

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

AUGUST 1, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on August 1, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Fire Chief Chris Snyder, Assistant Fire Chief Allen Scott and James Gant, Recreation Director, were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Recognition of PTCC Staff (Res. 21-25)

Chief Snyder presented resolutions to the Board honoring five employees who responded to a life-threatening health incident at the Prairie Township Community Center on the morning of June 2, 2018. Staff at Doctors Hospital credited the efforts of these five staff members and other staff of the Community Center as saving the member's life. Each of the resolutions recognized one of the following employees who participated:

Iain Herring, who administered CPR and hooked up the automated external defibrillator;
Michael Pollack, who contributed his quick response and administered the charge from the automated external defibrillator;
Mary Beth Macekyo; who coordinated telephone communications, including the 911 call;
Lisa Jones who issued the code alert and coordinated communications within the center; and
Erin Hess, who was the first person on the scene and began CPR.

The member's daughters were present to say a few words as well as members involved from the Fire Department and the Community Center.

Comments/Issues: None

Mr. Kennedy moved that the Board adopt Resolutions 21-18 through 25-18 recognizing Iain Herring, Michael Pollack, Mary Beth Macekyo, Lisa Jones, and Erin Hess for their exemplary response to a life-threatening health incident at the Prairie Township Community Center. Mr. Stormont seconded. The roll call votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Approval of Minutes - July 18, 2018 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the July 18, 2018 regular meeting minutes. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the July 18, 2018 regular meeting were approved.

Report from the Franklin County Sheriff's Office

A Deputy reported that there were many break-ins during the past two weeks. Everyone is encouraged to lock their car, home and any storage building on their property to deter these break-ins. Trustee Kennedy asked what the protocol is for the Sheriff's office to respond to a call in reporting a drug deal which the deputy explained at length.

Fiscal Officer's Report

Approval of Warrants and Payroll

This week's warrants list detailed payments to 76 vendors summing \$158,328.18. Approximately 52% of this total is comprised of payments to the OTARMA Service Center in the amount of \$61,207.00 for liability insurance renewal and \$21,500.00 to Stickel's Grading and Excavating LLC for work at the Sports Complex.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$158,328.18 along with this week's payroll of \$210,297.43 for a total cash disbursement of \$368,625.61.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr.

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Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Reallocation

Mr. McCardle asked the Board to approve the following reallocations in the Road Department:

\$2,500.00 from 1000-390-720-0000 (Buildings) to 1000-390-323-0000 (Repairs & Maintenance)
\$2,500.00 from 1000-610-720-0000 (Buildings) to 1000-610-323-0000 (Repairs & Maintenance)
\$1,367.85 from 1000-610-599-0000 (Other) to 1000-610-323-0000 (Repairs & Maintenance)

Comments/Issues: None

Mr. Kennedy moved that the Board approve the reallocations as submitted. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Employee Handbook: Partial Longevity Pay for Partial Year of Service

The Prairie Township Employee Policies and Procedures Manual states that the Township distributes longevity pay on the first pay in December, but gives no clear guidance as to exactly what period the longevity payment it covers. As it happens, Mr. Hatmaker's retirement date coincides with the pay period during which the Township makes this payment (ie: his last check will be at the first pay in December). Mr. McCardle asked the Board's guidance as to whether Mr. Hatmaker should receive this payment because he was here through its disbursement for the year or if he should not, since Mr. Hatmaker will not work in December. Mr. McCardle asked that the Employee Policies and Procedures Manual be revised to reflect the Board's guidance.

Comments/Issues: None

Mr. Kennedy moved that the Board approve a 2018 longevity pay distribution for Tracy Hatmaker and update the Township Employee Handbook to reflect this guidance. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Hiring of Part-Time Firefighter

Chief Snyder asked the Board to consider the hiring of Kaitlyn Barnaba as a part time firefighter effective August 2, 2018 with one-year probation.

Comments/Issues: None

Mr. Kennedy moved that the Board approve hiring Kaitlyn Barnaba as a part time firefighter effective August 2, 2018 with one-year probation. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Agreement of Services:

Chief Snyder asked the Board to enter into an agreement for grant writing services with Ohio First Responders Grants, LLC and authorize him to execute the agreement on the Board's behalf. The agreement provides for preparing three separate grant applications. The first grant is for the purchase of hose, nozzles and other equipment; the second grant is for replacement of all of our self-contained breathing apparatuses; and the third grant is for a grass fighter vehicle. The total cost for all three applications will be \$5,500 plus 5% of any awarded grant dollars. Depending upon which application or applications are successful, the resulting grants would be a significant contribution to our capital budget program, possibly adding well over \$100,000 to the program.

Comments/Issues: Trustee Kennedy asked follow-up questions on the nature and history of the grants we are seeking.

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Mr. Kennedy moved that the Board approve an agreement for grant writing services with Ohio First Responders Grants, LLC for three grants at a cost of \$5,500 and 5% of any awarded grant dollars and authorize the Fire Chief to execute the agreement. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Chief Snyder announced an upcoming event "Fill a Fire Truck" on August 12th to collect back to school supplies from 7-5 p.m. This event will be held at Station 241 on Inah Avenue.

Community Center

No items.

Roads, Cemeteries, and Parks Department

Sale of 2014 Dump Truck - Letter of Intent

Mr. Hatmaker asked the Board to approve selling the Township's 2014 International 7400 Dump Truck, underbody tailgate spreader and 10' Gledhill Snowplow to Staunton Township in Miami County, Ohio for \$75,000.00. Staunton Township has provided a letter of intent to purchase this vehicle after the Township takes delivery of its 2019 Freightliner 108SD Dump Truck, which should be around the end of August or early September. The Board gave Mr. McAninch permission to advertise this truck at a price of \$80,000 at your January 17, 2018. However, after months of effort, \$75,000 is the best offer that we have been able to secure.

Comments/Issues: None

Mr. Kennedy moved that the Board approve to approve selling the Township's 2014 International 7400 Dump Truck, underbody tailgate spreader and 10' Gledhill Snowplow to Staunton Township in Miami County, Ohio for \$75,000.00. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Change Order #2 - Issue 2 Lincoln Village Curb Ramps

Mr. Hatmaker asked the Board to approve change order number 2 for the Ohio Public Works Lincoln Village Curb Ramp Improvement project for \$53,125.73. This change order is for additional curb removal and replacement work required to improve existing drainage issues and repair damaged curb within the ramp replacement areas. This amount, along with the \$1650.00 from change order number 1, takes the project cost to the financial limits of the OPWC grant of \$351,874.00.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #2 for the Issue 2 Lincoln Village Curb Ramp Improvement project in the amount of \$53,125.73 and authorize the Chair to sign the change order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Change Order #3- Issue 2 Lincoln Village Curb Ramps

Mr. Hatmaker asked the Board to approve change order number 3 for the Ohio Public Works Lincoln Village Curb Ramp Improvement project for \$30,000.00. This change order is for the cost of additional curb removal and replacement work required to improve existing drainage issues and repair damaged curb within the ramp replacement areas that is over and above that which is covered by the OPWC grant. Therefore, this change order would require the Board to increase appropriations in contracted services at an upcoming meeting. If the Board does not to approve this additional amount, the Township, will have to non-perform some of the intersections in Lincoln Village North. Mr. McAninch is recommending that the Board provide this funding for the project given both the small amount that it represents compared to the grant amount and given the fact that it allows us to complete project in a way that provides maximum benefit to the area.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #3 for the Ohio Public Works Commission-funded Lincoln Village Curb Ramp Improvement project at a cost of \$30,000.00 and authorize the

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Chair to sign the change order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

HellBranch Trail Signage

Mr. Hatmaker recommended that the Board approve the installation of the signage for the HellBranch Trail for \$5,838.00 from Paul Peterson Company. This request addresses some of Trustee Stormont's concerns about No Motorized Vehicle sign amongst other needed signs to direct people using the trail. This work will be 75% reimbursable under our grant with ODNR.

Comments/Issues: None

Mr. Stormont moved that the Board approve the installation of use of trail signs for the HellBranch Trail from Paul Peterson Company at a cost of \$5,838.00. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

No one was in attendance to speak on behalf of the properties.

Mr. Kennedy move that the Board adopt Resolution NU-235 -18 "A Resolution declaring nuisance and ordering abatement at 59 Lennox Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-237 -18 "A Resolution declaring nuisance and ordering abatement at 8433 Conbrook Court." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-238 -18 "A Resolution declaring nuisance and ordering abatement at 8596 Edgewater Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-239 -18 "A Resolution declaring nuisance and ordering abatement at 8604 Edgewater Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-240-18 "A Resolution declaring nuisance and ordering abatement at 713 Hubbard Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-241-18 "A Resolution declaring nuisance and ordering abatement at 436 Celina Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-243-18 "A Resolution declaring nuisance and ordering abatement at 4670 Frost Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-244 -18 "A Resolution declaring nuisance and ordering abatement at 90 Gladys Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-245 -18 "A Resolution declaring nuisance and ordering abatement at 4684 Palmetto Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-246 -18 "A Resolution declaring nuisance and ordering abatement at 4770 Sullivant Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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Mr. Kennedy move that the Board adopt Resolution NU-247 -18 "A Resolution declaring nuisance and ordering abatement at 307 Woodlawn Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-249 -18 "A Resolution declaring nuisance and ordering abatement at 541 Emmitt Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-250 -18 "A Resolution declaring nuisance and ordering abatement at 6539 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-251 -18 "A Resolution declaring nuisance and ordering abatement at 1272 Maple Park Drive ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

SWACO Representative (Res. 26-18)

Mr. Hatmaker asked the Board to adopt Resolution 26-18, "To Approve the Nomination of Stephen J. Bowshier as the Representative of Franklin County Townships on the SWACO Board of Trustees, for a Two-Year Term Ending June 19, 2020."

Comments/Issues: None

Mr. Kennedy moved that the Board adopt Resolution 26-18 "A Resolution approving the nomination of Stephen J. Bowshier to serve as the representative of Franklin County townships on the Solid Waste Authority of Central Ohio (SWACO) Board of Trustees. " Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Ms. Schmelzer, Aye; Mr. Kennedy , Aye. Motion passed.

Old Business

Bob Voss, a long time Township resident, asked why the sidewalk ramps are being replaced. Trustee Kennedy explained that the sidewalks were in disrepair, not ADA compliant and the Township received a grant to pay for these replacement corner sidewalks.

New Business

None

Public Comment

Mary Meyer, a long time active Township resident, remarked that all the properties deemed a nuisance are rental properties.

Announcements

Franklin County Public Health Mosquito Management Program has seen an increase in population of mosquitos that carry West Nile Virus. Infection rate of West Nile within the mosquito population has also increased. FCPH is working to reduce mosquito population with treatments and spraying but are spreading the word for residents to do their part in protecting themselves such as using insect repellent, wearing proper attire, eliminating any standing water, and limiting time outdoors after dusk. Visit mosquito.myfcph.org to learn more information on mosquito prevention and to report mosquitos in your area.

David Donofrio, a township resident, announced that National Night Out will be held August 7 from 6-8 p.m. along North Murray Hill Road between Beacon Hill and Medfield Drive. It is free for all to attend. He also thanked the Township for allowing them to use the road for this event.

Adjournment

Meeting adjourned at 7:48 p.m.

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Chairman Steve Kennedy

Fiscal Officer Dan McCardle