

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 28, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on February 28, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Fire Chief Chris Snyder, Assistant Fire Chief Allen Scott and Recreation Director James Gant were also in attendance (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Approval of Minutes - February 14, 2018 Regular Meeting Minutes and February 14, 2018 Special Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the February 14, 2018 regular meeting minutes and February 14, 2018 special meeting minutes. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. The meeting minutes for the February 14, 2018 regular meeting and February 14, 2018 special meeting were approved.

Report from the Franklin County Sheriff's Office

Deputy Ronk summarized criminal activity that occurred in the Township over the past two weeks. Deputy Short also took questions from those in attendance.

Fiscal Officer's Report

Approval of Warrant Payroll

This week's warrants list detailed payments to 78 vendors summing \$69,311.63. Approximately 24% of this total is comprised of payment to The Right Touch Services in the amount of \$5,194.00 for monthly cleaning services, \$5,777.17 to Columbia Gas of Ohio and \$5,783.30 to Ohio Public Employees Deferred Compensation for withholdings.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$69,311.63 along with this week's payroll of \$196,218.07 for a total cash disbursement of \$265,529.70.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Liquor Permit

Mr. McCardle asked the Board if they would like to request a hearing on a liquor permit application for a Lincoln Village Plaza Restaurant located at 4626 West Broad Street.

Comments/Issues: None

Mr. Kennedy moved that the Board not request a hearing on the advisability of issuing a liquor permit to a Lincoln Village Plaza Restaurant located at 4626 West Broad Street, Columbus, Ohio, 43228. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Part-Time Firefighter Resignations

Chief Snyder asked the Board to accept the resignations of Harry Appelfeller and Sean Pompey as part time firefighters effective February 22, 2018.

Comments/Issues: None

RECORD OF PROCEEDINGS



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Mr. Kennedy moved that the Board accept the resignation of Harry Appelfeller and Sean Pompey as part time firefighters effective February 22, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Community Center

Recreation Leader Position

Mr. Gant asked the Board to change the pay range for the Recreation Leader position from \$9.20 to \$10.66 per hour to \$8.30 to \$19.85 per hour. **This is a position** that hasn't been used much to date because we have been able to cover our classes with contractors. However, recently we have seen an increase in the participation in our classes. We would like to meet this increased demand by offering more classes, which would increase participation at the Center and move us closer to our revenue goals. However, we need more instructors in order to do this. A few of our current part time staff would like to begin teaching classes, which would help us to meet this demand. By and large these employees don't have, and don't want to get, the insurance necessary to teach **a class as a contractor**. **Since** we already carry the necessary insurance, we can accommodate these employees at no extra cost with the added benefit that we will be able to pay them less than contractors. **Just** as with classes taught by contractors, we would not run a class unless there were enough students signed up to pay for the instructor and reimburse the Center for overhead.

Comments/Issues: Trustee Kennedy asked a few follow up questions.

Mr. Kennedy moved that the Board approve the revised pay range for the Recreation Leader position at the Community Center as submitted. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Electrical Changes - Concession Stand

Mr. Hatmaker asked the Board to approve additional costs for the GRSC Concession Stand Electrical Service. Originally, per plan, the transformer to provide power to the concession stand was to be installed to the north. The cost for AEP to do this was greater than the cost of the Township installing secondary service from a location south of the concession stand and just north of the parking lot. In addition, AEP would have required the Township to provide a hard surface for their trucks to access the transformer under the original plan. Based on this knowledge, Mr. McAninch requested a quote for installing secondary service from LeVeck. LeVeck's electrical sub-contractor provided a quote of \$61,379.49 to install the conduit, wire and pull the wire in a ditch dug by others. Upon further review, Mr. McAninch has determined that we can realize substantial additional savings by doing the majority of this work in house. As a result, Mr. Hatmaker requested that the Board approve the expenditure of \$37,982.12 for electric service to the concession stand. This includes the purchase of the conduit and wire from Star Electric in the amount of \$23,149.12, as well as payment of \$14,833.00 to Hager Construction, LLC for the installation of wire. The Road, Cemeteries and Parks Department will dig the trench and install the conduit. This cost represents a savings of \$23,397.37 compared to LeVeck's quote. Funds available through the loan for the concession stand and the 2018 Parks Capital Fund appropriations will cover the cost of this work.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the expenditure of \$37,982.12 for electrical changes at the Galloway Sports Complex Concession Stand. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

2018 Road Work Recommendation

Mr. Hatmaker recommended the Board approve the following roads to be included in the 2018 Franklin County Engineers Road Contract for township roadwork.

- Squad Drive
- Mix Avenue

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 28, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

- Dejoan Court
- Della Place
- Gary Dennis Drive
- Hafey Avenue

The estimate Mr. Hatmaker recommended comes to \$252,644.50. This is only an estimate the work still needs to go to bid. There will also be a percentage of the Maintenance of Traffic and a percentage of the bond that the Township will have to pay. The road district fund has 250,000.00 in it. Any amount over what the road district budget has in it will come from operating funds for the Road Department.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the 2018 Road Improvements with the Franklin County Engineer at an estimated cost of \$252,644.50 plus maintenance of traffic and bond costs. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

2019 Dump Truck Purchase Changes

Mr. Hatmaker asked the Board to approve an additional \$9,433.00 toward the purchase of the 2019 Freightliner Truck, which was originally approved on January 17, 2018. Mr. McAninch is requesting this increase because: there has been a change in the vendor for the truck up fit; the addition of a couple of upgrades; and, he can get the plow cutting edge system at a slightly discounted cost from Henderson Products, Inc. The actual net increase in the cost is \$6,693.57 because the Board would have otherwise needed to consider an additional \$2,739.43 to purchase the JOMA system for the snow plow directly from Winter Equipment. Mr. McAninch is recommending the switch in vendors because the vendor we had been using has lost some key personnel and he has questions about the quality of work we would receive. This increase will come out of the funds already appropriated in the Machinery, Equipment and Furniture line item of various RCP funds.

Comments/Issues: None

Mr. Kennedy moved that the Board approve an additional expense of \$9,433.00 for the purchase of a 2019 Freightliner Truck, which was approved at the January 17, 2018 meeting. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

OPWC Project - Additional Funds Request

Mr. Hatmaker asked the Board request additional funds for the Lincoln Village Curb Ramps Improvement Project from the District 3 Integrating Committee of the Ohio Public Works Commission and authorize the Chairman to sign a letter making the request. The Board awarded the construction contract for this project, in the amount of \$297,098.27, on February 14, 2018. The grant for construction, including contingency, was \$351,874.00. The letter would request the use of the remaining \$54,775.73 toward improving additional intersections within the scope of the project.

Comments/Issues: None

Mr. Stormont moved that the Board authorize a letter to the District 3 OPWC Integrating Committee to request that additional funds for the Lincoln Village Curb Ramp project be used to improve additional intersections within the project scope, and authorize the Chair to sign the letter. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 28, 2018 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Mr. Kennedy move that the Board adopt Resolution NU-20 -18 "A Resolution declaring nuisance and ordering abatement at 305 Danhurst Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-22 -18 "A Resolution declaring nuisance and ordering abatement at 4880 Hamden Way ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-24 -18 "A Resolution declaring nuisance and ordering abatement at 4852-4904 West Broad Street ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-26 -18 "A Resolution declaring nuisance and ordering abatement at 99 Darien Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-29 -18 "A Resolution declaring nuisance and ordering abatement at 4678-4688 Hilton Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

110 Pasadena Deed

Mr. Hatmaker asked the Board to approve the execution of a Deed and Acknowledgment of the Deed for the property located at 110 Pasadena Avenue. Homes On The Hill is ready to begin construction of a new home on the property.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the Deed and Acknowledgement of the Deed for the property located at 110 Pasadena Avenue to Homes On The Hill and authorize the Township Administrator to execute the documents. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

First Reading (HR-01-18) ROW Regulations and Guidelines

Mr. Hatmaker asked the Board to read a resolution into the record, by title only. This resolution establishes the Prairie Township Right-of-Way Regulations and Guidelines for Excavation/Construction Permits. This resolution will address items, such as advertisement benches, placed in rights-of-way, parking pads along streets with no curbs, update excavation and construction requirements and fees and penalties. In addition, the Township has witnessed recent occurrences where wireless providers and companies build infrastructure to support wireless equipment and have sought to install these facilities in the right-of-way. This resolution will place regulations on the placement of such wireless communication facilities and the excavations located in the right-of-way. Violation of this resolution may result in a civil fine. This is the required 1st reading of this limited home rule resolution. A 2nd reading and adoption will be on the March 14th agenda.

Tabled until next meeting, Wednesday, March 14, 2018.

Emergency Expenditure

Mr. Hatmaker asked the Board to approve an emergency expense for the Township Hall building. On February 4, 2018, the Township Hall experienced flooding due to a water main break in the front of the building. The Zoning Department, Administrative Department and Trustee meeting room experienced water damage to the floors and moisture inside of the walls. We brought ServPro in on February 5th to begin the cleanup and brought them on late the following week to do reconstruction work. (Staff sought three quotes, and received two, for the reconstruction work.) All work was completed last Friday. Mr. Hatmaker asked the Board to approve an emergency expenditure in the amount of \$20,337 for cleanup and reconstruction at the building.

Comments/Issues: None

Mr. Kennedy moved that the Board approve an emergency expenditure in the amount of \$20,337 for the cleanup reconstruction services provided by ServPro at 23 Maple Drive. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

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Annual Aggregator Registration Application

Mr. Hatmaker asked the Board to approve an annual aggregator registration application. This annual application requires AEP to list Trebel, LLC as the serving aggregation group for Prairie Township. Mr. Hatmaker also asked the Board to authorize the Chair to sign the application.

Comments/Issues: None

Mr. Stormont moved that the Board approve submitting an Annual Aggregator Registration Application to AEP Ohio and authorize the Chair to sign the application. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Old Business

None

New Business

Mary Meyer asked Fire Chief Snyder who is responsible for painting fire hydrants in the Lincoln Village North neighborhood.

Public Comment

None

Announcements

None

Adjournment

Meeting adjourned at 7:53 p.m.

Chairman Steve Kennedy

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Fiscal Officer Dan McCardle