

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 26, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairwoman Cathy Schmelzer called this meeting of the Prairie Township Board of Trustees to order on February 26, 2020 at 7:00 p.m. with Vice-Chairman Steve Kennedy, Trustee Doug Stormont and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Scott, Recreation Director Michael Pollack and Franklin County Deputy Ronk were also in attendance. (See attached sign-in sheet for a complete list of additional attendees).

Ms. Schmelzer led the Pledge of Allegiance.

### **Approval of Minutes** - February 12, 2020 Regular Meeting Minutes

Comments/Issues: None

**Ms. Schmelzer moved to approve the February 12, 2020 Regular Meeting Minutes . Mr. Stormont seconded. The votes were as follows: Mr. Kennedy , Aye; Mr. Stormont , Aye; Ms. Schmelzer , Aye. The meeting minutes for the February 26 , 2020 Regular Meeting were approved.**

### **Report from the Franklin County Sheriff 's Office**

Deputy Ronk spoke before the Board and summarized criminal activity that occurred within the past two weeks in our township. Trustee Schmelzer announced to those in the audience that she has formally requested local traffic accident occurrences along Beacon Hill Road that she will be sharing during an upcoming meeting.

### **Fiscal Officer 's Report**

#### **Approval of Warrant s and Payroll**

This week's warrants list detailed payments to 66 vendors summing \$174,511.28. More than 50% of that total is payable to the Franklin County Commissioners for health insurance premiums in the amount of \$94,972.44.

Mr. McCardle formally requested the Board's approval to pay all items on this week's warrant list summing \$174,511.28 along with the February 25, 2020 payroll that required \$227,445.78 for a total cash disbursement of \$401,957.06.

Comments/Issues: None

**Ms. Schmelzer motioned "so moved". Mr. Stormont seconded. The Votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.**

### **Standing Business:**

#### **Fire Department**

##### **Agreement with Stryker**

Chief Scott asked the Board to approve entering into an agreement with Stryker (our cardiac monitor vendor) for the distribution of new cardiac monitors to area departments who are participating in the cardiac arrest protocol study. There will be a total of 14 new cardiac monitors on loan to Prairie, Jackson, Pleasant, Scioto, and Norwich Townships, along with software to collect information from these monitors. Prairie will be the clearing house for the monitors and the distribution. However, we will not be liable for the monitors. This agreement will delay the need to purchase new monitors for an unspecified amount of time.

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve entering into an agreement with Stryker for distribution of new cardiac monitors, and authorize the Fire Chief to execute the agreement. Mr. Stormont**

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seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Disposal of items

Chief Scott asked the Board's approval to discard (13) old, unserviceable mattresses, (5) box springs and (5) bed frames.

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve disposal of 13 mattresses, 5 box springs and 5 bed frames and remove from the fire department inventory. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Resignation of Part-Time Firefighters

Chief Scott asked the Board to accept the resignation of part-time firefighters Nicholas Leidheiser and Ryan Wihl, effective 2/20/20. Both of these employees have been exemplary, and we appreciate their service.

Comments/Issues: None

**Ms. Schmelzer moved that the Board accept the resignation of part-time firefighters Nicholas Leidheiser and Ryan Wihl, effective February 20, 2020. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

Chief Scott announced to the Board that PTFD will begin using a new cardiac arrest protocol beginning on or near March 1<sup>st</sup>. Our members, along with the members of all the other participating agencies, have been training for several months on the changes. These changes have been proven to greatly increase the survival rates of cardiac arrest victims in other sections of the nation. Two noticeable changes will be heads-up CPR (having the patient at a 30-degree angle) and what might seem to be extended scene times. Crews will use benchmarks to determine when to transport.

### Community Center

#### Approval to Hire

Mr. Pollack recommended that the Board approve hiring Christian Williams to fill the vacant Front Desk Coordinator position with a starting pay rate of \$19.23 per hour. Mr. Williams was interviewed by Michael, Randi and Courtenay, and all agreed that Christian will be a great asset to the center. He has a strong background in parks and recreation, customer service, website/social media and marketing. Christian will be relocating from North Carolina, so his start date has not been determined, but will likely be 3-4 weeks out.

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve hiring Christian Williams as the Front Desk Coordinator for the Community Center with a starting rate of \$19.23 per hour. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### Auction Donation Requests:

Mr. Pollack asked the Board to approve filling a request for donation of a birthday party package for the Alton Darby Elementary School's annual Family Fun Day Silent Auction. The money raised at this event helps fund activities, field trips, outdoor equipment and education materials.

We have also received a request from Westland High School for a donation for the annual WABA action. Michael will ask the Board's approval to donate a family membership to Westland High School to be added to their auction basket. The auction will take place on March 14 at the Hollywood Casino.

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Comments/Issues: None

**Ms. Schmelzer moved that the Board approve donating a birthday party package to Alton Darby Elementary School and a family membership to Westland High School. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed. Ohio Parks and Recreation Foundation Grant**

### Youth Build-a-Bike Program

Matt McCallum, Recreation Supervisor applied for a grant from the OPRA Foundation for programming. The Community Center was awarded a grant of \$2,200.00 which will be used for a youth build-a-bike program. Mr. Pollack asked the Board to accept this grant.

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve accepting a grant from the Ohio Parks and Recreation Foundation in the amount of \$2,200 to be used for a youth build-a-bike program. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Personal Service Contracts (Res. 08-20):

Mr. Pollack asked the Board to adopt Resolution 08-20, which authorizes the Community Center to enter contracts with various contractors, as listed below for various positions within the center as a fixed rate of compensation.

Contractor	Effective Date	Rate
Kristi Highley (Nutrition Instructor)	March 4, 2020-December 31, 2020	\$100 per workshop
Tom Tsang (DJ)	March 13, 2020-March 13, 2020	\$200
Yahye Karama (Youth Sports)	March 3, 2020-December 31, 2020	\$11 per hour

Comments/Issues: None

**Ms. Schmelzer moved that the Board adopt Resolution 08 -20 "A Resolution authorizing Personal Service Contracts for Contractors in the Recreation Department ". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Roads, Cemeteries, and Parks Department

#### Purchase of Mini Excavator

Mr. Peters asked the Board to approve the purchase of a Kobelco SK55SRX-6E with rubber tracks from Southeastern Equipment for \$61,049.30. Mr. McAninch would also like approval to trade-in our 2015 Case CX55B Tier 4 compact excavator for \$34,500.00. The trade difference would be \$26,549.30. This would continue a program of trading trucks and equipment while they still have substantial value to keep our maintenance costs down. Mr. Peters also asked the Board to authorize the Service Director to sign all necessary documents for this purchase.

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve trading-in a 2015 Case CX55B compact excavator and purchase of a Kobelco SK55SRX-6E at a net cost of \$26,549.30, including the trade. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Commercial Building and Zoning Department

#### Approval to Advertise - Part-time Assistant Position

Mr. Peters ask the Board to approve advertising for a part-time assistant for the Building and Zoning Department. This will be a 2<sup>nd</sup> part-time employee in the department.

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Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Administration

#### Nuisance Cases

No one was in attendance to speak on behalf of these properties

Ms. Schmelzer moved that the Board adopt Resolution NU- 28-20 "A Resolution declaring nuisance and ordering abatement at 39 Evergreen Terrace ." Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 29-20 "A Resolution declaring nuisance and ordering abatement at 124 Evergreen Terrace ." Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 30-20 "A Resolution declaring nuisance and ordering abatement at 156 Evergreen Terrace ." Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU -32-20 "A Resolution declaring nuisance and ordering abatement at 4982 Sullivant Avenue ." Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Approval to Advertise - Part-time Assistant Position

Mr. Peters ask the Board to approve advertising for a part-time Administrative Assistant for the Administration Department.

Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Old Business

Mr. Peter s reintroduced the township newsletter distribution presented at the last meeting. Trustee Schmelzer asked for a show of hands from those in attendance, to indicate their preference for mailing of the township newsletter versus publication in the Westside Messenger. The audience showed an overwhelmingly strong favorability for mailing the newsletter.

Mrs. Mary Myers asked for a follow-up status of AARP tax preparation services. Mr. Peters explained that the township is willing to offer the township hall meeting room and have communicated this with AARP staff.

Mr. Joe Myers asked if the townships phone system in compliant with Kari 's Law for dialing 9-1-1. Mr. Peters will follow-up with the township 's IT service to ensure that we are either compliant or we will become compliant.

### New Business

None

### Public Comment

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Ben Babcanec, of nearby Heartland Bank located off Wilson Road, introduced himself to the Board and shared some suggestions as to how Heartland Bank may be able to assist the township with its banking needs.

### **Announcements**

None

### **Adjournment**

Meeting adjourned at 7:39 PM.

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Chairwoman Cathy Schmelzer

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Fiscal Officer Dan McCardle