hour, opening at 6:30 instead of 5:30 Monday- Friday, in a Level 2 Snow Emergencies and that the building be closed in cases where a level 3 emergency is declared. During a level 2 snow emergency, roadways are hazardous and only those who feel it is necessary should be out on the roads. During a level 3 roadways are closed to all non-emergency personnel.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve delaying the opening time of the Community Center by 1 hour during Level 2 Snow Emergencies and closing the building during a Level 3 Snow Emergency. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

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### Roads, Cemeteries, and Parks Department

#### OPWC Lincoln Village Curb Ramp Disbursement #7

Mr. Hatmaker asked the Board to approve disbursement #7, totaling \$15,574.35, for the Ohio Public Works Commission-funded Lincoln Village Curb Ramp Improvement project. OPWC pays 100% of this amount, but the Board needs to approve the payment. This is the seventh disbursement for this project and is to be paid to Stantec Consulting Services for construction administration.

Comments/Issues: None

**Mr. Stormont** moved that the Board approve the Lincoln Village Curb Ramp Improvements Disbursement Request #7 in the amount of \$15,574.35 and authorize the Chair to execute the necessary documents. **Mr. Stormont** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye.** Motion passed.

### Building and Zoning:

Ms. Swisher gave a presentation regarding the International Property Maintenance Code and the Township's options regarding limiting enforcement of the code. No action was requested.

### Administration

#### Nuisance Cases

No one was in attendance to speak on behalf of the properties.

**Mr. Kennedy** move that the Board adopt Resolution NU-292 -18 "A Resolution declaring nuisance and ordering abatement at 8419 Blue Lake Circle ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-293 -18 "A Resolution declaring nuisance and ordering abatement at 263 Deerfield Road ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-295 -18 "A Resolution declaring nuisance and ordering abatement at 4671 Frost Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-296 -18 "A Resolution declaring nuisance and ordering abatement at 347 Hiler Road ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-298 -18 "A Resolution declaring nuisance and ordering abatement at 4739 Hilton Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-299 -18 "A Resolution declaring nuisance and ordering abatement at 4550-4560 Hilton Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-300 -18 "A Resolution declaring nuisance and ordering abatement at 840 Lakefield Drive ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-301 -18 "A Resolution declaring nuisance and ordering abatement at 530 Mix Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

**Mr. Kennedy** move that the Board adopt Resolution NU-302 -18 "A Resolution declaring nuisance and ordering abatement at 331 North Murray Hill ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

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Mr. Kennedy move that the Board adopt Resolution NU-303 -18 "A Resolution declaring nuisance and ordering abatement at 88 Postle Boulevard." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-306 -18 "A Resolution declaring nuisance and ordering abatement at 404 Woodlawn Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-310 -18 "A Resolution declaring nuisance and ordering abatement at 392 Darbyhurst Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

### Hunting Permit Restriction

The Franklin Soil and Water Conservation District has requested that hunting on the Township (Phillips) property south of Broad Street be limited to a certain area, type of hunting or not used at all for this season. Construction is currently underway for a large-scale stream and wetland restoration project at the Hellbranch Meadows property, which is in close proximity to the current hunting location for Prairie Township. Specifically, the District has asked the Board to consider not allowing hunting on this property south of Broad, not allowing hunting within 1,000 feet of the property line, or to only allow bow hunting in this area. Mr. Hatmaker asked the Board if it wishes to pursue any of these options. Mr. Hatmaker called Kyle Wilson of FSWCD last week. He stated that they would appreciate such action but do not consider it to be critical.

Comments/Issues: A lengthy discussion was had by all three Trustees on action to be taken or not taken.

Mr. Kennedy moved that the Board only allow bow hunting on the Township (Phillips) property south of Broad Street. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Nay; Mrs. Schmelzer, Aye. Motion passed.

### Old Business

None

### New Business

None

### Public Comment

None

### Announcements

None

### Adjournment

Meeting adjourned at 8:20 p.m.

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Chairman Steve Kennedy

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Fiscal Officer Dan McCardle