

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

April 12, 2017 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on April 12, 2017 at 7:00 p.m., with Vice-Chairman Ron Ball and Trustee Steve Kennedy present. Fire Chief Chris Snyder and HR/Operations Coordinator Randi Good were also in attendance (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

Approval of Minutes - March 29, 2017 Regular Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the March 29, 2017 regular meeting minutes . Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy, Aye. The meeting minutes for the March 29, 2017 regular meeting were approved.

Sheriff's Report

Deputy Russell summarized recent criminal activity that occurred over the past two weeks in our Township. Concerns were raised about quad runners and motocross bikes running on nearby public streets and wooded areas.

Fiscal Officers Report

Approval of Warrants and Payroll

This week's warrants list detailed payments to vendors summing \$266,326.87. 76% of this total is comprised of payments to American Electric Power Company in the amount of \$20,379.82 for electric services, \$83,839.84 to the Franklin County Sheriff's Office for the monthly contract and \$98,380.52 to the Franklin County Commissioners for insurance premiums.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$266,326.87 along with this week's payroll of \$193,965.78 for a total cash disbursement of \$460,292.65.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

Standing Business

Fire Department

Sick Leave Transfer

Andrew Joseph has requested sick leave carryover of 144 hours from his previous employer, Central Ohio Joint Fire District, following the Prairie Township Policy Manual. Chief Snyder asked the for Board's approval for the carryover.

Comments/Issues: None

Mr. Stormont moved that the Board approve sick leave carryover of 144 hours from Central Ohio Joint Fire District for Andrew Joseph. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

Community Center

Mr. Gant was previously excused from attending the meeting

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Part-Time Employee Pay Increase s

On behalf of Mr. Gant, Ms. Good asked the Board's approve the following part time employee raises. Each of the staff listed on the has worked 12 months, or will be within a week of having worked 12 months, has worked at least 936 hours, and have received a satisfactory annual evaluation. At the May 11, 2016 Board of Trustee meeting the Board approved the criteria for part time employees to receive a 3% raise.

| Name | Start Date | Position | Current Hourly Rate | Hours worked since opening | Proposed Rate |
|-----------------|------------|-------------------------|---------------------|----------------------------|---------------|
| PTCC | | | | | |
| Lauren Thompson | 5/29/2015 | Front Desk Attendant | \$10.00 | 916.15 | \$10.30 |
| | | Childcare | \$8.19 | | \$8.44 |
| Tiffany Whetzel | 4/4/2016 | Life Guard | \$8.70 | 1270 | \$8.96 |
| | | Head Guard | \$11.00 | | \$11.33 |
| | | Water Safety Instructor | \$11.00 | | \$11.33 |
| Chris Jibilian | 12/4/2015 | Front Desk Attendant | \$10.00 | 978.89 | \$10.30 |
| Sean Cunningham | 4/25/2016 | Life Guard | \$8.70 | 992.18 | \$8.96 |

Comments/Issues: None

Mr. Stormont moved that the Board approve pay increases for part-time staff at the Prairie Township Community Center, as submitted, effective April 19, 2017. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy Aye. Motion passed.

Roads, Cemeteries & Parks Department

Mr. McAninch was previously excused from attending the meeting.

Reallocation of Funds (West Broad Street)

On behalf of Mr. McAninch, Ms. Good recommended the Board approve the reallocation of \$6,000.00 from 1000-330-360-000 Contracted Services to 1000-330-740-0000 Machinery, Equipment and Furniture. This reallocation is for the purchase of a Bed Shaper for the trees on West Broad Street and some additional items for the Bucket Truck that we should be taking delivery on here soon.

Comments/Issues: None

Mr. Stormont moved that the Board approve reallocation of \$6,000 from 1000-330-360-0000 (Contracted Services) to 1000-330-740-0000 (Machinery, Equipment and Furniture). Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

Bed Edger Purchase

Ms. Good recommended the Board approve the purchase of a Honda Bed Shaper GXV390 from Hilliard Lawn and Garden for \$3,632.00. When the landscape architect, the landscape contractor and Dave McAninch were walking the West Broad Street job it became apparent that the Township needed to protect its investment and edge and mulch the street trees ourselves. Doing all of those trees ourselves by hand would not be a very efficient use of time. This piece of equipment will be useful for years to come.

Comments/Issues: None

Mr. Stormont moved that the Board approved the purchase of a Honda Bed Shaper GXV390 from Hilliard Lawn and Garden at a cost of \$3,632.00. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

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Step Increase

Ms. Good recommended the Board approve Lance Walters move to step two of the current Prairie Township Road Department five step pay scale. That would increase Lance's pay rate from 16.76 per hour the current step one amount to the current step two amount of \$18.69 per hour. This system has been in place since at least 1990 and was reapproved by the Board at their October 12, 2016 trustee meeting.

Comments/Issues: None

Mr. Stormont moved that the Board approve the step 2 increase for Lance Walters to \$18.69 per hour, effective April 13, 2017. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy Aye. Motion passed.

Award Galloway Sports Complex Parking Lot & Trail

Ms. Good recommended the board authorize the chairmen to sign the Notice of Award for the Galloway Road Sports Complex Parking Lot & Multi-Use Path in the amount of \$103,448.00 to Boss Excavating and Grading, Inc. The township received two bids for this job. One was from Boss Excavating in the amount of \$114,288.00 and a second from Stickel's Grading, LLC. in the amount of 190,087.00. The reason for the award difference and the bid difference is the township is going to non-perform three items from the lowest bid totaling \$10,840.00. The three items are 1) construction layout staking for \$2,000.00, the township already has an agreement with Stantec for this item; 2) Erosion Control for \$5,000.00, this will consist of a minimal amount of silt fence installation which can be done in house to save this money and 3) 12" concrete pipe installation for the parking lot driveway approach entrance (the township has already performed this work in house). Kevin Kershner (from Stantec) and Mr. McAninch had a conversation with Pete Griggs yesterday to confirm that we could legally non-perform these items. Pete did suggest we call Boss as a courtesy and let them know of our intentions. The person who bid the job was fine but he wanted to check with the owner.

Comments/Issues: None

Mr. Ball moved that the Board authorize the Chair to sign the Notice of Award for the Galloway Sports Complex Parking Lot and Multi-use path in the amount of \$103, 448.00 to Boss Excavating. Mr. Kennedy Seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

2017 Road Work

Ms. Good recommended the Board approve the following roads to be included in the 2017 Franklin County Engineers Road Contract for townships; Canoe Drive, Oxley Road, Prairie Road and Youngland Drive. The estimate Mr. McAninch is recommending comes to \$255,208.55. The road district fund has \$250,000.00 in it. Any amount over what the road district budget has in it will come from operating funds for the road department.

Comments/Issues: None

Mr. Stormont moved that the Board approve the 2017 Road Improvements with the Franklin County Engineer at a cost of \$255,208.55. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

Building and Zoning Department

Ms. Swisher was previously excused from attending the meeting.

No items.

Administration

Nuisance Cases

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Residents in Attendance: Ms. Sandi Rhel, property owner of 105 Lennox Avenue, spoke about 125 Lennox Avenue property and shared her problems with that property and its burden on her property.

Steve Bailey of 415 Pasadena Avenue spoke about multiple junk cars piling up on the corner of Hubbard Road North and Hubbard Road.

Mr. Stormont moved that the Board adopt Resolution NU-22 -17 "A Resolution declaring nuisance and ordering abatement at 125 Lennox Avenue. Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-25-17 "A Resolution declaring nuisance and ordering abatement at 464 Yarmouth Lane. " Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-26-17 "A Resolution declaring nuisance and ordering abatement at 105 Oxley Road. " Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-27-17 "A Resolution declaring nuisance and ordering abatement at 4770 Hafey Avenue. " Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-28-17 "A Resolution declaring nuisance and ordering abatement at 304 Woodlawn Avenue. " Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-29-17 "A Resolution declaring nuisance and ordering abatement at 363 Galloway Road. " Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Increase Revenue

Ms. Good asked the Board to authorize a letter to the Franklin County Budget commission to increase revenue in the following funds:

- Parks Capital increase by \$1,106,735.00
- OPWC Lincoln Village Curb Ramps by \$410,454.00

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Township Administrator to send a letter to the Franklin County Budget Commission to increase revenue in the Parks Capital Fund by \$1,106,735.00 and the OPWC Lincoln Village Fund by \$410,454.00. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

Summer Youth Program

Ms. Good requested that the Board approve advertising and hiring up to eight (8) participants for the 2017 Summer Youth Program. The hourly rate for the participants will be \$8.15 per hour (minimum wage). The Townships appropriations include \$5,780 for this year's program (not including expenses for supplies). This years' program will be 8 weeks beginning 6/14/17 and ending 8/8/17. We will be working with department heads to determine the best design for the program.

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Township staff to advertise for the 2017 Summer Youth Work Program and hire up to 8 participants at an hourly rate of \$8.15 per hour. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy Aye. Motion passed.

Property Transfer

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Ms. Good asked the Board to approve transferring 274 Maple Drive, Columbus, Ohio 43228 (Parcel Number 240-001129-00) to Homes on the Hill Community Development Corporation and authorize the HR/Operations Coordinator to sign the deed.

Comments/Issues: None

Mr. Stormont moved that the Board approve transferring 274 Maple Drive, Columbus, Ohio 43228 to Homes on the Hill Community Development Corporation and authorize the HR/Operations Coordinator to sign the deed. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball Aye. Motion passed.

2017 Sheriff 's Contract

Ms. Good asked the Board to approve the 2017 Police Service Agreement with the Franklin County Sheriff's Office. This agreement sets the terms for police services in the Township and is valid January 1, 2017 through December 31, 2017. The annual cost is \$853,217.39 which is approximately \$48,000.00 (or 6%) higher than the 2016 contract.

Comments/Issues: None

Mr. Stormont moved that the Board approve the 2017 Police Service Agreement with the Franklin County Sheriff 's Office. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

Old Business

None

New Business

Mary Myers requested the donation of a 6 x 8 flag for the flag pole located on North Murray Hill and West Broad Street.

A resident requested the install of speed bumps along South Murray Hill Road. Trustee Kennedy explained that there is a process that the Township will use to conduct a traffic survey.

Public Comment

None

Announcements

None

Adjournment

Meeting adjourned at 7:36 p.m.

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Chairman Doug Stormont

Fiscal Officer Dan McCardle