

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 13, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on February 13, 2019 at 7:00 p.m. with Trustee Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters and Fire Chief Chris Snyder were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

### Approval of Minutes - January 30, 2019 Regular Meeting Minutes

Comments/Issues: None

**Mr. Stormont moved to approve the January 30, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the January 30 , 2019 Regular Meeting were approved.**

### Report from the Franklin County Sheriff 's Office

Deputy Ronk spoke before the Board and summarized the recent criminal activity in the Township that occurred over the last two weeks.

### Fiscal Officer 's Report

#### Approval of Warrant s and Payroll

This week's warrants list detailed payments to 89 vendors summing \$83,235.68. Approximately 30% of this total is comprised of payments of \$12,229.25 to American Electric Power for electricity (lighting districts), Stantec Consulting in the amount of \$6,875.07 for the Tamara Ave flooding and N. Grener traffic calming studies and payment to Ferno for medic cot mounts for \$5,224.52.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$83,235.68 along with 2/11/19 payroll of \$237,434.47 for a total cash disbursement of \$320,670.15.

Comments/Issues: None

**Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.**

### Liquor Permit

Mr. McCardle asked the Board if they would like to request a hearing on a liquor permit application for restaurant located at 71 South Murray Hill Road, Columbus, Ohio 43228.

Comments/Issues: None

**Mr. Stormont moved that the Board not request a hearing on the advisability of issuing a liquor permit to a restaurant located at 71 South Murray Hill Road, Columbus, Ohio 43228. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Standing Business:

#### Fire Department

#### Part Time Firefighter Resignations

Chief Snyder asked the Board to accept the resignation of part time firefighters James Chappel, effective February 19,2019, and Josh Staats, effective February 11, 2019. James is moving to South Carolina and Josh recently accepted a full time job at the City of Mansfield.

Comments/Issues: None

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**Mr. Stormont moved that the Board accept the resignation of James Chappel as a part time firefighter effective February 19, 2019 and Josh Staats effective February 11, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Hiring of Part Time Firefighters

Chief Snyder asked the Board to consider the hiring of Eric Dubiel and Devin Wohrle as part time firefighters effective February 14, 2019 with one-year probation.

Comments/Issues: None

**Mr. Stormont moved that the Board approve hiring Eric Dubiel and Devin Wohrle as part time firefighters effective February 14, 2019 with a one-year probation. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### WOW Agreement

Chief Snyder asked the Board to authorize the fire chief to amend the WOW agreement. Changes have been made making it a month-to-month agreement until its termination. Termination will be determined by the new phone installation. Currently we are on a three-year auto renew agreement.

Comments/Issues: None

**Mr. Stormont moved that the Board authorize the Fire Chief to amend the WOW agreement as a month to month agreement until its termination once the new phone systems are in place. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Engine 241 Repairs

Engine 241 was sent to Taliaferro's for engine issues. Total cost of the repair was \$2,560.25. As an emergency, Mr. Peters and Chief Snyder approved the repair. Chief Snyder sought the Board's approval of the full amount of the repair in accordance of the Townships Policy Manual.

Comments/Issues: None

**Mr. Stormont moved that the Board approve repairs to engine 241 at a cost of \$2,560.25 in accordance with the Township's Policy Manual. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Ms. Schmelzer, Aye; Mr. Kennedy, Aye. Motion passed.**

### Washing Machine at Station 241

Chief Snyder asked the Board to authorize the fire chief to sign an agreement with Laundry One that outlines the quotation and terms of purchase. This is for a commercial washing machine and installation at station 241. This is being purchased thru an 80/20 BWC Grant along with other safety equipment totaling nearly \$15,000.00.

Comments/Issues: None

**Mr. Stormont move that the Board approve an agreement with Laundry One for the purchase of a washing machine and installation at Station 241 with a 80/20 Grant totaling \$15,000.00 and authorize the Fire Chief to execute the agreement. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Furniture Disposal

Chief Snyder asked for the Board's permission to dispose of all of the old furniture that was replaced at both stations.

Comments/Issues: None

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Mr. Stormont moved that the Board approve Resolution 09-19, "A Resolution authorizing the discarding of old furniture at Station 241 and Station 243." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

### Community Center

No items.

### Roads, Cemeteries, and Parks Department

#### Street Sweeping for Curbs and Gutters

On behalf of Mr. McAninch, Mr. Peters asked the Board to approve two separate street sweepings in 2019 for the township roads that have curb, gutter, and authorize the service director to sign all documents needed for these sweeps. The cost for each street sweeping is \$4,300.00 (\$8,600.00 total) and the contractor is Contract Sweepers and Equipment. The sweeps have been tentatively set for the week of April 1, 2019, and the week of September 3, 2019, which is the Tuesday after Labor Day. Mr. McAninch believes this is a valuable service to the residents as far as how they feel about the upkeep of their neighborhoods and for the maintenance of the townships storm sewer system.

Comments/Issues: None

Mr. Stormont moved that the Board approve an agreement with Contract Sweepers and Equipment to pay \$8,600.00 for two street sweepings in 2019 and authorize the Service Director to sign all documents needed for these sweeps. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

#### Street Sweeping for West Broad Street

Mr. Peters asked the Board to approve eight separate street sweepings in 2019 for West Broad Street from April 2019 through November 2019 and authorize the service director to sign all documents needed for these sweeps. The contractor is Contract Sweepers and Equipment. These sweeps would be from 270 to Hilliard-Rome Road and include both the inside and outside curb areas along West Broad Street. The township would provide traffic control by following the sweeper with a dump truck and our arrow board. Mr. McAninch believes this is the best way to approach this; Contract Sweepers also gave us an as needed price of 535.00 per sweep if we feel we need to sweep in between the monthly sweeps. If the Board approves this contract then the dates for the scheduled sweeps will be as follows: April 1, May 6, June 3, July 1, August 5, September 3, October 7 and November 4. We also can have additional sweeps as needed. The cost per sweep is \$535.00 and I request a contract not to exceed \$5350.00

Comments/Issues: None

Mr. Stormont moved that the Board approve an agreement with Contract Sweepers and Equipment in the amount of \$5,350.00 for eight monthly street sweepings, and up to 2 additional sweeps as needed, on West Broad Street in 2019 and authorize the Service Director to sign all documents related to this agreement. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

#### Storm Sewer Cleaning

Mr. Peters asked the Board approve \$17,500.00 for the 2019 catch basin preventive maintenance-cleaning program. We will schedule as soon as the weather permits, more than likely in early spring. The 17,500.00 is only an estimate of the cost and time it will take to clean all of the storm sewer catch basins. Mr. McAninch thinks this is a very valuable program for our storm sewer infrastructure. Mr. Peters also asked the Board to authorize the Service Director to sign a contract with Metropolitan Environmental Services, Inc. establishing hourly rates for their services for 2019 for any additional work that may be needed.

Comments/Issues: None

Mr. Stormont moved that the Board authorize expenditure of up to \$17,500.00 for the 2019 catch basin preventative maintenance-cleaning program, and approve the contract with Metropolitan Environmental Services for these services and authorize the Service Director to sign the contract. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

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### Task Order - Galloway Phase II

Mr. Peters asked the Board approve a task order with Stantec Consulting Services under our Master Service Agreement dated January 31, 2019 for Phase II of the GRSC. There are six different portions of the task order for 98,200.00.

Comments/Issues: None

**Mr. Stormont moved that the Board approve a task order with Stantec Consulting Services for Phase 2 of the sports complex at a cost of \$98,200.00 dated January 31, 2019 and authorize the Township Administrator and Fiscal Officer to sign the Task Order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Finish Mowers

Mr. Peters asked the Board approve the purchase of two 2019 Ferris 61"finish mowers for the total cost of \$20,000.00, from Hilliard Lawn and Garden and authorize the service director to sign all documents needed for this purchase. The two 2018 Ferris 61"finish mowers we will trade in for \$15,500.00. The difference for both mowers after the trade is \$4,500.00. We have participated in this program for approximately 16 years. Mr. McAninchbelieves strongly in this program as he feel it reduces down time and maintenance as well as allowing us to operate the whole year under a warranty.

Comments/Issues: None

**Mr. Stormont moved that the Board approve the purchase of two 2019 Ferris 61 "finish mowers a nd the trade in both of the 2018 models, at a net cost of \$4,500.00, from Hilliard Lawn and Garden and authorize the Service Director to sign all documents needed for this purchase. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Street Sign Purchase

Mr. Peters asked the Board to approve the purchase of various street and regulatory signs from Osburn Associates, Inc. at a cost of \$2,894.24.

Comments/Issues: None

**Mr. Stormont moved that the Board approve the purchase of various street and regulatory signs from Osburn Associates, Inc. at a cost of \$2,894.24 . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Building and Zoning:

No items.

### Administration

#### Nuisance Cases

There was no one in attendance to speak on behalf of the properties up for consideration.

**Mr. Stormont moved that the Board adopt Resolution NU-31 -19 "A Resolution declaring nuisance and ordering abatement at 497 Garden Heights Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: M r. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.**

**Mr. Stormont move that the Board adopt Resolution NU-32 -19 "A Resolution declaring nuisance and ordering abatement at 240-002991 Garden Heights Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: M r. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.**

**Mr. Stormont move that the Board adopt Resolution NU-35 -19 "A Resolution declaring nuisance and ordering abatement at 5025 West Broad Street. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.**

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**Mr. Stormont** move that the Board adopt Resolution NU-37 -19 "A Resolution declaring nuisance and ordering abatement at 4669 Hilton Avenue Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

**Mr. Stormont** move that the Board adopt Resolution NU-39 -19 "A Resolution declaring nuisance and ordering abatement at 247 Postle Boulevard ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

**Mr. Stormont** move that the Board adopt Resolution NU-42-19 "A Resolution declaring nuisance and ordering abatement at 366 South Murray Hill Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

### Military Banner Guidance

Mr. Peters asked for the Board's guidance on this year's Hometown Hero Military Banner Program. Last year, the Township charged residents \$85.00 per banner. The actual cost to produce the banners was \$109.00 plus shipping. I would like to ask the Board what cost they would like to set the banners at for this year. I will also ask for the Board's guidance on the limit of banner applications we are allowed to accept. Last year we limited the program to 15 banners, but we have a total of 59 poles along West Broad Street. We have also been contacted by participants from last year who would like to participate again and are willing to turn the banner back in and pay any charges if necessary (banners were given back to participants after they were removed from poles last year). Mr. Gant also suggested putting together a "walking tour guide" of the banners which will include their photo, biography, as well as the location of the banner. This guide will be done in house by township staff. The guide can be available in our Township offices and/or online.

Comments/Issues: None

**Mr. Stormont** moved that the Board approve charging residents \$ 109.00 for this year's Hometown Hero Military Banner Program with a limit of 30 participants in this year's program and authorize participants from last year to bring in their banners for installation. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Phone Agreement with Spectrum

Mr. Peters asked the Board to approve an agreement with Spectrum to be our local service provider. This relates to our new phone services with the City of Grove City that was approved at the last meeting. Grove City recommends working with Spectrum as they work closely with them for other services. There is no additional cost associated with this agreement, all costs were approved in the phone agreement plan will Grove City. This is a three-year agreement and I will ask the Board to authorize the Township Administrator to sign the agreement.

Comments/Issues: None

**Mr. Stormont** moved that the Board approve a three-year agreement with Spectrum for local service provider services and authorize the Township Administrator to sign the agreement. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Govdeals

Mr. Peters asked the Board to authorize the Administration department to post the assistant's desk (Amanda Foster) and the Township Administrator's workstation unit on Govdeals. Replacement desks have been ordered to replace both desks and we would like to try and get offers for the current stations.

Comments/issues: None

**Mr. Stormont** moved that the Board approve posting the Assistant's desk and the Township Administrator's old workstations on GovDeals. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Old Business

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None

### **New Business**

None

### **Public Comment**

None

### **Announcements**

Mr. Peters announced that our Recreation Department staff won The Best Program "Girls Build" by the OPRA (Ohio Parks and Recreation Association).

### **Adjournment**

Meeting adjourned at 7:30 p.m.

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Chairman Doug Stormont

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Fiscal Officer Dan McCardle