

**PRAIRIE TOWNSHIP ZONING COMMISSION
MEETING MINUTES: JANUARY 23, 2018**

ATTENDANCE

Members Present: Christopher Finn, Chairman; Howard Balzer, Vice-chairman;
Hulda Moffitt, Secretary; Melvin Jones; Bruce Whyte

Alternate Members Present: Nancy Daniels, Kevin Dye

Staff Present: Dana Scott, Zoning Specialist II
Alicia Armentrout, Zoning Specialist I

Guest Present: Joe Meijer, Resident

CALL TO ORDER

Christopher Finn, Chairman, called the meeting of the Prairie Township Zoning Commission to order at 3pm on Tuesday, January 23, 2018, at the Township Hall, 23 Maple Drive, Columbus, Ohio 43228.

MEETING MINUTES

Mr. Finn asked for a motion to approve or correct the December 26, 2017, Prairie Township Zoning Commission special meeting (public hearing) minutes.

Mr. Balzer made a motion to approve the December 26, 2017, meeting minutes as written; motion seconded by Ms. Moffitt.

Roll call as follows:

1. Melvin Jones Aye
2. Hulda Moffitt Aye
3. Bruce Whyte Aye
4. Howard Balzer Aye
5. Christopher Finn Aye

OLD BUSINESS

None

NEW BUSINESSElection of 2018 Officers

Mr. Finn stated that the next order of business was to elect Zoning Commission officers for 2018.

Chairman

Mr. Finn asked for a nomination for Chairman. Mr. Whyte nominated Christopher Finn for Chairman. Mr. Finn accepted the nomination. Mr. Finn asked if there were any other nominations; there was none. Mr. Finn called for a vote of board members to elect the nominee as Chairman. Christopher Finn was unanimously elected Chairman of the Zoning Commission.

Vice-Chairman

Mr. Finn asked for a nomination for Vice-chairman. Ms. Moffitt nominated Melvin Jones for Vice-chairman. Mr. Jones accepted the nomination. Mr. Finn asked if there were any other nominations; there was none. Mr. Finn called for a vote of board members to elect the nominee as Vice-chairman. Melvin Jones was unanimously elected Vice-chairman of the Zoning Commission.

Secretary

Mr. Finn asked for a nomination for Secretary. Mr. Balzer nominated Hulda Moffitt for Secretary. Ms. Moffitt accepted the nomination. Mr. Finn asked if there were any other nominations; there was none. Mr. Finn called for a vote of board members to elect the nominee as Secretary. Ms. Moffitt was unanimously elected Secretary of the Zoning Commission.

INTRODUCTION OF NEW ALTERNATE MEMBERS

Ms. Scott introduced the two new alternate Zoning Commission members: Nancy Daniels and Kevin Dye. Ms. Scott said that she had provided Nancy and Kevin a considerable amount of information related to the past year's business for both the Zoning Commission and the Board of Zoning Appeals, such as zoning resolutions and meeting agendas and minutes, to give them an overview of the functions and relationship of the two boards. This information also will help them understand what has recently occurred and a reference to what may happen going forward in the Township.

Ms. Scott and Zoning Commission members welcomed the new alternate members to the Zoning Commission.

ANNOUNCEMENTS

ZONING AMENDMENTS: Ms. Scott told Commission members that at the public hearing on Wednesday, January 17, 2018, the Prairie Township Board of Trustees approved Zoning Amendment Application No. 180-RZ-17 and Zoning Amendment Application No. 181-RZ-17 as recommended by the Zoning Commission. Staff will file both zoning amendments with Franklin County, and they will become effective 30 days after their adoption by the Trustees.

WBSCOD: The Trustees will hold a public hearing on Wednesday, February 14, 2018, to consider Zoning Amendment Application No. 182-RZ-17, the West Broad Street Corridor Overlay District, Article 18 in the Zoning Resolution.

Regarding documents in the packet of information distributed to each member and alternate member of the Zoning Commission . . .

ZONING COMMISSION CONTACT INFORMATION: Ms. Scott asked members and alternate members of the Zoning Commission to check and correct, if necessary, their contact information on this document.

PRAIRIE TOWNSHIP ZONING COMMISSION RULES OF PROCEDURE (2016): Ms. Scott invited members of the Zoning Commission to review information in this document. She said that it is within the authority of the Zoning Commission to make changes to its rules and procedures.

February Meeting

Mr. Finn said that the regularly scheduled meeting of the Zoning Commission on Tuesday, February 27, 2018, is tentatively cancelled. However, if a business item requiring attention does arise, staff will notify members of the Zoning Commission that the February meeting will be held.

ADJOURNMENT

There being no further business before the Prairie Township Zoning Commission, Mr. Finn adjourned the meeting at 3:30pm.

Respectfully submitted,
Hulda Moffitt, Secretary