

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

MARCH 13, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on March 13, 2019 at 7:00 p.m. with Trustee Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Chris Snyder, Assistant Fire Chief Allen Scott and Recreation Director James Gant were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

Approval of Minutes - February 27, 2019 Regular Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the February 27, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the February 27 , 2019 Regular Meeting were approved .

Report from the Franklin County Sheriff 's Office

Deputy Ronk spoke before the Board summarizing recent criminal activity that occurred in our Township. Nancy Evans of 202 Village Road also spoke before the Board. She spoke at length about a neighboring dog disturbing her and her neighbors. Ms. Evans has also contacted the Humane Society. Ms. Evans asked where she could go for assistance in this situation. She shared a video with the Trustees to watch. Deputy Ronk encouraged Ms. Evans to continue making calls. Deputy Ronk is going to follow up with his chain of command. He assured her he would work to get this properly resolved. Ms. Evans spoke before the Board adding she is begging for assistance and begs that the Board considers an ordinance forbidding dogs from being permitted to be on a housetop.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 91 vendors summing \$191,361.13. Approximately 46% of this total is comprised of payments to the Franklin County Sheriff's Office in the amount of \$74,298.68 for the monthly contract and \$13,138.37 to AEP for monthly electric services.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$191,361.13 along with 3/11/19 payroll of \$212,053.20 for a total cash disbursement of \$403,414.33.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Advance

Mr. McCardle asked that the Board authorize him to make the following advance:

\$490,000.00 from the General Fund (1000) to the Parks Capital Fund (4301). These funds are being advanced to continue work at the Galloway Road Sports Complex, and will be reimbursed by the State Capital grant that the township was awarded.

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Fiscal Officer to make the requested advance as presented. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

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Standing Business:

Fire Department

Facility Agreement for Clinical Time

Chief Snyder asked the Board for permission to enter into agreements with the Central Ohio Technical College, as well as Clark State Community College, and sign the appropriate documents. These agreements are necessary to allow medic students from the perspective institutions to complete clinical time at PTFD.

Comments/Issues: None

Mr. Stormont moved that the Board approve an agreement with the Central Ohio Technical College and Clark State Community College for medic students' clinical time and authorize the Fire Chief to sign the necessary documents. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

Community Center

Cleaning Services RFP

Mr. Gant asked the Board for permission to advertise a Request for Proposal for the daily cleaning of the PTCC. The posting would run March 15th through April 26, 2019, with a pre-bid meeting at 1:00 pm on April 10, 2019 at the PTCC.

Comments/Issues: None

Mr. Stormont moved that the Board approve issuing an RFP for cleaning services for the Community Center. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

Rubber Brushing Installation for Surveillance Cameras

The surveillance cameras at the PTCC have had issues several times in the last few years with electrical storms knocking out the power and sometimes frying the cameras. Working with our IT department, they believe the best option to prevent this from happening in the future is to install rubber bushings that would insulate the cameras from electrical storms. Grove City IT has recommended Manbevers Construction LLC to install these rubber bushings at a cost of \$4,750.

Comments/Issues: None

Mr. Stormont moved that the Board approve the installation of rubber bushings for the Community Center surveillance cameras by Manbevers Construction LLC at a cost of \$4,750.00. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

Safe Place MOU

Mr. Gant asked for the Board's permission to sign a MOU with the Huckleberry House to have the Administration Building, both Fire Stations, and the PTCC to be a "Safe Place". The Safe Place program is designed to be a place where teens who are in trouble at home or may need a place to stay could come to one of the designated "Safe Places" where staff would then contact the Huckleberry House. The Huckleberry house would then send someone to come and pick up the teenager and take them to the Huckleberry House so they can get the help and support they need. There is no cost associated with this program to the Township.

Comments/Issues: None

Mr. Stormont moved that the Board approve an MOU with Huckleberry House for the Safe Place Program and authorize the Recreation Director to execute the agreement. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

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Roads, Cemeteries, and Parks Department

Mulch Purchase

On behalf of Mr. McAninch, Mr. Peters asked the Board approve the purchase of mulch for the West Broad Street Streetscape medians. Dave would like to recommend we buy the mulch from Buckeye Resources for a cost of \$21.50 per cubic yard that is a delivered price. The loads of mulch come in semi-trucks 70 yards at a time. The cost per semi-truck is \$1,505.00. Mr. Peters also asked the Board's permission to purchase this mulch just as Dave does road salt on an as needed basis without coming back to the Board each time knowing that you have already approved the cubic yard price.

Comments/Issues: None

Mr. Stormont moved that the Board approve the purchase of mulch for West Broad Street at a cost of \$21.50 per cubic yard. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

1/16/19 Trailer Purchase New Pricing

Mr. Peters recommended the Board approve an increased price for a lawn trailer approved on Jan 16, 2019 from \$3,229.27 to a not to exceed price of \$4,299.00. There was some incomplete information the first quote, that is the reason for the price difference, and the need for purchasing the trailer remains the same.

Comments/Issues: None

Mr. Stormont moved that the Board approve increasing the price of the lawn trailer not to exceed \$4,299.00. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Stantec Engineering and Design

Mr. Peters recommended the Board approve Stantec Engineering to proceed with the task order for Phase II of the GRSC approved on February 13, 2019. The grant paperwork to get the funding approved from ODNR is in process but I would like Stantec to proceed with the design. The work that we will be doing is weather dependent and we need to get the bidding documents completed so the work can be done this construction season.

Comments/Issues: None

Mr. Stormont moved that the Board approve proceeding with Stantec Engineering for the Phase II of the sports complex task order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

2019 Sidewalk Program Contractor

Mr. Peters recommended the Board approve Berkshire Boys Inc. for the 2019 Sidewalk Program. The cost for 4" sidewalk removed and replaced is \$34.00 per linear foot. The cost for 6" sidewalk removed and replaced is \$36.00 per linear foot. The cost for curb and gutter removed and replaced is \$40.00 per linear foot. The cost of concrete drive approach removed and replaced is \$ 67.00 a square yard. This year there is also a minimum cost per address of \$450.00. We have had some homeowners in the past just do 4' of 4" sidewalk and if those are spread apart in distance, the contractor cannot break even.

Comments/Issues: None

Mr. Stormont moved that the Board approve entering into an agreement with Berkshire Boys, Inc. for the 2019 sidewalk program and authorize the Service Director to execute the necessary paperwork. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

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Removal and Replacement of Gutters

Mr. Peters asked the board approve Hager Construction, LLC to remove and replace the gutters on the main building at 6725 Alkire Road. They will also be repairing five different leaks in the roof and installing approximately 400 snow guards on the roof. The cost for this work is \$7,490.00. If there are any rotted wood fascia boards found it would be an additional charge of 3.50 per linier foot. Mr. Peters also asked the Board to authorize the service director to sign any necessary documents related to this.

Comments/Issues: None

Mr. Stormont moved that the Board approve Hager Construction, LLC for the removal and replacement of the gutters on 6725 Alkire Road at a cost of \$7,490.00. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

There was no one in attendance to speak on behalf of the properties up for consideration.

Mr. Stormont moved that the Board adopt Resolution NU-59 -19 "A Resolution declaring nuisance and ordering abatement at 354 Weymouth Lane ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-61 -19 "A Resolution declaring nuisance and ordering abatement at 121 Greenlake Street." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-62-19 "A Resolution declaring nuisance and ordering abatement at 360 Hubbard Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-66-19 "A Resolution declaring nuisance and ordering abatement at 4678-4688 Hilton Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-67-19 "A Resolution declaring nuisance and ordering abatement at 226 Oxley Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-69-19 "A Resolution declaring nuisance and ordering abatement at 478 Mix Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-70-19 "A Resolution declaring nuisance and ordering abatement at 511 Mix Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-71-19 "A Resolution declaring nuisance and ordering abatement at 514 Mix Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

JEDZ Board Re-Appointment (12-19)

Mr. Peters asked the Board to adopt a resolution re-appointing Mike Reichfield from Doctor's Hospital to a new term on the Prairie-Obetz Joint Economic Development Zone Board of Directors. This will be his third term on the JEDZ Board. The new term ends January 21, 2021.

Comments/Issues: None

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Mr. Stormont moved that the Board adopt Resolution 12-19 "A Resolution appointing a member of the Board of Directors of the Prairie- Obetz Joint Economic Development Zone. " Mr. Kennedy seconded. The roll call votes were as follows: M r. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Township Hall Copier Proposal

Mr. Peters asked the Board to approve a proposal to update the current Canon iR ADV C5235A printer in the Township Hall. The current machine is almost five years old and we have noticed some slowing with its age. Gordon Flesch Company Inc. is the company that manages our copier services and supplies. They have proposed a Canon Color imageRUNNER Advance C5540i System to replace the old machine. The estimated cost for the new machine is \$474.97 for 60 months. The estimate could be higher if we exceed the number of copies allotted which is 4,500 per month. Pricing also includes toner, parts, labor, travel, and technical updates. Currently we spend approximately \$604.95 per month and switching to the new machine does provide a savings.

Comments/Issues: None

Mr. Stormont moved that the Board approve replacing the current printer in the Township Hall with a Canon Color imageRUNNER Advance C5540i System from the Gordon Flesch Company, Inc., and authorize the Township administrator to execute all necessary paperwork. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

2018 Township Report

Copies of the 2018 Township Report were distributed prior to the meeting. Mr. Peters asked the Board to approve the report for distribution.

Comments/Issues: None

Mr. Stormont moved that the Board approve the 2018 annual Township Report as submitted and authorize its distribution . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

2019 Sheriff 's Contract

Mr. Peters asked the Board to approve the 2019 Police Service Agreement with the Franklin County Sheriff's Office. This agreement sets the terms for police services in the Township and is valid January 1, 2019 through December 31, 2019. In 2018, the annual cost was \$74,039.33 a month (\$888,471.96 a year). The cost for 2019 is \$75,542.01 a month (\$906,504.12 a year) with not to exceed maximum of \$936, 00.00. This is a 2% increase. This contract has increased 13.4% total over the last 6 years.

Comments/Issues: None

Mr. Stormont moved that the Board approve the 2019 Police Service Agreement with the Franklin County Sheriff 's Office. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

200th Township Bicentennial and 75th Fire Department Anniversary Discussion

Ms. Schmelzer spoke in favor of banners along Broad Street. Several other ideas were brought up regarding fire and parks, such as the opening of the Galloway Sports Complex, history of the Township, and possible school involvement.

At 7:52 p.m., Mr. Stormont moved that the Board go into executive session as per ORC Section 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion,

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or compensation of a public employee. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

At 8:48 p.m., Mr. Stormont moved that the Board come out of executive session. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Resolution 13-19

A resolution hiring and establishing the terms and conditions of employment for the Prairie Township Assistant Fire Chief.

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Resolution 13-20

A resolution approving the payment of sick leave conversion for Robert A. Scott for the year 2018 paid in January of 2019 in compliance with policy manual 4.024.

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Old Business

None

New Business

Mr. Peters gave an update to the Traffic Study meeting for North Greener Road last Thursday, March 7. The Board members are going to move forward. The cost to purchase (2) temporary speed bumps is approximately \$7,000.00.

Comments/Issues: None

Mr. Stormont made a motion to purchase and install temporary speed bumps along North Greener road at a cost to not exceed \$10,000.00 and authorize the Service Director to sign all related documents. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Public Comment

A question was raised regarding our rat problem. The resident was not previously aware of the problem after living in the Township for more than 44 years.

Neil Distlehurst asked about the HellBranch creek work.

Joe Myer wanted to publically thank the Roads Department for replacing the cast gate at Carl Frye Park.

Announcements

Trustee Kennedy announced that there will be rat workshops on March 19 and March 21 at 6:30 p.m., April 1 at 1:00 p.m., and April 3 at 6:30 p.m.

Trustee Kennedy also announced that this year's Spring Clean-Up is going to be held Thursday, May 2 through Saturday, May 4 and Thursday, May 9 through Saturday, May 11 at the Township Road Department.

Adjournment

Meeting adjourned at 8:50 p.m.

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Chairman Doug Stormont

Fiscal Officer Dan McCardle