

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

AUGUST 29, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on August 29, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Fire Chief Chris Snyder, Allen Scott, Assistant Fire Chief, and James Gant, Recreation Director, were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

2018 Sidewalk Replacement Program Assessments (Res. 29-18)

There was a public hearing regarding the 2018 sidewalk replacement program assessments, which will be forwarded to the Franklin County Auditor. This year there were 117 participants with a total assessment of \$125,005.75. The participants are a mix of residents who were required to participate because of the poor condition of their sidewalks and residents who chose to participate. This is the fourth year that the Township required certain residents with sidewalks in poor condition to participate. After the public hearing, Mr. Hatmaker asked the Board to adopt Resolution 29-18 "A Resolution to Levy Special Assessments For The Repair Of Sidewalks In Prairie Township."

Comments/Issues: None

Mr. Kennedy moved that the Board adopt Resolution 29-18 "A Resolution to Levy Special Assessments For The Repair Of Sidewalks in Prairie Township. " Mr. Stormont seconded. The roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Approval of Minutes - August 15, 2018 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve August 15, 2018 regular meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. The meeting minutes for the August 15, 2018 regular meeting were approved.

Report from the Franklin County Sheriff 's Office

Deputy Forsythe encouraged our residents to notify the Sheriff's Department of observations made. It helps the department allocate staff where needed.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 81 vendors summing \$95,314.88. Approximately 43% of this total is comprised of payments to The Novak Consulting Group in the amount of \$7,095.00 for the Township Administrator search, \$18,547.23 to AEP for Township electrical services, and to Berkshire Boys, Inc. in the amount of \$15,728.50 for sidewalk replacements.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$95,314.88 along with this week's payroll of \$213,143.90 for a total cash disbursement of \$308,458.78.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer , Aye. Motion passed.

Transfers

Mr. McCardle asked the Board to approve the following transfers:

- \$30,000.00 from the General Fund (1000) to the OPWC Lincoln Village Curb Ramps Fund (4408)
- \$50,000.00 from the JEDD Fund (2904) to the PTCC Fund (2905)
- \$50,000.00 from the JEDZ Fund (2903) to the PTCC Fund (2905)

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Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Increase Revenue/Appropriations

Mr. McCardle asked the Board to approve sending a letter to the Budget Commission to increase revenue and appropriations in the OPWC Lincoln Village Curb Ramp Fund (4408) by \$30,000.00.

Comments/Issues: None

Mr. Kennedy moved that the Board authorize sending a letter to the Franklin County Budget Commission to increase revenue and appropriations in the OPWC - Lincoln Village Curb Ramps Fund by \$30,000.00 . Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Reallocations

Mr. McCardle asked the Board to approve the following reallocations:

- \$4,501.28 from 1000-110-315-0000 (Election Expenses) to 1000-110-360-0000 (Contracted Services)
- \$300.00 from 1000-110-359-0000 (Utilities) to 1000-110-360-0000 (Contracted Services)
- \$2,000.00 from 1000-110-360-0016 (Contracted Indigent) to 1000-110-360-0000 (Contracted Services)

The Contracted Service line item has been covering greater than usual costs due to expenses related to the flooding at township hall, the new door locks and higher than expected title search costs resulting from the nuisance program, in addition to our typical expenses.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the reallocations as submitted. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Street Light Assessments (Res. 30-18 thru 43-18)

Mr. McCardle asked the Board to approve the following resolutions for the artificial lighting assessments in the Township:

Comments/Issues: None

I move that the Board adopt Resolution 30-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Columbia Heights subdivision for the years 2019, 2020 and 2021" Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 31-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Lincoln Village North subdivision for the years 2019, 2020 and 2021" Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 32-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Lincoln Village South subdivision for the years 2019, 2020 and 2021" Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 33-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Garden Heights subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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I move that the Board adopt Resolution 34-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Village Park subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 35-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Norton Crossing subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 36-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Lake Darby Estates subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 37-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Young Estates subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 38-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Clover Estates subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 39-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Westpoint Phase 2, Sec. 2 subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 40-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Lake Darby Estates North subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 41-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Westpoint Phase 2, Sec. 1 subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 42-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Westpoint Phase 2, Sections 2,3,4 and 5 subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

I move that the Board adopt Resolution 43-18 "A Resolution to Levy Special Assessments for the artificial lighting of the streets and public ways in Westpoint Phase 1 subdivision for the years 2019, 2020 and 2021". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Standing Business:

Fire Department

No items.

Community Center

Fitness Equipment for Personal Training

Mr. Gant asked the Board to purchase new equipment to create a personal training area. This year we are on pace to nearly double the revenue we brought in last year for personal training (2017=\$16,800, 2018=\$29,500 (Projected)). In anticipation of our Personal Training to continue to grow Mr. Gant would like to purchase some more equipment to create a small Personal Training Section in the PTCC. We would like to have this section completely in place by the new year, since we know that is the time when personal training tends to increase. We have money allocated in the budget for this purchase and it was

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planned on for the 2018 budget. The Total cost from G&G Fitness is \$6,718.30.

Comments/Issues: None

Mr. Kennedy moved that the Board approve purchasing exercise equipment from G&G Fitness at a cost of \$6,718.30 for a personal training area within the Community Center. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Mr. Gant reminded everyone in attendance that the entire facility except the pool will be open Saturday, September 1. The pool will reopen on Tuesday, September 4.

Roads, Cemeteries, and Parks Department

Final Pay Request - Off-Site Hellbranch Trail

Mr. Hatmaker recommended that the Board approve the release of the retainage for the off-site HellBranch Trail to Janco, LLC. The amount of retainage is \$3,167.28.

Comments/Issues: None

Mr. Kennedy moved that the Board approval final payment to Janco, LLC in the amount of \$3,167.28 and authorize the Fiscal Officer to issue a warrant on August 30, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Park Rules for Sports Complex

Mr. Hatmaker recommended that the Board approve rules for the Galloway Sports Complex. Mr. McAninch has forwarded a copy of the proposed rules to the Board.

Comments/Issues: Trustee Kennedy suggested that "no hunting" be added to the signage.

Mr. Kennedy moved that the Board approve the Rules for the Galloway Road Sports Complex with the addition of "no hunting". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Change Order #5 - Concession Stand

Mr. Hatmaker asked the Board to approve Change Order # 5 for the Galloway Road Sports Complex Concession Stand. This change order is for a \$1,072.72 increase to the contract price. The change order is to revise the electrical feed for the grinder pump assembly. They will provide a 50A/3pole circuit breaker within panel CP, provide 3-#6 & 1 #10 ground in 1" conduit for the grinder pump feeder circuit and they will label existing 15A/3 pole in the 480-volt panel as a spare.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #5 for the Galloway Road Sports Complex Concession Stand in the amount of \$1,072.72 and authorize the Chair to sign the change order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

No one was in attendance to speak on behalf of the properties.

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Mr. Kennedy move that the Board adopt Resolution NU-276 -18 "A Resolution declaring nuisance and ordering abatement at 8612 Edgewater Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-280 -18 "A Resolution declaring nuisance and ordering abatement at 356 Celina Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-282 -18 "A Resolution declaring nuisance and ordering abatement at 112 Fernhill Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-290 -18 "A Resolution declaring nuisance and ordering abatement at 6316 Alkire Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Nuisance Assessments

Mr. Hatmaker asked the Board to execute a "Return and Statement to County Commissioners" requesting the assessments totaling \$11,316.27 for high grass and weed abatement at (24) properties from July to August, 2018, as well as execute a "Return and Statement to County Commissioners" requesting assessments totaling \$7,760.47 for removal of trash and debris at (8) properties from July to August, 2018.

Comments/Issues: None

Mr. Kennedy moved that the Board execute a "Return and Statement to County Commissioners " requesting the assessment of \$11,316.27 for abatement of high grass and weeds at (24) properties from July to August, 2018, as well as execute a "Return and Statement to County Commissioners " requesting the assessment of \$7,760.47 for removal of trash and debris at (8) properties from July to August, 2018. Mr. Stormont seconded. The votes were a s follows: Mr. Stormont, Aye; Ms . Schmelzer , Aye; Mr . Kennedy , Aye. Motion passed.

2nd Reading and Adoption - Resolution HR 04-18

Mr. Hatmaker asked the Board to adopt Resolution HR 04-18. This resolution imposes a one-year moratorium on open loop geothermal heating and cooling systems. Open loop geothermal systems use well water to heat and cool homes and discharge it to a ditch or pond. The OEPA has issued a general permit that allows these systems to discharge water at a rate of eight gallons per minute, for up to 5,000 gallons per day. This allows them to operate for about ten hours per day and more during peak seasons, which is not monitored by any agency. This moratorium will be put into place for one year to allow state agencies to determine a direction that they would like to go in regulating and monitoring these systems.

Comments/Issues: None

Mr. Kennedy moved that the Board approve Resolution HR 04-18, "A Resolution imposing a moratorium of one (1) year on the installation of open-loop geothermal systems within Prairie Township, Franklin County, Ohio ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

2019 Payroll Dates and 2019 Meeting Dates

Mr. Hatmaker asked the Board's guidance on payroll and meeting dates for 2019 and beyond.

Comments/Issues: The Board made the decision to go to 24 pay periods beginning in the year 2019.

Mr. Kennedy moved that the Board approve 24 pay periods beginning in the year 2019. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Approval of the Union Contract

Mr. Kennedy moved that the Board approve the fire union contract. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

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Old Business

None

New Business

Speeding along Prairie Road was recently monitored via speed trailer. Trustee Kennedy spoke of future projects under Township consideration to curb speeding.

Public Comment

None

Announcements

Lincoln Village North community yard sales will be held September 7-9.

Adjournment

Meeting adjourned at 7:42 p.m.

Chairman Steve Kennedy

Fiscal Officer Dan McCardle