

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JANUARY 16, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on January 16, 2019 at 7:00 p.m. with Trustee Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Chris Snyder and Recreation Director James Gant were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

Approval of Minutes - January 2, 2019 Regular Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the January 2, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. The meeting minutes for the January 2, 2019 Regular Meeting were approved .

Report from the Franklin County Sheriff 's Office

Deputy Forsythe went over the last two weeks crime statistics. During the past two weeks, there were 593 dispatched runs to our Township. She was available to take questions from the audience.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 90 vendors summing \$255,475.13. Approximately 50% of this total is comprised of payment to the Franklin County Sheriff's Office in the amount of \$74,278.18 for the monthly contract and \$52,998.80 to the City of Grove City for dispatching services.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$255,475.13 along with 1/10/19 payroll of \$302,682.37 (which includes \$74,607.46 in Holiday Pay out for Fire and EMS Staff) for a total cash disbursement of \$558,157.50.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Standing Business:

Fire Department

No items.

There was a follow up question regarding the status of our extensive repairs on Medic 241. Chief Snyder explained that the contract has been signed and the vehicle will be returned within approximately four months.

Community Center

Personal Service Contract

Mr. Gant asked the Board to approve Resolution 07-19, which authorizes the Community Center to enter into contracts with Mark Lesser, Rachel Palmer, Sandy Hull, Jason Cooley, and Alice Adams for various positions within the center at a fixed rate of compensation. The Personal Service Contracts are in effect from January 1, 2019 to December 31, 2019.

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 07-19, "A Resolution authorizing personal service contract s for contractors in the Recreation Department. " Mr. Kennedy seconded. The votes were as follows: Mr. Kennedy, Aye; M s. Schmelzer, Aye ; Mr. Stormont, Aye . Motion passed.

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NovaCare/Select/Ohio Health Therapy Agreement

Mr. Gant requested approval to enter into an agreement with NovaCare/Select/OhioHealth partnership. We currently have a contract with Ohio Health to allow them to offer therapy sessions at the PTCC at a rate of \$10 per client, per one-hour session. Ohio Health has recently partnered with the Organization known as NovaCare/Select to run their outpatient therapy. So, we now need to sign a new contract and with NovaCare/Select to be able to continue offering therapy sessions at the PTCC. The agreement has been approved by the Township's Attorneys.

Comments/Issues: None

Mr. Stormont moved that the Board approve an agreement with NovaCare/Select/OhioHealth for therapy sessions offered at the Community Center and authorize the Township Administrator to sign the agreement. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

Trailer Purchase

On behalf of Dave McAninch, Mr. Peters recommended the Board approve the purchase of a 16 foot long and 83" wide tandem axle trailer from Rock's Trailer Sales for \$3,229.27. This trailer is for hauling the township finish mowers. The trailer we use now is not long enough to fit the 96" finish mower we purchased for the GRSC and one of our other finish mowers that is smaller because of the length of the current trailer. We have three finish mowers and when we mow in the cemeteries we need the two smaller mowers because of working around the headstones, but when we are mowing in areas that are wide-open taking the 96" mower will allow us to be more efficient with our time. If the Board approves the purchase, Mr. Peters would also like them to approve Mr. McAninch putting the old lawn trailer on GovDeals to recoup some of the funds spent on the new trailer.

Comments/Issues: None

Mr. Stormont moved that the Board approve the purchase of a 16 ' trailer from Rocks Trailer Sales at a cost of \$3,229.27 and approve the sale of the current trailer on GovDeals. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Agreement for Crack Seal Material

On behalf of Dave McAninch, Mr. Peters recommended the Board authorize the Service Director to sign an agreement with DJL Material for crack seal material for a cost of \$0.89 per pound. This agreement includes the use of the crack seal machine from DJL at no cost as long as we buy and use their material. Mr. McAninch has requested the Board authorize spending up to \$21,000.00 for this program in 2019.

Comments/Issues: None

Mr. Stormont moved move that the Board authorize the Service Director to execute an agreement with DJL Material for crack seal material at a cost of \$0.89 per pound, and authorize up to \$21,000 expenditure for 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Galloway Road Sports Complex Concession Stand - Change Order #9

Mr. Peters recommended the Board approve change order number 9 for the Galloway Road Sports Complex Concession Stand. This change order is for changing the contract completion date. Due to plan changes required by the City of Columbus, emergency light changes, reworking of the water service, updated plan review and approval and to allow the contractor to complete the punch list that has weather dependent items on it. The new completion date is June 28, 2019. This is an increase of 424 calendar days from the last approved completion date of April 30, 2018.

Comments/Issues: None

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Ms. Schmelzer moved that the Board approve change order #9 for the concession stand changing the completion date to June 28, 2019 and authorize the Chair to sign the Change Order. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Township Hall Flooring Replacement

- Option #1, Meeting Room: As you know, we had an air quality assessment done at our administration and zoning department building. One of the results of the assessment was elevated mold in the air of the meeting room. Resource International recommended the removal of the carpet and pad from that room and replacement with some sort of flooring. Mr. McAninch received two proposals from Hager Construction for flooring in the meeting room. The first one was to install nature stone similar to what is in the zoning office on the main floor and vinyl waterproof planking on the elevated flooring where the board sits during the meetings. The total cost for this is \$14,609.81, OR,
- Option #2, Meeting Room: The second proposal was to install vinyl waterproof planking in the entire meeting room. The total cost for this was \$10,639.92. Mr. McAninch recommends the vinyl waterproof planking in the whole room, AND
- Option #3: Mr. Peters also recommended the Board approve replacement of carpeting in the following three offices in the township hall: The Sheriff's office, Administrator's office and surrounding carpeted areas and Fiscal office. Those are the last three offices in the facility that have carpet and with the fact that flooding has been a problem and the carpet looks horrible, Mr. McAninch recommended the carpeting be replaced with vinyl waterproof planking. The total cost for all three offices is \$14,237.86. This cost includes removal of the current carpeting and pad, moving and replacing of the furniture and file cabinets and installation of vinyl waterproof planking.

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Service Director to execute an agreement with Hager Construction for replacement of carpet, Option # 1, at a cost of \$ 14,609.81 and replacement of carpet in the office areas at a cost of \$14,237.86 . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Galloway Road Right-of-Way Survey Description

Mr. Peters recommended the Board approve a task order under our master service agreement with Stantec Consulting for preparation of Galloway Road Right-of-Way Survey Description. This description is for the township to proceed with phase two of the Galloway Road Sports Complex that includes improvements required by the Franklin County Engineers office on Galloway Road. Additional right-of-way is required to put in the northbound turn lane in to the new north driveway to the complex. The property owner to the east has agreed to donate the right-of-way and a utility easement on the east side of the road and the description will include right-of-way on the west side of the road for the improvement. The township owns the property on the west side of the road. The cost for this task order is \$1,800.00. Mr. Peters also asked the Board to authorize the Township Administrator and the Fiscal Officer to sign the task order. We need to get this right-of-way worked out so that we can get the state to release funding for the phase two portion so that we can start the design of the project. Once the right-of-way is complete, we can get a signed agreement with the Franklin County Engineers required by the state before they will release any funding. The project improvements are not only on our property but also in Franklin County right-of-way.

Comments/Issues: None

Mr. Stormont moved that the Board approve a task order with Stantec Consulting for a Right-of-Way survey description on Galloway Road, at a cost of \$1,800.00 and authorize the Township Administrator and Fiscal Office to execute the agreement. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

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Building and Zoning:

Zoning Board Re-Appointments

Mr. Peters asked the Board to approve re-appointing the following members to the Board of Zoning Appeals and Zoning Commission whose terms expired on December 31, 2018. Both members have submitted letters requesting re-appointment.

Board of Zoning Appeals Five Year Term
Christy Overla
Jan. 1, 2019 - Dec. 31, 2023

Zoning Commission Five Year Term
Howard Balzer
Jan 1, 2019 - Dec. 31, 2023

Comments/Issues: Mr. Kennedy made a request to table this until next meeting.

Mr. Stormont made a motion to table these appointments until next meeting. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Administration

Nuisance Cases

No one was in attendance to speak on behalf of the properties under nuisance consideration.

Mr. Stormont moved that the Board adopt Resolution NU-06 -19 "A Resolution declaring nuisance and ordering abatement at 4949 West Broad Street ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-07 -19 "A Resolution declaring nuisance and ordering abatement at 116 Darien Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-09 -19 "A Resolution declaring nuisance and ordering abatement at 126 Oxley Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-12 -19 "A Resolution declaring nuisance and ordering abatement at 436 Woodlawn Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Old Business

None

New Business

None

Public Comment

None

Announcements

None

Adjournment

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Meeting adjourned at 7:20 p.m.

Chairman Steve Kennedy

Fiscal Officer Dan McCardle