

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

APRIL 25, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on April 25, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, James Gant, Recreation Director, Fire Chief Chris Snyder and HR/Operation Coordinator Randi Good were also in attendance (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Mr. Kennedy moved that the Board appoint Randi Good as Fiscal Officer Pro Temp. Mr. Stormont seconded. The votes were as follows: The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Approval of Minutes - April 11, 2018 Regular Meeting Minutes, April 11, 2018 Special Meeting Minutes and corrections to the February 28, 2018 regular meeting minutes.

Comments/Issues: None

Mr. Kennedy moved to approve the April 11, 2018 regular meeting minutes and April 11, 2018 special meeting minutes Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the March 28, 2018 regular meeting and March 28, 2018 special meeting meeting were approved.

Mr. Kennedy moved that the Board approve corrections to the February 28, 2018 regular meeting minutes. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the February 28, 2018 regular meeting were approved.

Report from the Franklin County Sheriff 's Office

Deputy Hatfield summarized the 60 reports of activity in Prairie Township. Detectives are currently investigating burglaries in the area. Deputy Hatfield also introduced Cindy Forsy, the new Zone 3 Liaison.

Fiscal Officer 's Report

Approval of Warrant Payroll

This week's warrants list detailed payments to 88 vendors summing \$271,708.74. Ms. Good requested the Board's approval to pay all items on this week's warrant list summing \$271,708.74 along with this week's payroll of \$206,585.82 for a total cash disbursement of \$478,294.56.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Advance

Ms. Good asked the Board to approve advancing \$100,000.00 from the General Fund to the 2018 Sidewalk Fund.

Comments/Issues: None

Mr. Kennedy moved that the Board approve advancing \$100,000.00 from the General Fund to the 2018 Sidewalk Fund. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Hiring of Part-Time Firefighters

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Chief Snyder asked the Board to hire Nick Leidhesek, William Potrello, Alena Mohlek and Justin Gardner as a part time firefighters effective May 1, 2018 and include a one year probation period.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Resignation of Part-Time Firefighter

Chief Snyder asked the Board to accept the resignation of Tyler Kohli effective immediately.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Medic 241 Repairs

Medic 241 was sent to Taliaferro's for ABS brake pump repair in the estimated amount of \$7,500.00. It is also having the A/C repaired. As an emergency, Chief Snyder and Mr. Hatmaker approved the repair as per Section 5.5 of the Policy and Procedures Manual. Chief Snyder sought the Board's final approval of the full amount of the repair as per Section 5.5.

Comments/Issues: None

Mr. Kennedy moved that the Board approve repairs to Medic 241 at a cost of \$7,500.00 in accordance with Section 5.5 of the Township 's Policy and Procedures Manual. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

WOW Agreement

Chief Snyder asked the Board to approve a new agreement with WOW for internet service. This service, at Station 241, provides all Township facilities with their internet connection via the fiber optic network. The new agreement doubles the band width capacity that we receive without increasing the price. This new 12-month agreement replaces the last 12 months of the existing WOW agreement. Chief Snyder also asked the Board to authorize him to execute the agreement.

Comments/Issues: None

Mr. Kennedy moved that the Board approve a new agreement with WOW for internet services and authorize the Fire Chief to execute the necessary documents. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed

Chief Snyder gave a statement regarding the levy campaign. The Fire Department will be going door-to-door campaigning starting this weekend.

Community Center

Equipment Purchase

Mr. Gant asked the Board for permission to purchase an Octane Zr8000 Zero runner with smart console touch screen for \$6,304 and a Life Fitness GX Group Uppercycle for \$1,977 from G&G Fitness for a total cost of \$8,174.50. Both pieces are on State Contract and are discounted considerably. The PTCC has been demoing the Zero Runner since February and has received a lot of positive reviews for this equipment, as well as requests that the PTCC purchase the equipment. **Because they have demoed the equipment they are being offered the equipment at a discount to keep the Zero Runner demo and a discounted delivery fee for the Uppercycle.** The Uppercycle will help them as they move forward with partnering with Doctors Hospital to encourage people to finish out their physical therapy at the PTCC.

Comments/issues: None

Mr. Kennedy moved that the Board approve the purchase of an Octane Zr8000 Zero Runner and a

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Life Fitness GX Group Uppercycle for the Community Center at a total cost of \$8,174.50. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Athletic Field Policy

Mr. Gant asked the Board to approve the Athletic Field Policy for playing fields in Prairie Township. This policy clearly identifies who has priority on field usage, sets field usage fees and lays out penalties for damage done to fields resulting from improper use as defined by the regulations. Mr. Gant would like to have this policy in place so we can begin to move forward with setting up partnerships with local organizations to run different field sports programs for Prairie Township.

Comments/Issues: Neil Distlehorst asked if the policies will be available on the website.

Mr. Kennedy moved that the Board approve the proposed Athletic Field Policy for Prairie Township. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Employee Pay Increase

Mr. Hatmaker asked the Board to approve moving Justin Bosch to step three of the part time pay scale (approved on March 2, 2016) effective May 4, 2018. This will increase Justin's pay to 15.00 per hour. Justin's start date was May 4, 2016.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the step 3 pay increase for Justin Bosch to \$15.00 per hour, effective May 4, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Change Order #3 - Concession Stand

Mr. Hatmaker asked the Board to approve Change Order #3 for the sports complex concession building in the amount of \$2,619.70. This change order is to install a below sink grease interceptor trap. According to the City of Columbus codes, this grease trap is necessary in order to avoid restrictions on what can be served at the facility.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #3 for the Galloway Sports Complex Concession building at a cost of \$2,619.70 and authorize the Chair to sign the order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Change Order #4 - Sports Complex

I will ask the Board to approve Change Order #4 for the sports complex. This change order is a \$700.00 deduction from the contract price. The credit is to the township for installing (2) 4" 90 degree electrical sweeps to the existing 4" conduit and pulling wire into the concession building.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #4 for the Galloway Sports Complex, which is a \$700.00 deduction from the original contract and authorize the Chair to sign the order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

New Trailer Purchase

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Mr. Hatmaker asked the Board to approve the purchase of Solar Tech- RST-1000 Radar trailer in the amount of \$8,850.00 from Paul Peterson Company. The Speed Trailer we currently have was damaged in an accident on July 26, 2017. Our insurance is going to cover this cost minus our \$1,000.00 deductible. Our insurance is also going to seek reimbursement from the insurance company of the vehicle operator that hit the trailer. If they succeed, we will get the \$1,000.00 deductible back.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the purchase of Solar Tech-RST-1000 trailer at a cost of \$8,850.00 from Paul Peterson Company. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Old Trailer Purchase

Mr. Hatmaker asked the Board to approve the purchase of our old Speed trailer from the Ohio Township Association Risk Management Authority (OTARMA), Prairie Township's property and liability insurance provider, for a salvage cost of \$100.00. While the old trailer will not collect data, it still flashes the speed of on-coming vehicles and could be placed on high traffic volume roads in order to slow down traffic.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the purchase of our old speed trailer from the Ohio Township Association Risk Management Authority at a cost of \$100.00. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Govdeals

Mr. Hatmaker asked the Board to authorize the Service Director to put the 2014 International 7400 Dump Truck on GovDeals. The Board authorized Dave to advertise this truck in the OTA magazine on January 17th, but we have not received an acceptable offer as a result. Dave would like to place a minimum bid of \$70,000.00 on the truck. The OTA magazine asking price was \$80,000.00 and we still may get this amount. However, we need to keep in mind that GovDeals has a 12% premium on purchases that is added to the price (eg: If someone bids \$80,000.00 they will end up paying \$89,600.00.), making this less likely.

Comments/Issues: None

Mr. Kennedy moved that the Board authorize the Service Director to put the 2014 International 7400 Dump Truck on GovDeals with a minimum bid of \$70,000.00. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

6725 Alkire Road Building Repairs

Mr. Hatmaker asked the Board to approve the repair of damages to the roof of the rear maintenance building at 6725 Alkire Road. The damage resulted from a storm on April 3, 2018. The estimate for the roof repair is \$4,640.00 plus the cost of drying in the roof and related interior work, for which we don't yet have an estimate. The Township's portion of the repairs will be our \$1,000.00 deductible. I will also ask the Board to authorize the Service Director to execute all necessary paperwork for these repairs.

Comments/Issues: None

Mr. Kennedy moved that the Board approve repairs costing in excess of \$4,640.00 to the rear maintenance building at 6725 Alkire Road , at a cost to the Township of \$1,000.00 for the insurance deductible , and authorize the Service Director to execute the necessary documents. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

Building and Zoning:

No items.

Administration

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Nuisance Cases

No one was in attendance to speak on behalf of the properties up for consideration.

Mr. Kennedy move that the Board adopt Resolution NU-67 -18 "A Resolution declaring nuisance and ordering abatement at 75 Pasadena Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-73 -18 "A Resolution declaring nuisance and ordering abatement at 360 Fernhill Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-78 -18 "A Resolution declaring nuisance and ordering abatement at 215 Oxley Road ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-81 -18 "A Resolution declaring nuisance and ordering abatement at 540 Emmitt Avenue ." **Mr. Stormont** seconded. Roll call votes were as follows: **Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye.** Motion passed.

Road Closure Request

Mr. Hatmaker asked the Board to approve a street closure permit for one lane of Old Hall Road on Friday, April 27, 2018 from 5:45 p.m. until 7:00 p.m. for Alton Hall Elementary School's annual "Fun Run". All department heads have reviewed and signed off on the request. The school district is also making arrangements with the Franklin County Sheriff's office. This is the 3rd year for this event.

Comments/Issues: **Neil Distlehorst** asked if the Franklin County Sherriff's Office will be in attendance.

Mr. Kennedy moved that the Board approve a road closure for one lane of Old Hall Road from on Friday, April 27 , 2018 from 5:45 p.m. until 7:00 p.m. **Mr. Stormont** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye.** Motion passed.

Rebuilding Together Request for Payment

Rebuilding Together is making final preparations for its 2018 Rebuilding Healthy Neighborhoods project in the Little Farms addition. Toward this end, they have provided a \$20,000 invoice for the Township's contribution to the base project and a \$30,000 invoice for the exterior, or street visible, work. The big day for this project is coming up on May 5th. **Additional highlights on the project schedule are** "skilled services" work taking place on April 28th and preparation for May 5th scheduled on May 4th.

Comments/Issues: None

Mr. Kennedy moved that the Board approve payment to Rebuilding Together for the Township 's contributions to the 2018 Rebuilding Healthy Neighborhoods project in the amount of \$20,000.00 for the base project and \$30,000.00 for the exterior work and authorize the Fiscal Office to issue a payment on April 26, 2018. **Mr. Stormont** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye.** Motion passed.

Old Business

Bob Voss asked about asphalt on Mix Avenue. **Mr. McAninch** will be in contact with him on what the planned work is.

New Business

Resident **James Cooper** of 6481 Tamara Avenue asked about flooding problems on Tamara. Trustee **Kennedy** explained what has been done and what is being done on the issue. FEMA may have grant money to purchase some of the homes that are in the floodplain. This flooding will not be an easy or quick fix. **Mr. Cooper** also asked if the stream restoration project will have any effect on Tamara.

Mr. Cooper asked about potholes on Hall Road.

Matthew Jansen of 15 Lawrence Avenue wants no parking signs moved. There is also drainage issues

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and one has caused a porch to crack. Mr. McAninch will be available to stop out at the residence to discuss the issue.

Public Comment

Neil Distlehorst asked how the water and sewer meeting went. Mr. Kennedy gave a brief overview of the meeting. The Township is meeting with Columbus next week to discuss water and sewer.

Mr. Jansen has additional comments about his water bill and the minimum charge (4 units of water=\$160.00). Mr. Kennedy will research the minimum usage used.

A resident asked about community gardens. Mr. Kennedy and Mr. Gant provided information on what the Township is doing to get a community garden in 2019.

Announcements

Trustee Kennedy announced that Rebuilding Together will be in the Little Farms area May 5th with volunteers to conduct repairs and maintenance to several homes.

Adjournment

Meeting adjourned at 7:55 p.m.

Chairman Steve Kennedy

Fiscal Officer Pro Temp Randi Good