

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES FEBRUARY 14, 2018 - REGULAR MEETING 7 :00 PM COMMUNITY CENTER 5955 WEST BROAD STREET, GALLOWAY, OHIO 43119

Chairman Steve Kennedy called this meeting of the Prairie Township Board of Trustees to order on February 14, 2018 at 7:00 p.m. with Trustee Doug Stormont and Trustee Cathy Schmelzer present. Tracy Hatmaker, Township Administrator, Allen Scott, Assistant Fire Chief, and James Gant, Recreation Director, were also in attendance (See attached sign in sheet for a complete list of additional attendees).

Mr. Kennedy led the Pledge of Allegiance.

Approval of Minutes - January 31, 2018 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the January 31, 2018 regular meeting minutes . Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Mrs. Schmelzer , Aye. The meeting minutes for the January 31 , 2018 regular meeting were approved.

Report from the Franklin County Sheriff 's Office

Deputy Ronk spoke before the Board and summarized local criminal activity that occurred over the past two weeks.

Franklin County Engineer

Cornell Robertson, the Franklin County Engineer, spoke before the Board. He began by speaking at length of his work and personal experiences leading into his power point presentation. He took questions from those in attendance after his presentation.

Electric Aggregation Program Updates

Lucas Fykes spoke before the Board to outline the current status and upcoming events regarding the Natural Gas Aggregation program. Mr. Fykes is available at phone number (877) 861-2772 for anyone who has questions about the program.

Fiscal Officer 's Report

Approval of Warrant Payroll

This week's warrants list detailed payments to 81 vendors summing \$275,358.90. Approximately 62% of this total is comprised of payment to the Franklin County Commissioners in the amount of \$98,658.92 for monthly insurance premiums and \$71,677.14 to the Franklin County Sheriff's Office for the monthly contract.

Dan requested the Board's approval to pay all items on this week's warrant list summing \$275,358.90 along with this week's payroll of \$208,387.79 for a total cash disbursement of \$483,746.69.

Comments/Issues: None

Mr. Kennedy motioned "so moved". Mr. Stormont seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; M rs. Schmelzer , Aye. Motion passed.

Standing Business:

Fire Department

Medicare/Medicaid Verification Form

Every five years the Centers for Medicare and Medicaid Services (CMS) requires us to revalidate our Medicare enrollment records for EMS billing through Change Healthcare, formally MED3000. It is recommended that the appointed authorized representative be the Fire Chief due to availability and familiarity of the day to day operations. Chief Scott asked the Board to grant the Fire Chief the authority to execute all necessary documents related to the revalidation process.

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Comments/Issues: None

Mr. Kennedy moved that the Board authorize the Fire Chief to revalidate the Medicare enrollment records for EMS billing through Change Healthcare and to execute the necessary documents for the revalidation process. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Interior Painting at Station 241

Chief Scott asked the Board to approve Neighborgal Painting to paint all of the interior walls, doorframes and windows at Station 241 in the amount of \$6,475.00.

Comments/Issues: None

Mr. Kennedy moved that the Board approve painting of interior walls, doorframes and windows at station 241 by Neighborgal Painting at a cost of \$6,475.00. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Community Center

Lifeguard Pay

Mr. Gant asked the Board to approve increasing the lifeguard pay rates by \$.50 per hour. This will take the pay range from \$8.70-\$11 per hour to \$9.20-\$11.50 per hour. This pay increase is recommended in order to help attract and retain lifeguards, since the YMCA and Aquatic Adventures (our west side competition for lifeguards) have raised their pay rates. Aquatic Adventure and The YMCA's have raised their starting rates to \$9 and \$9.10 per hour for lifeguards. Lifeguards continue to be the most difficult position to fill and retain, so it is important to be competitive in the local market. This was planned for during the budget process and has taken this pay rate increase into account.

Comments/Issues: None

Mr. Kennedy moved that the Board approve increasing the lifeguard pay rates by \$.50 per hour increasing the pay range to \$9.20-\$11.50 effective February 21, 2018. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Wooden Street Signs

Mr. Hatmaker asked the Board to approve the purchase of 10 wooden street sign post from Custom Sign Center Inc. The cost for these signs is \$386.25 per sign for a total of \$3,862.50. The Township Road Department will be installing these signs.

Comments/Issues: None

Mr. Kennedy moved that the Board approve the purchase of 10 wooden street sign posts from Custom Signs Center Inc. at a cost of \$3,862.50. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Nuisance Tree

Mr. Hatmaker asked the Board to approve sending notification that the Township will be removing a tree, which is a potential danger to the public, at 1871 Galloway Road to the owner/resident at that address per ORC §5571.17. Mr. Hatmaker has been in contact with the property owner to try and get voluntary compliance with the removal of the tree. In the past we have gotten cooperation from the individual homeowners where we have had other nuisance trees that could harm someone or something in the public right of way. In those cases the Township paid for the removal and assessed the property owners for the cost over a 5 year period. We are still working with T&R Properties (Ron Sabitino) to see what we can work out in this case. In the meantime, we are asking for authorization of this notice in case it is needed.

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Comments/Issues: None

Mr. Stormont moved that the Board authorize the Chair to sign a notice to the property owner at 1871 Galloway Road advising them of a hearing to determine if a tree located on their property is a public nuisance, and order the Service Director to assemble photographic evidence that the trees represent a nuisance to the public. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mrs. Schmelzer, Aye; Mr. Kennedy, Aye. Motion passed.

Cemetery Fence Repair

Mr. Hatmaker asked the Board to approve the repair of some fencing and replacement of all 6 gates at both Alton and Galloway cemeteries. The cost for this work is \$5,120.00 and the vendor would be Webb's Fencing.

Comments/Issues: None

Mr. Kennedy moved that the Board approve fence repairs and 6 gate replacements at the Alton and Galloway cemeteries from Webb's Fencing at a cost of \$5,120.00. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

OPWC Lincoln Village Curb Ramp Award

Mr. Hatmaker asked the Board to approve the award of the contract to do the OPWC Lincoln Village Curb Ramp Improvements to Strawser Paving. Their bid was \$297,098.27 and the engineers estimate was \$346,500.00.

Comments/Issues: None

Mr. Stormont moved that the Board award the contract for the OPWC Lincoln Village Curb Ramp Improvements to Strawser Paving in the amount of \$297,098.27 and authorize the Chair to sign the Notice of Award. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Pay Request #3 - Concession Stand

Mr. Hatmaker asked the Board to approve pay request # 3 for the GRSC Concession Stand to LeVeck Commercial Construction & Development in the amount of \$159,367.92. This pay request is for Masonry Material and Labor, Structural Steel Material, Rough Carpentry Material and Labor, Roof Truss Labor, Metal Roof Material and Labor, Doors and Hardware Material Stored, Toilet Partitions & Accessories Material Stored, Plumbing Material Stored, Plumbing Labor, Electrical Material, Labor and Material Stored, Project Management, Temporary Facilities and General Conditions.

Comments/Issues: None

Mr. Kennedy moved that the Board approve Pay Request #3 from LeVek Commercial Construction & Development at a cost of \$159,367.92. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Change Order #2 - Concession Stand

Mr. Hatmaker asked the Board to approve Change Order number 2 for the Galloway Sports Complex Concession building in the amount of \$0.00. This change order is to extend the contract completion date to April 30, 2018. The original completion date was February 5, 2018. The reason for this extension is delay in getting the building permit from the City of Columbus, direction from the township on the grease interceptor pit and weather.

Comments/Issues: None

Mr. Stormont moved that the Board approve Change Order #2 for the Galloway Sports Complex Concession building at a cost of \$0.00 to extend the contract completion date to April 30, 2018 and authorize the Chair to sign the order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES FEBRUARY 14, 2018 - REGULAR MEETING 7 :00 PM COMMUNITY CENTER 5955 WEST BROAD STREET, GALLOWAY, OHIO 43119

2017 ODOT Mileage Certificate

Mr. Hatmaker recommended that the Board approve the 2017 ODOT Road Mileage Certificate. The mileage is 55.875 miles which is the same as the previous year.

Comments/Issues: None

Mr. Kennedy moved that the Board approve and execute the 2017 Township Highway System Mileage Certification as submitted by the Franklin County Engineers. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

Mr. Kennedy move that the Board adopt Resolution NU-13 -18 "A Resolution declaring nuisance and ordering abatement at 396 Celina Road ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-14 -18 "A Resolution declaring nuisance and ordering abatement at 331 Hiler Road." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Mr. Kennedy moved that the Board adopt Resolution NU-16 -18 "A Resolution declaring nuisance and ordering abatement at 404 Woodlawn Avenue ." Mr. Stormont seconded. Roll call votes were as follows: Mrs. Schmelzer , Aye; Mr. Stormont, Aye; Mr. Kennedy, Aye. Motion passed.

Release of RFQ for the I-270/West Broad Interchange Improvement Project

Mr. Hatmaker asked the Board to authorize the release of a request for qualifications (RFQ) in order to begin the search process for a firm to create final plans and bid documents for, as well as oversee installation of, the I-270/West Broad Interchange Improvement Project. While, as per a participation agreement between the project partners, Prairie Township is taking the lead on letting this contract, this project is a partnership and being paid for through the partnership. The cost of this work is being paid for as follows: Prairie Township/\$9,380.25; Hollywood Casino/\$9,373.50; Franklin Township/\$1,498.50; Haydocy Automotive/\$1,498.50; and, Weston Vision/\$749.25. A committee representing the partnership will select the firm for approval by the Board (via approval of a contract for completion of this work). Statements of qualifications will be due on March 26th.

Comments/Issues: None

Mr. Kennedy moved that the Board authorize the release of a request for qualifications in order to begin a search for a firm to oversee preparation of final construction and bidding documents for, as well as to oversee installation of, the I-270/West Broad Interchange Improvement Project. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Community Foundation

Mr. Hatmaker asked the Board to provide \$10,000 in seed money to facilitate the creation of the Prairie Community Foundation and authorize him to execute all related documents, as well as to name the initial members of the foundation's board of directors. This entity will provide a vehicle for area residents and others that are interested in the success of Prairie Township to make financial contributions to projects that benefit the community. In this way, it taps new energy and new resources beyond conventional government and grant funding. While the fund would exist within the Columbus Foundation, it would be under the local control of a locally appointed committee. The Columbus Foundation would assist with management of the fund, the cost of which would be paid in the form of a percentage of the fund's investment earnings. The initial committee membership would be determined by you, the Board of Trustees. Term lengths and the determination of future appointments would be determined by the fund's

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oversight committee once they convene to begin an initial three-year term. The Columbus Foundation requires an initial deposit of \$10,000 as seed money for the new fund.

Comments/Issues: Two in attendance asked how were the charter members selected. Mr. Hatmaker replied that these individuals were recruited from the community.

Mr. Kennedy moved that the Board provide a payment of \$10,000 to the Columbus Foundation in order to facilitate the creation of the Prairie Community Foundation and name Mike Corsi, Alexandra Fischer, Bill Raines, Lisa Jones, Ryan Bush, Troy Walton, Stephanie Jackson and Kenny Jackson to serve three-year terms as the charter members of the Prairie Community Foundation's Board of Directors. Mr. Stormont seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mrs. Schmelzer, Aye. Motion passed.

Old Business

None

New Business

Craig Smith, a resident at 1208 Youngland Drive, asked if there were any plans in the works regarding an extension of Galloway Road, the Hilliard Rome Road railroad crossing and Menards.

Joe Myers, a Township Resident, asked about the status of the Township Hall repairs from the water line break that occurred 10 days ago. Mr. Hatmaker gave an update on the repairs status and remaining steps.

Public Comment

None

Announcements

None

Adjournment

Meeting adjourned at 8:40 p.m.

Chairman Steve Kennedy

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Fiscal Officer Dan McCardle