

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

MARCH 14, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on March 14, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, and Fire Chief Chris Snyder were also in attendance (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Approval of Minutes - February 28, 2018 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the February 28, 2018 regular meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the February 28, 2018 regular meeting were approved.

Report from the Franklin County Sheriff 's Office

Deputy Upton spoke before the Board about Project Life Saver that the Sheriff's office provides that residents may not be aware of. He explained how Project Life Saver is a service where the department can place a bracelet on people who are elderly or disabled who are at risk of flight. He also spoke of other programs that are available. Details are listed on the Franklin County Sheriff's Office website.

Fiscal Officer 's Report

Approval of Warrant Payroll

This week's warrants list detailed payments to 89 vendors summing \$268,676.00. Approximately 62% of this total is comprised of payment to the Franklin County Sherriff's Office in the amount of \$71,340.68 for the monthly contract and \$94,716.92 to the Franklin County Commissioners for monthly insurance premiums.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$268,676.00 along with this week's payroll of \$205,673.35 for a total cash disbursement of \$474,349.35.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

No items.

Community Center

No items.

Roads, Cemeteries, and Parks Department

Part-Time Road Laborer Step #2 Increase

Mr. Hatmaker asked the Board to approve moving Seige Bostick to step two of the part time pay scale that the Board approved on March 2, 2016, effective April 3, 2018. This will increase Seige's pay to \$14.00 per hour. Seige's start date was April 3, 2017.

Comments/Issues: None

Mr. Kennedy moved that the Board approve moving Seige Bostick to step two of the part time pay scale at \$14.00 per hour effective April 3, 2018 . Stormont seconded. The votes were as follows: Mr.

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Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Beacon Hill Road - No Parking Designation

Mr. Hatmaker asked the Board to approve Resolution 12-18 establishing No Parking on Beacon Hill Road between Old Village Road and N Greener Avenue on both the north and south sides of Beacon Hill. Mr. McAninch had a resident ask about this because cars are pulling off the road into his side yard and tearing up the grass. There are no curbs on this section of Beacon Hill and the road is not wide enough there for on street parking. Upon approval of this resolution, five public notices will be posted throughout the Township for 30 days and a publication in the newspaper for three consecutive weeks before signs can be erected in the designated area.

Comments/Issues: None

Mr. Kennedy moved that the Board approve Resolution 12-18, "A Resolution for a no parking area on the North and South sides of Beacon Hill Road between Old Village Road and North Greener Avenue, as per Section 505.17 of the Ohio Revised Code." Mr. Stormont seconded. The roll call votes were as follows: Mrs. Schmelzer, Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Tree Removal - Galloway Cemetery

Mr. Hatmaker asked the Board to approve the removal of 8 Ash trees in the Galloway Cemetery. All 8 of these trees are dead and run along the south property line of the cemetery. The vendor for this work will be Peterman Tree & Lawn service at a cost of \$2,977.00. Dave received an additional quote from Daniel tree service Inc. for \$3,450.00.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the removal of 8 Ash trees in the Galloway Cemetery by Peterman Tree & Lawn Service at a cost of \$2,977.00. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

OPWC Project - Contract Execution

At the February 14th Trustee meeting, the Board approved awarding the OPWC Lincoln Village Curb Ramp construction contract to Strawser Paving at a cost of \$297,098.27. Mr. Hatmaker presented three copies of the contract document for execution. Mr. Hatmaker also requested that the Chair execute the Notice to Proceed and request authorization for the Service Director to sign the Notice of Commencement.

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Chair to execute the necessary contract documents, the Notice to Proceed and authorize the Service Director to sign the Notice of Commencement for the OPWC Lincoln Village Curb Ramp project. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Hellbranch Trail MOU

Mr. Hatmaker presented a proposed memorandum of understanding with the City of Columbus for the installation and maintenance of the section of the Hellbranch Trail that crosses their property just north of the village of Galloway. This MOU clarifies that Prairie Township is responsible for paying for and overseeing completion of the project, that care will be taken to avoid unnecessary damage to the property in design and construction, that certain environmentally sustainable practices will be followed in trail use and maintenance and Prairie Township will be responsible for trail maintenance. While the document is basically complete, it is possible that there will be a few minor adjustments; therefore, Mr. Hatmaker asked that he be authorized to sign the agreement as is or with unsubstantial revisions.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the proposed MOU with the City of Columbus for construction, use and maintenance of the section of the Hellbranch Trail that crosses their property just north of the village of Galloway and authorize the Township Administrator to execute the agreement as presented or as revised so long as none of the revisions change the substance of the

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agreement. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

Mr. Kennedy move that the Board adopt Resolution NU-31 -18 "A Resolution declaring nuisance and ordering abatement at 346 Topsfield Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-34 -18 "A Resolution declaring nuisance and ordering abatement at 341 Idlebrook Place ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-39 -18 "A Resolution declaring nuisance and ordering abatement at 264 Woodlawn Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-40 -18 "A Resolution declaring nuisance and ordering abatement at 6539 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

First Reading (HR 01-18) ROW Regulations and Guidelines

Mr. Hatmaker asked the Board to read a resolution into the record, by title only. This resolution establishes the Prairie Township Right-of-Way Regulations and Guidelines for Excavation/Construction Permits. This resolution will address items, such as advertisement benches, placed in rights-of-way, parking pads along streets with no curbs, update excavation and construction requirements and fees and penalties. In addition, the Township has witnessed recent occurrences where wireless providers and companies build infrastructure to support wireless equipment and have sought to install these facilities in the right-of-way. This resolution will place regulations on the placement of such wireless communication facilities and the excavations located in the right-of-way. Violation of this resolution may result in a civil fine. This is the required 1st reading of this limited home rule resolution. A 2nd reading and adoption will be on the March 28th agenda.

Mr. Kennedy read the title of Resolution HR 01-18 into the record.

First Reading (HR-02 -18) LHR Citation

Mr. Hatmaker asked the Board to read a resolution into the record, by title only. This resolution revises the Prairie Township Limited Home Rule Citation Form. After discussions with the Franklin County Municipal Court, revisions were necessary to the form. A citation form is needed in a limited home rule township in order to impose civil fines for any violations of the resolution. This is the required 1st reading of this limited home rule resolution. A 2nd reading and adoption will be on the March 28th agenda.

Mr. Kennedy re ad the title of Resolution HR 02 -18 into the record.

First Reading (HR 03-18) Transient Vendor/Do Not Knock

Mr. Hatmaker asked the Board to read a resolution into the record, by title only. This resolution establishes transient vendor regulations and a Do Not Knock Registry and related procedures and penalties. This resolution organizes the transient vendor regulations and the Do Not Knock Registry regulations into one limited home rule Resolution. Vendors must register with Prairie Township, paying a \$150.00 fee, can only go door to door during certain time periods, and will face a civil fine if they violate any regulations in this resolution. This is the required 1st reading of this limited home rule resolution. A 2nd reading and adoption will be on the March 28th agenda.

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Mr. Kennedy re ad the title of Resolution HR 03 -18 into the record.

Columbus Foundation

The Columbus Foundation recommends that Organization Endowment funds be invested with a 30 to 60 percent equity exposure. While considered a conservative range, this allows for the assets to have “reasonable” exposure to the market to take advantage of market gains. In aligning the Prairie Community Fund with our recommended guidelines, the Columbus Foundation suggests a combination of the following funds to achieve the 30 to 60 percent equity exposure range: the Wellesley Income Fund and the Wellington Fund.

Comments/Issues: None

Mr. Kennedy moved that the Board approve combining the Prairie Community Fund with the Wellesley Income Fund and the Wellington Fund to align with the recommended guidelines to achieve a 30 to 60 percent equity exposure range and authorize the Township Administrator to execute the necessary documents. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Old Business

A resident spoke of a noise ordinance issue with a local business and the questions of as to whether the ordinance applies to business was raised. Trustee Kennedy explained that the ordinance applies to both individual and businesses.

New Business

David Birthelmer, a resident of Clover Leaf Estates, requested that a stop sign in his neighborhood be replaced with a yield sign.

Another resident asked Deputy Upton if the Sheriff’s Department deals with panhandlers. Deputy Upton encouraged the resident to contact the Sheriff’s Department if they feel threatened when approached by an aggressive panhandler.

Public Comment

George H Polling, a resident at 2370 Tamara Avenue, spoke before the Board regarding the flooding of Tamara Avenue. He read from a prepared statement explaining what he believes has caused the increase in flooding along Tamara Avenue. He referred to a Facebook page that he has set up for more information on this issue and left photos for the Trustees to review. The new construction is being performed by the City of Columbus. Trustee Kennedy and Trustee Stormont shared history of road maintenance along that road and explained the limitation that the Township cannot repair property that does not belong to the Township.

Announcements

None

Adjournment

Meeting adjourned at 8:00 p.m.

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Chairman Steve Kennedy

Fiscal Officer Dan McCardle