

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

APRIL 11, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on April 11, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, James Gant, Recreation Director, Fire Chief Chris Snyder and Assistant Fire Chief Allen Scott were also in attendance (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

### **Approval of Minutes** - March 28, 2018 Regular Meeting Minutes

Comments/Issues: None

**Mr. Kennedy moved to approve the March 28, 2018 regular meeting minutes and March 28, 2018 special meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. The meeting minutes for the March 28, 2018 regular meeting and March 28, 2018 special meeting were approved.**

### **Report from the Franklin County Sheriff 's Office**

Deputy Hatfield summarized the March crime statistics report for Prairie Township. He also summarized crimes that occurred over the past 2 weeks. He was available to take questions from those in attendance.

### **Fiscal Officer 's Report**

#### **Approval of Warrant Payroll**

This week's warrants list detailed payments to 76 vendors summing \$212,807.10. Approximately 58% of this total is comprised of payment to the City of Grove City for dispatching services for April through June in the amount of \$52,998.80 and to the Franklin County Sheriff's Office in the amount of \$71,400.29 for the monthly contract.

Dan requested the Board's approval to pay all items on this week's warrant list summing \$212,807.10 along with this week's payroll of \$192,408.35 for a total cash disbursement of \$405,215.45.

Comments/Issues: None

**Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer , Aye. Motion passed.**

### **Standing Business:**

#### **Fire Department**

##### **Administrative Assistant Position - Approval to Hire**

Chief Snyder asked the Board to hire David Donafrio as the Administrative Assistant for the fire department at an hourly rate of \$21.63. This is a continuation of our plan, outlined in 2017, for transition away from in-house dispatching. The start date is planned for April 30, 2018.

Comments/Issues: None

**Mr. Kennedy moved that the Board hire David Donafrio as the Administrative Assistant for the fire department at an hourly rate of \$ 21.63 beginning April 30 , 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mrs. Schmelzer , Aye; Mr. Kennedy , Aye. Motion passed.**

Questions and comments were raised by those in attendance regarding the upcoming Fire Levy. Chief Snyder spoke at length to explain how the Fire Department approached this process. With passage of this levy, the owner of a \$100,000 home will notice a \$126.00 increase in their annual tax.

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### Community Center

#### Part Time Employee Pay Increase

James asked the Board to approve raises for the part-time employees as submitted. As per the guidelines adopted on May 11, 2016, each of the staff listed have: worked a minimum of 12 months since their last increase; worked at least 936 hours during that time period; and, received a satisfactory performance evaluation for that period.

Name	Start Date	Position	Currently Hourly Rate	Hours worked since opening	proposed rate
Karen Butchko	2/6/2017	Childcare Worker	\$9.65	1049.94	\$9.83
Theresa Hoye	8/23/2016	Front Desk Attendant	\$10.00	1041.81	\$10.30
Mary Maceyko	8/19/2016	Front Desk Attendant	\$10.00	917.65	\$10.30
Taylor Nightingale	2/9/2017	Childcare Worker	\$9.00	975.57	\$9.27
Vera Sommer	12/31/2016	Front Desk Attendant	\$10.00	1071.69	\$10.30
		MOD	\$13.75		\$14.16
		Fitness Attendant	\$10.00		\$10.30
Tiffany Whetzel	4/4/2016	Head Guard	\$11.33	2514.84	\$11.67
		Life Guard	\$9.46		\$9.74
		WSI	\$11.33		\$11.67
		Aquatics Instructor	\$16.00		\$16.48
		MOD	\$13.50		\$13.91

Comments/issues: None

**Mr. Stormont moved that the Board approve pay increases for part-time staff at the Prairie Township Community Center, as submitted, effective April 18, 2017. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Security Contract

James asked the Board to approve entering into a contract with Silco Fire & Security to service and license the PTCC's Security Cameras and Server at a cost of \$875.00. This contract is to renew the current license for the equipment. In the past they have used ICS but have not received the best service from them and to renew the license with ICS was more expensive. Silco was the least expensive of the companies from which he received quotes.

Comments/issues: None

**Mr. Kennedy moved that the Board enter into a contract with Silco Fire & Security to renew the current license for security cameras and server at a cost of \$875.00 and authorize the Recreation Director to execute the necessary documents. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Roads, Cemeteries, and Parks Department

No items.

### Building and Zoning:

No items.

### Administration

#### Nuisance Cases

The owner of the property located at 72 Pasadena requested and received a two week extension. No

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other property owners were on hand to speak on behalf of the other properties under consideration.

Mr. Kennedy move that the Board adopt Resolution NU-5 5-18 "A Resolution declaring nuisance and ordering abatement at 173 Topsfield ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-56 -18 "A Resolution declaring nuisance and ordering abatement at 300 Weymouth Lane ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-58 -18 "A Resolution declaring nuisance and ordering abatement at 240-000214 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-59 -18 "A Resolution declaring nuisance and ordering abatement at 240-002554 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-60 -18 "A Resolution declaring nuisance and ordering abatement at 240-002555 ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-62 -18 "A Resolution declaring nuisance and ordering abatement at 240-002792 Oxley Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-65 -18 "A Resolution declaring nuisance and ordering abatement at 240-006828 Norton Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

### Possible Exemption to Resolution 07-07 - Regulating Noise in the Township

Mr. Hatmaker briefed the Board on a request for an exemption to Resolution 07-07 "A Resolution to regulate noise within the unincorporated territory of Prairie Township pursuant to Ohio Revised Code Section 505.172" for the property at 7888 West Broad. The exemption would cover the evening of September 27, 2018 from 5:00pm until 11:00pm. Attendance at the event would be capped at 20,000. According to section M of Resolution 07-07, noise from civic and neighborhood events that are authorized by the Trustees are exempt from provisions of this resolution. The promoters of the Luke Bryan Farm Tour Concert Series are requesting advance approval of this request so they know if the proposed site is workable before making additional preparations. Temporary zoning and noise approvals would be subject to state required approvals related to access and any other requirements. Mr. Hatmaker asked the Board how it would like to proceed with this exemption request.

Comments/Issues: None

Mr. Kennedy moved that the Board approve an exemption to Resolution 07-07 for a concert event at 7888 West Broad Street on September 27, 2018 to take place from 5:00pm until 11:00pm subject to required state and local approvals. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

### Summer Youth Program

Mr. Hatmaker asked the Board to approve advertising and hiring up to eight (8) participants for the 2018 Summer Youth Program. The hourly rate for the participants will be \$8.30 per hour (minimum wage). The Townships appropriations include \$5,000 for this year's program (not including expenses for supplies). This years' program will be 8 weeks beginning 6/13/18 and ending 8/7/18. We will be working with department heads to determine the best design for the program.

Comments/Issues: None

Mr. Kennedy moved that the Board authorize the Township staff to advertise for the 2018 Summer Youth Work Program and hire up to 8 participants at an hourly rate of \$8.30 per hour. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer , Aye. Motion passed.

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### Nuisance Assessments

Mr. Hatmaker asked the Board to execute a "Return and Statement to County Commissioners" requesting the assessments totaling \$947.50 for high grass and weed abatement at (2) properties from January to April, 2018, as well as execute a "Return and Statement to County Commissioners" requesting assessments totaling \$15,240.62 for removal of trash and debris at (13) properties from January to April, 2018.

Comments/Issues: None

**Mr. Kennedy moved that the Board execute a "Return and Statement to County Commissioners" requesting the assessment of \$947.50 for abatement of high grass and weeds at (2) properties from January to April, 2018, as well as execute a "Return and Statement to County Commissioners" requesting the assessment of \$15,240.62 for removal of trash and debris at (13) properties from January to April, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.**

### Old Business

None

### New Business

None

### Public Comment

None

### Announcements

Trustee Kennedy announced that our annual Spring Clean Up begins April 12-14 and again on April 19-21. Trash can be dropped off at 6725 Alkire Road on those dates.

### Adjournment

Meeting adjourned at 7:40 p.m.

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Chairman Steve Kennedy

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Fiscal Officer Dan McCardle