

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 1, 2017 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on February 1, 2017 at 7:00 p.m., with Vice-Chairman Ron Ball and Trustee Steve Kennedy present. Tracy Hatmaker, Township Administrator, Randi Good as Fiscal Officer, Fire Chief Chris Snyder and Assistant Fire Chief Allen Scott were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

Mr. Stormont moved to appoint Ms. Good as Fiscal Officer Pro Temp. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed

Approval of Minutes - January 18, 2017 Regular Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the January 18, 2017 regular meeting minutes . Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy, A ye. The meeting minutes for the January 18, 2017 regular meeting were approved.

Sheriff's Report

Deputy Russell summarized recent criminal activity that occurred over the past two weeks and provided yearly totals and information on Next Door.

Township Resident Bob Voss spoke at length regarding issues along Emmit Avenue

Fiscal Officers Report

Approval of Warrants and Payroll

This week's warrants list detailed payments to 80 vendors summing \$170,916.37. 56% of this total is comprised of payment to the Franklin County Commissioners in the amount of \$96,465.39 for insurance premiums.

Ms. Good requested the Board's approval to pay all items on this week's warrant list summing \$170,916.37 along with this week's payroll of \$192,099.50 for a total cash disbursement of \$363,015.87.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy, Aye. Motion passed.

Standing Business

Fire Department

No items.

Community Center

No items. Mr. Gant was previously excused from attending the meeting.

Roads, Cemeteries & Parks Department

Mr. McAninch was previously excused from attending the meeting.

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Mr. Meyer requested that the Road Department repaint the lines in the parking lot at 23 Maple. Mr. Kennedy reported that they will check with Mr. McAninch.

Finish Mowers

On behalf of Dave McAninch, Mr. Hatmaker asked the Board to approve the purchase of two 2017 Snapper S200XT 61" finish mowers in the amount of \$17,999.98 from Hilliard Lawn and Garden and authorize the Service Director to sign all documents needed for this purchase. The two 2016 Snapper S200 61" mowers will trade in for \$13,999.98. The difference for both mowers is \$4,000.00. This is the same cost as last year. Mr. McAninch has participated in this program for 14 years and strongly believes it reduces down time and maintenance as well as allowing a full year operating warranty.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board approve the purchase of two 2017 Snapper S200 61 " finish mowers at a cost of \$4,000.00, in addition to the trade in of the 2016 models, from Hilliard Lawn and Garden and authorize the Service Director to sign all documents needed for this purchase. Mr. Ball seconded. The votes are as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

Curb and Gutter Street Sweeping

Mr. Hatmaker asked the Board to approve an agreement with Contract Sweepers and Equipment for two street sweepings in 2017 for the township roads that have curbs and gutters and authorize the Service Director to sign all documents related to the agreement. The cost for each street sweeping is \$4,218.00 for a total of \$8,436.00 from Contract Sweepers and Equipment. This price is the same as last years. The sweeps have been set for the week of April 17, 2017 and the week of September 5, 2017. Mr. McAninch believes this is a valuable service to the residents as upkeep of their neighborhoods and for maintenance of the townships storm sewer systems.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board approve an agreement with Contract Sweepers and Equipment to pay \$8,436.00 for two street sweepings in 2017 and authorize the Service Director to sign all documents needed for these sweeps. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

West Broad Street Sweeping

Mr. Hatmaker asked the Board to approve an agreement with Contract Sweepers and Equipment for eight street sweepings in 2017 for West Broad Street and to authorize the Service Director to sign all documents related to the agreement. The sweepings will run from April 2017 through November 2017. The cost for each street sweeping is \$525.00 for a total of \$4,200 from Contract Sweepers and Equipment. These sweeps would be to 270 Hilliard-Rome Road and include both the inside and outside curb areas along West Broad Street. The Township would provide traffic control by following the sweeper with a dump truck and our arrow board. It is Mr. McAninch's intention to arrange the sweeps to be at the beginning of each month to the degree possible.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board approve an agreement with Contract Sweepers and Equipment in the amount of \$4,200.00 for eight monthly street sweepings on West Broad Street in 2017 and authorize the Service Director to sign all documents related to this agreement. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy, Aye. Motion passed.

Storm Sewer Cleaning

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Mr. Hatmaker asked the Board to approve an agreement with Metropolitan Environmental Services, Inc. for the 2017 catch basin preventative maintenance cleaning program, authorize expenditure of up to \$17,500.00 for this program and authorize the Service Director to execute the contract. The agreement establishes hourly rates for these services in 2017. This amount is an estimate of cost and time to clean the storm sewer catch basins.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board authorize expenditure of \$17,500.00 for the 2017 catch basin preventative maintenance cleaning program, approve a contract with Metropolitan Environmental Services for these services and authorize the Service Director to sign the contract. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Ball, Aye; Mr. Kennedy, Aye. Motion passed.

Gov Deals

Mr. Hatmaker asked the Board to approve putting the following items on Gov Deals: Sign post driver, 7 folding tables, free standing work light, blade buddy, industrial shelving, flail mower, gas powered mosquito pellet thrower, 38" backhoe grave bucket and 031 Stihl Cain saw. These items are no longer needed because of replacement, age or the lack of availability of parts to repair.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board approve putting the following items on Gov Deals: Sign post driver, 7 folding tables, free standing work light, blade buddy, industrial shelving, flail mower, gas powered mosquito pellet thrower, 38 " backhoe grave bucket and 031 Stihl Cain saw. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

Handicap Parking Application

Mr. Hatmaker asked the Board to approve designation of a handicapped only parking space in front of 8871 Crestridge Court. Dave has visited the site and it meets all of the criteria. The resident has off street parking, but care providers that need to come to the residents often have nowhere to park because neighbors regularly park in front of the home.

Comments/Issues: None

Requested Action: (ROLL CALL)

Mr. Stormont moved that the Board adopt Resolution 07-17, "A Resolution designating a handicapped parking space at 8871 Crestridge Court, and enact ing vehicle parking regulations. Mr. Ball seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Task Orders for St antec (3)

Mr. Hatmaker asked the Board to approve a task order under our Master Service Agreement with Stantec for \$9,500.00 and authorize the Township Administrator to sign the agreement. This task order is for putting together the bid package for the irrigation system for the Galloway Road Sports Complex. The package would include a base bid for the designed system along with an alternative bid for an automated system with sprinkler heads. This includes everything we need to bid this job out except advertising costs. The job will be advertised in the Daily Reporter, as well as being sent to several irrigation contractors directly.

Comments/Issues: None

Requested Action:

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Mr. Stormont moved that the Board approve a task order under our Master Service Agreement with Stantec for \$9,500.00 and authorize the Township Administrator to sign the agreement. Mr. Ball seconded. The votes werw as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

Mr. Hatmaker asked the Board to approve a task order under our Master Service Agreement with Stantec for \$9,000.00 and authorize the Township Administrator to sign the agreement. This task order is for the staking of the multi-use trail both on and off site (the portion for the rails to trails grant not on the Galloway Sports Complex site). The staking we paid for earlier in the project was only for the portion of the multi-use path that was in the phase one portion of the plans required by the City of Columbus along Galloway Road. Two thousand five hundred dollars (\$2,500.00) of this cost is for the area outside of the sports complex and the remaining \$6500.00 will be split proportionally between the trail grant and the sports complex.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board approve a task order under our Master Service Agreement with Stantec for \$9,000.00 and authorize the Township Administrator to sign the agreement. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

Mr. Hatmaker asked the Board to approve a task order under our Master Service Agreement with Stantec for \$22,500.00 and authorize the Township Administrator to sign the agreement. The total cost of this task covers completion of three separate items. Item one is for putting together the bid package for the multi-use path on and off of the sports complex site, the path to the concession stand and the path to the ball fields and the parking lot. This includes everything we need to bid this job out excluding the advertising cost, which we will do through the Daily Reporter and direct outreach to several qualified contractors. The cost for Item one is \$7000.00. Fifty percent (50%) of that is for the project funded by the trails grant (off site) and the remaining 50% will be split proportionally between the trails grant and the sports complex funding. When we go out to bid it will be for only labor and installation, the township will provide all materials. Item two is for a Topographical Survey for the portions of the multi-use trail that are not on the sports complex site and will be funded through the trails grant. The cost for item two is \$3,500.00. Item three is for the private storm sewer improvements for the multi-use path both on and off the sports complex site. Storm plans will be required to be submitted to the City of Columbus and Franklin County as the path will be in both jurisdictions. The cost for item three is \$12,000.00. \$8,000.00 of that is for the areas not on the sports complex site, while \$4,000.00 of the cost is for the sports complex site, which will be split proportionally between the trails grant and the sports complex funding.

Comments/Issues: None

Requested Action:

Mr. Stormont moved that the Board approve a task order under our Master Service Agreement with Stantec for \$22,500.00 and authorize the Township Administrator to sign the agreement. Mr. Ball seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Mr. Ball, Aye. Motion passed.

Building and Zoning Department

Ms. Swisher was previously excused from attending tonight's meeting.

Medical Marijuana Moratorium (Res. 06-17)

On behalf of Ms. Swisher, Mr. Hatmaker asked the Board to approve Resolution 06-17. This resolution imposes a 1 year moratorium on the processing and issuance of permits or certificates for buildings cultivating, processing, and retail dispensing medical marijuana.

Comments/Issues: Mr. Distelhorst asked a few questions regarding the moratorium.

Requested Action: (ROLL CALL)

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Mr. Stormont moved that the Board adopt Resolution 06-17, "A Resolution imposing a moratorium of one (1) year on the issuance and processing of any permits allowing cultivators, processors and retail dispensaries within Prairie Township, Franklin County, Ohio." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Administrator:

Nuisance Cases: I will ask the Board's guidance on the nuisance cases that were forwarded to you in advance of the meeting.

Requested Action: (ROLL CALL)

Mr. Stormont moved that the Board adopt Resolution NU-07-17 "A Resolution declaring nuisance and ordering abatement at 185 Sturbridge Road." Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-08-17 "A Resolution declaring nuisance and ordering abatement at 241-000036 Hubbard Road." Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-09-17 "A Resolution declaring nuisance and ordering abatement at 423 Wynbrook Court." Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont moved that the Board adopt Resolution NU-10-17 "A Resolution declaring nuisance and ordering abatement at 499 Lombard Road." Mr. Ball seconded. Roll call votes were as follows: Mr. Kennedy, Aye; Mr. Ball, Aye; Mr. Stormont, Aye. Motion passed.

Stantec Masters Service Agreement

This is a renewal of an annual agreement for Stantec to act as the Township's engineer. This agreement contains general conditions for Task Orders that the Board may approve for specific services.

Comments/Issues: None

Requested Action:

Mr. Ball moved that the Board enter into agreement with Stantec Consulting Services and authorize the Chair to execute the agreement. Mr. Stormont seconded. The votes were as follows: Mr. Ball, Aye; Mr. Kennedy, Aye; Mr. Stormont, Aye. Motion passed.

Old Business

The 195 Mix Avenue (nuisance) is almost cleaned up.

New Business

Debbie Wilder mentioned that people do not know where the town hall is and did not know about Trustee meetings.

Public Comment

Ms. Daniels stated that she feels this Board is doing a great job and never has any complaints about the Franklin County Sheriff's office.

A WP resident would like an explanation about water rates and quality and possible rate increase. Mr. Kennedy gave a history of the problems in the past and explained. The resident wanted to know how to change and Mr. Kennedy provided resources.

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Announcements

None

Adjournment

Meeting adjourned at 8:00 p.m.

Chairman Doug Stormont

Fiscal Officer Dan McCardle