

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JUNE 6, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on June 6, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Fire Chief Chris Snyder, Assistant Fire Chief Allen Scott, and James Gant, Recreation Director, were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

### Approval of Minutes - May 23, 2018 Regular Meeting Minutes

Comments/Issues: None

**Mr. Kennedy moved to approve the May 23, 2018 regular meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. The meeting minutes for the May 23, 2018 regular meeting were approved.**

### Report from the Franklin County Sheriff 's Office

A deputy was not present at the meeting to give an update of activity in the Township.

### Fiscal Officer 's Report

#### Approval of Warrant s and Payroll

This week's warrants list detailed payments to 82 vendors summing \$235,524.16. Approximately 55% of this total is comprised of payment to the Franklin County Sheriff's Office in the amount of \$74,178.89 for the monthly contract, and \$56,150.00 to TRG Maintenance LLC for remodeling work at Station 241

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$235,524.16 along with this week's payroll of \$205,633.25 for a total cash disbursement of \$441,157.41.

Comments/Issues: None

**Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer , Aye. Motion passed.**

### Prairie CIC Reimbursement

Mr. McCardle asked the Board to approve a reimbursement to the Prairie CIC in the amount of \$3,766.95 for invoices paid by the CIC that should have been billed to the Township. The invoices are from MKSK for services provided in 2017 and 2018 for work on the West Broad Street Overlay project. The CIC had a contract with MKSK for work on the Redevelopment Study that overlapped with the Overlay zoning project.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve reimbursing the Prairie Township Community Improvement Corporation for payments made to MKSK in the amount of \$3,766.95. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.**

### Reallocations

Mr. McCardle asked the Board to approve reallocations within the General Fund (Leaf and Chipping and Parks sections), the Road and Bridge Fund and the Cemetery Fund. These reallocations are being requested in order to assure that various contract services can be covered through the end of the year. The reallocations being requested are as follows:

From 1000-390-740-0000 (General Fund/Leaf and Chipping) Machinery Equipment and Furniture to 1000-390-360-0000 Contracted Services in the amount of \$2,500.00.

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From 1000-610-740-0000 (General Fund/Parks) Machinery Equipment and Furniture to 1000-610-360-0000 Contracted Services in the amount of \$2,500.00

From 2031-760-740-0000 (Road and Bridge Fund) Machinery Equipment and Furniture to 2031-330-360-0000 Contracted Services in the amount of \$25,000.00

From 2041-760-740-0000 (Cemetery Fund) Machinery Equipment and Furniture to 2041-410-360-0000 Contracted Services in the amount of \$5,000.00

Comments/Issues: None

**Mr. Kennedy moved that the Board approve the Reallocations as submitted. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Standing Business:

#### Fire Department

##### Resignation of Part-Time Firefighter

Chief Snyder asked the Board to accept the resignation of Kyle Ferguson as a part-time firefighter effective June 14, 2018. Kyle has recently been hired full time by the City of Columbus.

Comments/Issues: None

**Mr. Kennedy moved that the Board accept the resignation of Kyle Ferguson as a part-time firefighter effective June 14, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

##### Hiring of Part-Time Firefighter

Chief Snyder asked the Board to approve hiring Mario D'Amico as a part-time firefighter effective June 7, 2018 with a one-year probation.

Comments/Issues: None

**Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

#### GovDeals

Chief Snyder asked the Board to approve disposing bottle brackets and televisions that did not sell on GovDeals.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve Resolution 19-18, "A Resolution authorizing the discarding of bottle brackets and televisions." Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

#### Community Center

##### Contract Extensions

Mr. Gant asked the Board to approve extending the personal service contracts for two contract employees at the Community Center. These contract employees are nearing the maximum payment for the year allowed by their initial agreement and James wishes to continue to use the services of both because of their value to the program. Jason Cooley is a Personal Trainer who has expanded our program into doing continuing Physical Therapy. He is able to work with patients from Doctor's Hospital for continuing therapy after release from the hospital's program. Mr. Cooley holds a higher degree of education and certification than a typical personal trainer. Under his agreement, Jason receives 80% of the revenue collected for his classes. Alice Adam's is contracted to teach Group Exercise Classes. Her classes have become very popular this year and we have expanded the number of classes she teaches. She also assists in

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developing our other instructors through Fitness Round Table and workshops. Under her agreement, Alice is paid \$30 per class, while we typically collect about \$45 per class in gross revenues. Mr. Gant would like to extend contracts for Jason and Alice so that we can use their services for the remainder of the year.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve extending the personal service contract for Jason Cooley for services to be provided through December 31, 2018 at a cost of up to \$6,000.00, as well as approve extending the personal service contract for Alice Adams for services to be provided through December 31, 2018 at a cost of up to \$6,000.00, and authorize the Township Administrator to sign the contracts. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Application for Dog Park Grant

Mr. Gant asked the Board for permission to apply for the PetSafe.Com Bark For Your Park Grant. The PetSafe® Bark for Your Park™ grant program is committed to creating safe, off-leash areas for pets and their owners to enjoy for years to come. Bark for Your Park awards 13 communities each year with funding to not only break ground on new parks, but to also help maintain and upgrade existing parks. James would like to apply for this grant to go along with the Community Gardens planned for the Cole Rd Property. This is for a \$25,000 grant. In order to apply for this grant James is asking for permission to fill out and sign the Civic-Leader Support Document and the Land and Support Document attached.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve applying for the PetSafe.com Bark for Your Park Grant and authorize the Recreation Director to execute and sign the Civic-Leader Support Document and the Land and Support Document. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

Trustee Kennedy publically praised the recent efforts of the Community Center staff and firefighters whose efforts saved a life.

### Roads, Cemeteries, and Parks Department

No items.

Bob Voss raised a concern about the upcoming road work along Mix that will raise the road an estimated 2" and the impact of runoff water onto nearby properties.

### Building and Zoning:

#### Building and Zoning Fees

Mr. Hatmaker asked the Board to approve increases to the Building and Zoning Department fees. The Department conducted comparisons with Jefferson, Franklin and Violet Townships who also have Commercial Building Departments within their Townships. The Building and Zoning Department has not increased its fees for over ten years. The updated Fee Schedules were distributed prior to the meeting.

Comments/Issues: None

**Mr. Kennedy moved that the Board approve increases to the fees in the Prairie Township Building and Zoning Department as submitted. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

Trustee Kennedy called for a short recess at 7:42 p.m. The meeting was called back into session at 7:46 p.m.

### Administration

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### Nuisance Cases

Shahrokh Menouri of 148 Valley Run Drive with a rental property at 4812 Sullivant Avenue spoke before the Board to outline his argument disputing the nuisance charges for cleanup at 4812 Sullivant Avenue summing \$1,600.00.

Voytek Zaleski of 4756 Hilton Avenue Apt D spoke about the property indicating that it is no longer in a nuisance condition.

Mr. Kennedy move that the Board adopt Resolution NU-132 -18 "A Resolution declaring nuisance and ordering abatement at 438 Lennox Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-135 -18 "A Resolution declaring nuisance and ordering abatement at 214 Danhurst Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-137 -18 "A Resolution declaring nuisance and ordering abatement at 334 Danhurst Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-144 -18 "A Resolution declaring nuisance and ordering abatement at 240-006424 Fairbrook Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-1 46-18 "A Resolution declaring nuisance and ordering abatement at 240-000195 Hubbard Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-148 -18 "A Resolution declaring nuisance and ordering abatement at 684 Lakefield Drive ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-149 -18 "A Resolution declaring nuisance and ordering abatement at 8608 Renaa Avenue." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-150 -18 "A Resolution declaring nuisance and ordering abatement at 841 Rushcreek Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-154 -18 "A Resolution declaring nuisance and ordering abatement at 301 Hiler Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-156 -18 "A Resolution declaring nuisance and ordering abatement at 4651 Hilton Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-159 -18 "A Resolution declaring nuisance and ordering abatement at 126 Oxley Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-162 -18 "A Resolution declaring nuisance and ordering abatement at 80 South Murray Hill Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-164 -18 "A Resolution declaring nuisance and ordering abatement at 4992 Sullivant Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-166 -18 "A Resolution declaring nuisance and ordering abatement at 307 Woodlawn Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

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Mr. Kennedy move that the Board adopt Resolution NU-167 -18 "A Resolution declaring nuisance and ordering abatement at 369 Mix Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-168 -18 "A Resolution declaring nuisance and ordering abatement at 520 Mix Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-170 -18 "A Resolution declaring nuisance and ordering abatement at 6539 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-171 -18 "A Resolution declaring nuisance and ordering abatement at 6551 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy move that the Board adopt Resolution NU-172 -18 "A Resolution declaring nuisance and ordering abatement at 389 Alton Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

### Road Closure Request

Mr. Hatmaker asked the Board to approve a street closure request on North Murray Hill Road on August 7, 2018 from 5:45 p.m. to 8:15 p.m. The Block Watch Party will occur between Beacon Hill and Medfield Way. This is the same event that was held on North Murray Hill Road last year. As with last year, Mr. Hatmaker recommended that provisions be made for access to the offices at 104 - 110 North Murray Hill Road.

Comments/Issues: None

Mr. Kennedy moved that the Board approve a street closure request on North Murray Hill Road between Beacon Hill Road and Medfield Way on August 7, 2018 from 5:45 p.m. to 8:15 p.m. for a Block Watch Party with the condition that access be maintained for 104 - 110 North Murray Hill Road . Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

### Set 2019 Budget Hearing

Mr. Hatmaker asked the Board to set the Public Hearing for the 2019 Budget for July 3, 2018 and approve advertisement of that hearing. A copy of the draft budget will be available in the Fiscal Office by the end of the day on June 30, 2018, as required by the Ohio Revised Code.

Comments/Issues: None

Mr. Kennedy moved that the Board set a hearing to hear public comment regarding the proposed 2019 Budget for 7:00 pm on July 3, 2018 and authorize the Township Administrator to advertise the hearing as per requirements of the Ohio Revised Code. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

### I-270/Broad Street Interchange Contract and Participation Agreement

Mr. Hatmaker asked the Board to approve a contract with MS Consultants for services related to final planning, bidding services and construction oversight services related to the I-270/West Broad Street Interchange Enhancement Project, as well as approve the first amendment to the participation agreement between Prairie Township and its partners in this project. The services to be provided by MS, at total cost of up to \$49,768.08, will be paid through this agreement with Prairie Township (\$28,634.04) and a separate agreement with Franklin County (\$21,134.04). It is hoped that final planning, bidding and construction can be substantially completed by the end of this year. The participation agreement amendment is between Franklin County, Prairie Township, the Hollywood Casino, Franklin Township, Weston Vision and Haydocy Automotive and outlines the agreed-upon scope of the project and the contributions to be made by each party. In terms of partner contributions, the agreement increases Franklin Township's contribution to \$7,500.000 and adds a second contribution from Franklin County (CDBG Program) in the amount of \$21,134.04. Prairie's contribution to this work will remain at the original amount of \$9,439.45. It is anticipated that another \$25,000.00 to \$50,000.00 in final lighting design work will be added to the agreement. This will be paid for by the West Side Community Fund. Mr. Hatmaker asked the Board to authorize the Chair to sign the agreement.

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Comments/Issues: None

Mr. Kennedy moved that the Board approve a contract with MS Consultants for services related to final planning, bidding and construction oversight for the I-270/West Broad Street Interchange Enhancement Project, as presented, assuming no significant changes are made, as well as approve the First Amendment to the Participation Agreement between I-270/West Broad Street Interchange Enhancement Project partners, and authorize the Township Administrator to sign the agreements. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

### Executive Session

At 8:10 p.m., Mr. Kennedy moved that the Board go into executive session as per ORC Section 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

At 8:35 p.m., Mr. Kennedy moved that the Board come out of executive session. Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

No decisions were made.

### Old Business

None

### New Business

None

### Public Comment

None

### Announcements

Mr. Hatmaker announced that we have the results of the Spring Clean Up. There is now a complaint form for nuisance complaints that can now be submitted in a box.

### Adjournment

Meeting adjourned at 8:38 p.m.

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Chairman Steve Kennedy

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Fiscal Officer Dan McCardle