

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

MARCH 27, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on March 27, 2019 at 7:00 p.m. with Trustee Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Chris Snyder, and Recreation Director James Gant were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

Approval of Minutes - March 13, 2019 Regular Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the March 13, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the March 13, 2019 Regular Meeting were approved .

Report from the Franklin County Sheriff 's Office

Deputy Ronk spoke before the Board summarizing recent criminal activity that occurred in our Township. Several requests were made to have the Sheriff's speed trailer set up along South Grener Avenue, Alton Darby Road, and Beacon Hill.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 103 vendors summing \$208,294.76. Approximately 48% of this total is comprised of payments to the Franklin County Commissioners in the amount of \$101,021.57 for monthly insurance premiums.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$208,294.76 along with 3/25/19 payroll of \$234,721.24 for a total cash disbursement of \$443,016.00.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Standing Business:

Fire Department

Refrigerator Disposal (Res. 14-19)

Chief Snyder asked for the Boards permission to dispose of a refrigerator that was place on GovDeals and did not receive any bids. Arrangements will be made for AEP to pick it up.

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 14-19, "A Resolution authorizing the discarding of an old refrigerator ". Mr. Kennedy seconded. The roll call votes were as follows: M r. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Resignation of Part Time Firefighter

Chief Snyder asked the Board to accept the resignation of Tyler Crossley as part time firefighter effective 4/15/19. Tyler is currently employed full time with the City of London FD.

Comments/Issues: None

Mr. Stormont moved that the Board accept the resignation of Tyler Crossley as a part time firefighter effective April 15, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr.

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Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Hiring of Part Time Firefighter

Chief Snyder asked the Board to consider the hiring of Promise Stark as a part time firefighter effective March 28, 2019 with one-year probation.

Comments/Issues: None

Mr. Stormont moved that the Board approve hiring Promise Stark as a part time firefighter effective March 28, 2019 with a one-year probation. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Community Center

Personal Service Contract (Res. 15-19)

Mr. Gant asked the Board to approve Resolution 15-19, which authorizes the Community Center to enter into contract with Katie Grace Kissel for Group Exercise Instructor services at a fixed rate of \$22.00 per class not to exceed \$2,500.00. This Personal Service Contract is in effect from March 30, 2019 to December 31, 2019.

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 15-19, "A Resolution authorizing a personal service contract for a contractor in the Recreation Department". Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

2019 Sidewalk Program (Res. 16-19)

Mr. Peters asked the Board to adopt a resolution declaring its intent to proceed with this year's sidewalk program, setting a public hearing for the program and approving advertisement of the hearing. The public hearing will be held at 7:00 p.m. on May 8, 2019. Owners of the properties where these sidewalks are located will receive a registered letter before the public hearing.

Comments/Issues: None

Mr. Stormont moved that the Board adopt Resolution 16-19 "A Resolution declaring intent to repair certain sidewalks and levy special assessments, to set a public hearing at which the Board will hear comments about said repairs and to authorize advertisement of the public hearing". Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

ODOT Winter Salt Contract (Res. 17-19)

Mr. Peters recommended the Board approve a resolution with ODOT for salt purchases for the winter of 2019/2020. 200 tons is the amount of salt I recommend to purchase. We will be required to buy 90% 180 tons and will be able to purchase 110% 220 tons.

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 17-19, "A Resolution authorizing participation in the ODOT road salt contracts awarded in 2019." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Pricing for Wooden Street Signs

Mr. Peters recommended the Board approve the purchase of eight wooden street signposts from Custom Sign Center. The cost is \$386.25 per sign for a total of \$3,090.00. I would also like to request the Board purchase a new sign for Galloway Cemetery from Custom Sign Center. The cost for this sign is \$1,487.50.

Comments/Issues: None

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Mr. Stormont moved that the Board approve the purchase of 8 wooden street signposts at a total cost of \$3,090.00 and a new sign for the Galloway Cemetery at a cost of \$1,487.50 from Custom Sign Center and authorize the Service Director to sign the necessary documents. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

There was no one in attendance to speak on behalf of the properties up for consideration.

Mr. Stormont moved that the Board adopt Resolution NU-73 -19 "A Resolution declaring nuisance and ordering abatement at 4852-4904 West Broad Street ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-74 -19 "A Resolution declaring nuisance and ordering abatement at 162 Lennox Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-76 -19 "A Resolution declaring nuisance and ordering abatement at 729 Gatis Place Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-78 -19 "A Resolution declaring nuisance and ordering abatement at 109 Gladys Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-80 -19 "A Resolution declaring nuisance and ordering abatement at 4655 Hilton Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-82 -19 "A Resolution declaring nuisance and ordering abatement at 512 Lombard Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-83 -19 "A Resolution declaring nuisance and ordering abatement at 112-118 Norton Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

2019 Permanent Appropriations

Mr. Peters presented the 2019 permanent appropriations for adoption.

Comments/Issues: None

Mr. Stormont move that the Board approve the 2019 permanent appropriations as presented and authorize the Township Administrator to file with the County Auditor. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Letter to Budget Commission

Mr. Peters asked the Board to approve sending a letter to the Budget Commission to increase revenue in the Parks Capital Fund (4301) by \$5,572.09.

Comments/Issues: None

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Mr. Stormont moved that the Board approve sending a letter to the Budget Commission to increase revenue in the Parks Capital Fund by \$5,572.09. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

Old Business

None

New Business

Roger Spencer of Green Lake Street spoke before the Board. He feels like the Darby Estates neighborhood needs some pride. He also raised concerns of the need for trash pickup, removal of junk cars and raised specific complaints for the properties along Cannon Cove and Hubbard Road.

Public Comment

Nancy Daniels wanted to publically state that the Zoning Department is as important as the Roads Department and Sherriff's Department in our Township.

Joe Myers wanted to applaud the efforts of the team that recently updated the Township website. He spoke highly of the changes and updates made to the website.

Announcements

At the April 24 Trustee Meeting, Confluence Consultant will be speaking on a timeline for the water system infrastructure.

At 8:03 p.m., Mr. Stormont moved that the Board go into executive session as per ORC Section 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. **Ms. Schmelzer** seconded. The roll call votes were as follows: **Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye.** Motion passed.

At 8:55 p.m., Mr. Stormont moved that the Board come out of executive session. **Mr. Kennedy** seconded. The roll call votes were as follows: **Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye.** Motion passed.

A motion to change the Office Assistant - Part-Time job description and status to Administrative Assistant - Permanent Part-Time and changing the rate of pay to \$16.25 per hour effective April 1, 2019 was made. **Mr. Stormont** motioned "so moved". **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

A motion to change the Zoning Department job description and status to Permanent Part-Time and changing the rate of pay to \$15.75 per hour effective April 1, 2019 was made. **Mr. Stormont** motioned "so moved". **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

A motion approving pro-rated Sick Leave, Vacation Time, and Holiday Hours for Permanent Part-time Employees was made. **Mr. Stormont** motioned "so moved". **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

A motion to convert the Administrator 's car allowance to salary, making a salary correction and making the new total annual salary a rate of \$130,000.00 retroactive to January 7, 2019, awarding the annual longevity pay of 2% of the annual salary payable in December of 2019 and in December of each following year, and changing the original vacation credit and annual vacation accrual to 250 hours was made. **Mr. Stormont** motioned "so moved". **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

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Adjournment

Meeting adjourned at 8:59 p.m.

Chairman Doug Stormont

Fiscal Officer Dan McCardle