

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 3, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on July 3, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, and James Gant, Recreation Director, were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

2019 Budget Hearing

The Board held a public hearing on the 2019 Budget.

The final draft of the 2019 budget has been available for public review and available for public comment and the Board was asked to approve the budget at the end of the hearing. The Board received proposed budget spreadsheets on June 20 and a memo outlining the budget proposal on June 20. A copy of the proposed budget has been available for public review at the Fiscal Officer's office since before June 30.

Comments/Issues: Trustee Kennedy spoke briefly of concerns regarding the Zoning Department's allocation for an additional staff member.

Mr. Kennedy moved that the Board approve the proposed annual budget for the year commencing January 1, 2019 and submit said budget to the Franklin County Budget Commission pursuant to Ohio Revised Code Section 5705. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

The budget hearing closed at 7:05 p.m.

Approval of Minutes - June 20, 2018 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the June 20, 2018 regular meeting minutes. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the June 20, 2018 regular meeting were approved.

Report from the Franklin County Sheriff's Office

A deputy was not present at the meeting to give an update of activity in the Township.

Fiscal Officer's Report

Approval of Warrants and Payroll

This week's warrants list detailed payments to 75 vendors summing \$88,909.96. The most significant payment was made to Berkshire Boys, Inc. in the amount of \$18,575.00 for sidewalk repairs.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$88,909.96 along with this week's payroll of \$215,095.95 for a total cash disbursement of \$304,005.91.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Transfer of Funds to Correct Line

Mr. McCardle asked the Board to approve transferring \$3,600.00 from 9001 (Developer's Escrow) to 9002 (Road Cut Permits). This check from Buckeye Pipe Line Company was posted to the wrong fund on July 21, 2016.

Comments/Issues: None

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Mr. Kennedy move that the Board approve transferring \$3,600.00 from 9001 (Developer 's Escrow) to 9002 (Road Cut Permits). Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Fund Transfer

Mr. McCardle asked the Board to transfer \$100,000.00 from the JEDZ Fund (2903-910-910-0000 - Transfers Out) to the Community Center Fund (2905-931-0000 - Transfers In) for operating expenses.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Standing Business:

Community Center

Dash and Dine 5k Timing Service

Mr. Gant asked the Board to enter into contract with Race Penguin LLC for timing services and advertising for the Dash and Dine 5k Run Sept. 21, 2018. The cost for this service is \$975 + \$3.07 per runner registration. This contract is not to exceed \$2,000. We have gotten quotes from multiple timing organizations. While RacePenguin is not the cheapest provider, they offer advertising for our race on multiple platforms and email listings.

Comments/Issues: None

Mr. Kennedy moved that the Board approve a contract with Race Penguin LLC for timing services and advertising for the Dash and Dine 5k at a cost not to exceed \$2,000.00 and authorize the Recreation Director to execute the agreement. Mr. Stormont seconded. The votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Part-Time Employee P ay Increases

Mr. Gant asked the Board to approve the following employee raises. Each of the staff listed on the table has worked at least 12 months (or will be within a week of having worked 12 months) since being hired or receiving an increase, has worked at least 936 hours since being hired or receiving an increase, and has received a satisfactory annual evaluation for this period. At the May 11, 2016 Board of Trustees meeting the Board approved the requirements for part time employees to receive a raise.

Name	Start Date	Position	Currently Hourly Rate	Hours worked since opening	propose d rate
Nik Hayes		Fitness Attendant	\$8.70	929	\$9.83
		Summer Day Camp Leader	\$8.50		\$8.76
Brittany Marcum		Childcare Worker	\$8.30	919	\$8.55
Trent Rivers		Life Guard	\$9.20	999	\$9.48
		WSI	\$11.00		\$11.33
Christopher Staudt		Life Guard	\$9.20	1291	\$9.48
Tori Valentino		Life Guard	\$9.37	4091	\$9.65
		Head Guard	\$11.67		\$12.02
		WSI	\$11.67		\$12.02
		Day Camp Director	\$10.45		\$10.76
		Aquatics Instructor	\$16.48		\$16.97

Comments/Issues: None

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Mr. Kennedy moved that the Board approve pay increases for part-time staff at the Prairie Township Community Center, as submitted, effective July 11, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Fire Department

Part-Time Firefighter Resignation

Mr. Hatmaker asked the Board to accept the resignation of Colin Mitchell as a part-time firefighter. Colin has accepted a full-time position for Lee County EMS in Fort Meyers, Florida.

Comments/Issues: None

Mr. Kennedy moved that the Board accept the resignation of Colin Mitchell effective July 3, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Flashing Lights Maintenance

Mr. Hatmaker asked the Board approve the payment of \$2,560.81 to the Franklin County Engineer's office for maintenance and electric cost for the flashing lights at N Murray Hill and Beacon Hill and maintenance and electric cost for the school flashers on Stiles and S Grener Avenue at Stiles Elementary School.

Comments/Issues: None

Mr. Kennedy moved that the Board approve payment to the Franklin County Engineer's Office for maintenance and electrical for the flashing lights on North Murray Hill and Beacon Hill and school flashers on Stiles Avenue and South Grener Avenue at a cost of \$2,560,81 and authorize the Fiscal Office to prepare a warrant. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Flagpole Lights for Township Parks

Mr. Hatmaker asked the Board approve the installation of two new flagpole lights, one at Carl Frye Park and the other at Lakota Park. The total cost for these two installations is \$5,256.00. The vendor for this job is Hager Construction, LLC.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the installation of two flagpole lights at Carl Frye Park and Lakota Park by Hager Construction, LLC at a cost of \$5,256.00 and authorize the Service Director to sign the necessary paperwork. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

No one was in attendance to speak on behalf of the properties.

Mr. Kennedy move that the Board adopt Resolution NU-189 -18 "A Resolution declaring nuisance and ordering abatement at 1515 Bolingbrook Drive ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-195 -18 "A Resolution declaring nuisance and ordering abatement at 8420 Fairbrook Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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Mr. Kennedy move that the Board adopt Resolution NU-198 -18 "A Resolution declaring nuisance and ordering abatement at 8437 Silverbell Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-199-18 "A Resolution declaring nuisance and ordering abatement at 8598 Army Place ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-201 -18 "A Resolution declaring nuisance and ordering abatement at 316 Evergreen Terrace ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-203 -18 "A Resolution declaring nuisance and ordering abatement at 247 Postle Boulevard." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-204 -18 "A Resolution declaring nuisance and ordering abatement at 255 Postle Boulevard." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-205 -18 "A Resolution declaring nuisance and ordering abatement at 199 South Murray Hill Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-209 -18 "A Resolution declaring nuisance and ordering abatement at 2390 Valencia Court ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Nuisance Assessments

Mr. Hatmaker asked the Board to execute a "Return and Statement to County Commissioners" requesting the assessments totaling \$6,887.47 for high grass and weed abatement at (17) properties from May and June 2018, as well as execute a "Return and Statement to County Commissioners" requesting assessments totaling \$12,063.20 for removal of trash and debris at (12) properties from May and June 2018.

Comments/Issues: None

Mr. Kennedy moved that the Board execute a "Return and Statement to County Commissioners " requesting the assessments totaling \$ 6,887.47 for high grass and weed abatement at (17) properties from May and June 2018, as well as execute a "Return and Statement to County Commissioners " requesting assessments totaling \$ 12,063.20 for removal of trash and debris at (12) properties from May and June 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Ms. Schmelzer , Aye; Mr. Kennedy , Aye. Motion passed.

Old Business

Bob Voss, a Township Resident, spoke of the ground hog nuisance along Mix Avenue. Trustee Kennedy referred him to Brad Keiger, a Franklin County Wildlife Officer.

New Business

None

Public Comment

None

Announcements

Mr. Kennedy announced the "Reading with a Firefighter" program begins July 18th at 7 pm at Station 241 located at 123 Inah Ave. This program runs for four weeks, 7/18, 7/26, 7/31 and 8/8. This has been a tremendous program that encourages parent/ child bonding time while also interacting with our

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firefighters.

Adjournment

Meeting adjourned at 7:28 p.m.

Chairman Steve Kennedy

Fiscal Officer Dan McCardle