

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JUNE 20, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on June 20, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Fire Chief Chris Snyder and Assistant Fire Chief Allen Scott were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Approval of Minutes - June 6, 2018 Regular Meeting Minutes and June 5, 2018 Special Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the June 6, 2018 regular meeting minutes and June 5, 2018 special meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. The meeting minutes for the June 6, 2018 regular meeting and June 5,2018 special meeting were approved.

Report from the Franklin County Sheriff 's Office

Deputy Forsythe spoke before the Board and summarized the criminal activity that occurred over the past two weeks in our Township.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 107 vendors summing \$290,914.90. Approximately 52% of this total is comprised of payment to the Franklin County Commissioners in the amount of \$96,687.92 for monthly insurance premiums and \$53,575.50 to Kansas State Bank for payments on the backhoe, bucket truck, Kubota and arrow board for the Road Department.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$290,914.90 along with this week's payroll of \$215,276.78 for a total cash disbursement of \$506,191.68.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer , Aye. Motion passed.

Standing Business:

Fire Department

GovDeals Item Disposal

Chief Snyder asked the Board for permission to dispose of items listed on GovDeals that do not get paid for or picked up in the allotted timeframe. The remaining items have been relisted for another 10-day period closing on June 22nd due to the winning bidders not paying or picking up their items. Out of the items purchased and not picked up, they only amounted to \$25.00. The items include:

- Lot of Fire Hoses (GovDeals ID 3165)
- Lot of Assorted Power Tools (GovDeals ID 3166)
- Large Office Desk (GovDeals ID 3168)
- Vintage NordicTrack (GovDeals ID 3169)

Comments/Issues: None

Mr. Kennedy moved that the Board approve Resolution 20-18, "A Resolution authorizing the discarding of fire hoses, assorted power tools, a large office desk and a vintage NordicTrack .". Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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LifeCare Alliance Agreement

Chief Snyder asked the Board to approve a Business Associate Agreement with LifeCare Alliance that will allow the Fire Department to make referrals for follow up care and services. This agreement will allow us to share information with their agency while remaining compliant with the patients Protected Health Information. Chief Snyder also asked the Board to authorize the Fire Chief to execute the Agreement.

Comments/Issues: None

Mr. Kennedy moved that the Board approve a Business Associate Agreement with LifeCare Alliance and authorize the Fire Chief to execute the agreement. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Budget Commission Appropriation Request

Chief Snyder asked the Board to submit a request to the Budget Commission for additional appropriations to the Fire and EMS funds that will need to be transferred out to the capital funds of both accounts. These funds were planned for the 2018 budget but were withheld due to the uncertainty of the fire levy request in May. Chief Snyder asked for a request of \$371,160.00 to be appropriated to the Fire Fund and \$97,500 to the EMS Fund.

Comments/Issues: These are planned capital purchases

Mr. Kennedy moved that the Board authorize sending a letter to the Budget Commission requesting additional appropriations in the amount of \$371,160.00 to the Fire Fund and \$97,500.00 to the EMS Fund and authorize the Township Administrator to sign the letter. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Community Center

Parking Lot Paving

Mr. Gant asked the Board to enter into contract with Sheedy Paving Inc. for sealcoat and striping of the PTTTC parking lot. It has been three years since we have had the parking lot sealed. The Community Center reached out to multiple contractors and received quotes from three contractors for the work: Sheedy Paving, B & C Blacktop Sealing and M & D Blacktop. Sheedy Paving was the lowest bid for the project and is therefore Mr. Gant's recommendation. Sheedy's price for the project is \$6,250.

Comments/Issues: None

Mr. Kennedy moved that the Board approve a contract with Sheedy Paving Inc. for sealcoat and striping of the Community Center parking lot at a cost of \$6,250.00 and authorize the Township Administrator to execute the document. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Emergency Repair

Mr. Hatmaker asked the Board to approve an emergency repair under section 5.5 of the employee policy and procedure manual. One of our dump trucks needed an EGR Cooler replaced and the total bill exceeded the amount that the department head and administrator are allowed to approve. The bill came to \$3,783.29 and the vender was Taliaferro Enterprises, Inc.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the emergency repair of a dump truck at a cost of \$3,783.29 as per Section 5.5 of the Policy and Procedures Manual. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Pay Request #3 - Sports Complex

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Mr. Hatmaker asked the Board to approve pay request # 3 for the GRSC Parking Lot and HellBranch Multi-Use Trail Paving to Decker Construction Company in the amount of \$192,461.98 and authorize the fiscal officer to prepare a warrant for this amount. This pay request is for 448 Asphalt Concrete Intermediate, 448 Asphalt Concrete Surface and Change order # 2 approved at the Board's May 9th 2018 trustee meeting. All of this work was done on the HellBranch Trail and is 75% reimbursable.
Comments/Issues: None

Mr. Kennedy moved that the Board approve pay request #3 for the Galloway Sports Complex parking lot and Hellbranch multi-use trail to Decker Construction in the amount of \$192,461.98 and authorize the Fiscal Office to prepare a warrant. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Pay Request #4 - Sports Complex

Mr. Hatmaker asked the Board to approve pay request # 4 for the GRSC Parking Lot and HellBranch Multi-Use Trail Paving to Decker Construction Company in the amount of \$65,509.80 and authorize the fiscal officer to prepare a warrant for this amount. This pay request is for 407 trackless tack, 448 Asphalt Concrete Surface and 609 straight 18" concrete curb. All of this work was done on the GRSC Parking Lot.

Comments/Issues: None

Mr. Kennedy moved that the Board approve pay request #4 for the Galloway Sports Complex parking lot and Hellbranch multi-use trail to Decker Construction in the amount of \$65,509.80 and authorize the Fiscal Office to prepare a warrant. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Change Order #3 - Sports Complex

Mr. Hatmaker asked the Board to approve change order # 3 for the GRSC Parking Lot and HellBranch Multi-Use Trail Paving in the amount of \$22,832.87. This change order is for quantities over plan estimates for 448 Asphalt Concrete Intermediate and 448 Asphalt Concrete Surface for the HellBranch Trail. All of this work was done on the HellBranch Trail and is 75% reimbursable.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #3 for the Galloway Road Sports Complex Parking Lot and Multi- use Trail paving and authorize the Chair to sign the change order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

No one was in attendance to speak on behalf of the properties.

Mr. Kennedy move that the Board adopt Resolution NU-176 -18 "A Resolution declaring nuisance and ordering abatement at 346 Topsfield Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-177 -18 "A Resolution declaring nuisance and ordering abatement at 392 Yarmouth Lane ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-178 -18 "A Resolution declaring nuisance and ordering abatement at 205 Cole Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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Mr. Kennedy move that the Board adopt Resolution NU-1 79-18 "A Resolution declaring nuisance and ordering abatement at 8791 Hubbard Drive South ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-1 82-18 "A Resolution declaring nuisance and ordering abatement at 678 Infantry Place ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-184 -18 "A Resolution declaring nuisance and ordering abatement at 163 Fernhill Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-186 -18 "A Resolution declaring nuisance and ordering abatement at 263 Woodlawn Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-187 -18 "A Resolution declaring nuisance and ordering abatement at 22 Alton Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-188 -18 "A Resolution declaring nuisance and ordering abatement at 240-001619 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Approval of Expenditure for Series 2013 Bonds

Mr. Hatmaker asked the Board to approve an expenditure of up to \$7,000.00 for Squire, Patton, Boggs to complete a required "Rebate Calculation" for 2013 Series Bonds for the Recreation Center. The rebate is due on the fifth anniversary of the bond issue, which will be August 27, 2018. There is a certain "spend down" threshold criteria regarding the type of work where the proceeds were spent and whether it was construction related or other used in this rebate calculation. This calculation determines the amount of additional interest that the Township would have collected as a result of not spending the funds within the allotted timeframe. Rebates equaling this amount must be paid to the federal government.

Comments/Issues: None

Mr. Kennedy moved that the Board approve an expenditure of up to \$7,000.00 for Squire, Patton, Boggs to complete the required Rebate Calculation for the 2013 Series Bonds for the Recreation Center. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

OPWC Disbursement #5

Mr. Hatmaker asked the Board to approve, and authorize the Chairman to execute, the Lincoln Village Curb Ramp Improvements Disbursement #5 in the amount of \$1,343.76 all of which is being disbursed to Stantec Consulting Services.

Comments/Issues: None

Mr. Stormont moved that the Board approve the Lincoln Village Curb Ramp Improvements Disbursement Request #5 in the amount of \$ 1,343.76 and authorize the Chair to execute the necessary documents . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Old Business

None

New Business

None

Public Comment

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None

Announcements

The Fish Fry will be held on June 29 and 30 at Station 241, 123 Inah Avenue. The Car Show will be held on June 29. There will be some lane closures for the 5k race in Lincoln Village.

Adjournment

Meeting adjourned at 7:28 p.m.

Chairman Steve Kennedy

Fiscal Officer Dan McCardle