

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

**JANUARY 2, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228**

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on January 2, 2020 at 7:00 p.m. with Vice-Chairman Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Scott, Interim Recreation Director Michael Pollack and Franklin County Sheriff's Office Deputy Ronk were also in attendance. (See attached sign-in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

### **Approval of Minutes - December 18, 2019 Regular Meeting Minutes**

Comments/Issues: None

**Mr. Stormont moved to approve the December 18, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr . Stormont , Aye; Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the December 18, 2019 Regular Meeting were approved.**

### **Report from the Franklin County Sheriff 's Office**

Deputy Ronk summarized the past two weeks' criminal activity that occurred in our Township and he was available to take questions from those in attendance.

### **2020 Re-organization :**

Election of Officers: Mr. McCardle conducted the election of Chair and Vice-Chair for 2020 and began by requesting nominations for Board Chair.

### **Mr. Stormont nominated Cathy Schmelzer for Board Chairman . (No Vote)**

With no other nominations, Mr. McCardle called for a motion:

**Mr. Stormont moved that the Board elect Cathy Schmelzer as Board Chairman . Mr. Kennedy seconded the motion . Roll Call Vote s: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

Mr. McCardle called for nominations for Vice-Chair:

### **Mr. Stormont nominated Steve Kennedy for Board Vice-Chairman .**

With no other nominations, Mr. McCardle called for a motion:

**Mr. Stormont moved that the Board elect Steve Kennedy as Board Vice-Chairman. Ms. Schmelzer seconded the motion. Roll Call Vote s: Mr. Kennedy, Abstain; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

The new Chair took over the remainder of the meeting.

Registration for Ohio Township Association Winter Conference: In addition to approving the expenses for the winter conference, Mr. McCardle asked for the Board's approval to authorize the Fiscal Officer to prepare a warrant in an amount of up to \$300.00 for the registrations to the conference.

**Ms. Schmelzer moved that the Board allow all expenses for elected officials, the Township Administrator and department heads to attend the Ohio Township Association Winter Conference and Trade Show to be held on February 5-8, 2020 and authorize the Fiscal Officer to prepare a warrant in an amount of up to \$300.00 for the registrations to the conference. Mr. Stormont seconded the motion. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer \_\_\_\_ . Motion passed.**

Appointment of Fire Marshal:

**Ms. Schmelzer moved that the Board appoint Richard Critchfield as Fire Marshal for the year 2020. Mr. Stormont seconded the motion. Roll Call Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer \_\_\_\_.**

Cemetery Chain and Flag: The continuation of employment of Floyd Cochran at the Galloway and Alton

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Cemeteries.

Ms. Schmelzer moved that the Board continue the employment of Floyd Cochran, Chain and Flag, at Galloway Cemetery at a rate of \$200.00 per month and at Alton Cemetery at a rate of \$250.00 per month. Mr. Kenney seconded the motion. Roll Call Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Trustee salaries:

Ms. Schmelzer moved that the Board authorize the Township to pay each Member of the Board of Trustees an annual salary on a monthly basis as per ORC Section 505.24 (D) and as calculated as per ORC Section 505.24 (A). Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Fiscal Officer Salary:

Ms. Schmelzer moved that the Board authorize the Township to pay the Fiscal Officer an annual salary on a monthly basis as per ORC Section 507.09. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Township employees:

Ms. Schmelzer moved that the Board rehire all town ship employees for the year 2020 . Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Cemetery Charges:

Ms. Schmelzer moved that the Board approve that the cemetery charges remain at present levels. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Board of Trustees meeting times:

Ms. Schmelzer moved that the Board set its regular meeting times for every-other Wednesday beginning with the next meeting on January 15, 2020 at 7:00 pm at the Township Hall, 23 Maple Drive, Columbus, Ohio . Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Expenses: The 2020 standard mileage as set by the Internal Revenue Service is \$0.575 cents per mile for business miles driven. Other stipulations for payment of expenses are also included.

Ms. Schmelzer moved that the Board allow administrative expenses at actual cost, including parking, meals and mileage at the standard mileage rates set by the Internal Revenue Service for all travel outside of the township and further these expenses be allowed at the same rate and on the same basis for any other township employee authorized to travel of behalf of the township and that the Zoning Inspectors be allowed mileage at this same rate for all travel within the township if the zoning vehicle is not available. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Advance of tax monies:

Ms. Schmelzer moved that the Board authorize a request , if necessary, for advances of tax monies from the Franklin County Auditor in 2020 as money becomes available. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Payroll:

Ms. Schmelzer moved that the Board approve the payment of third party (HR Butler) payroll processing through automatic withdraw from the township checking account. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Child support payments:

Ms. Schmelzer moved that the Board approve online payment of child support payments through automatic withdraw from the township checking account. Mr. Kennedy seconded the motion. Votes:

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Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Ohio Police and Fire Pension payments:

Ms. Schmelzer moved that the Board approve the online payment of the Ohio Police and Fire Pension Fund contributions through automatic withdraw from the township checking account. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Ohio Public Employees Retirement System:

Ms. Schmelzer moved that the Board approve online payment of OPERS payments through automatic withdraw from the township checking account. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Volunteer Firefighters Indemnity Board Appointment: The Chairman will appoint the other Trustees to the Volunteer Firefighters Indemnity Board.

Ms. Schmelzer appointed Doug Stormont and Steve Kennedy to serve on the Volunteer Firefighters Indemnity Board for the year 2020 . Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Trick or Treat: (as per MOPRC Resolution 11-09).

Ms. Schmelzer moved that the Board designate Thursday, October 29, 2020 from 6:00 p.m. until 8:00 p.m. as the 2020 Trick-or-Treat hours in Prairie Township. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

2020 Sick Leave Conversion Plan: In order for sick leave conversion to be counted as pensionable income, a conversion plan must be filed with OPERS annually. This conversion plan would make all employees sick leave conversion payments count toward their Final Average salary.

Mr. Kennedy moved that the Board approve the 2020 Conversion Plan and authorize the Chairman to sign the plan for submittal to OPERS. Mr. Stormont seconded the motion. Mr. Kennedy seconded the motion. Votes: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.

Spending Limits for Township Administrator and Department Heads:

In 2019, the Ohio Legislature approved Township staff to make purchases and expenditures up to \$10,000. Mr. Peters recommended that department heads be approved up to \$2,500 and the Township Administrator be approved to \$7,500.

Ms. Schmelzer moved that the Board approve staff to make purchases and expenditures up to \$2,500 and the Township Administrator be approved to make purchases and expenditures up to \$7,500. Mr. Kennedy seconded the motion. Roll Call Votes : Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Fiscal Officer 's Report

#### Approval of Warrant s and Payroll

This week's warrants list detailed payments to 55 vendors summing \$80,812.71. Approximately 57% of this total is comprised of a payment to Kansas State Bank for final truck payment of \$31,548.12 and a payment of \$14,720 to ESO for Fire Department Software.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$80,812.71 along with \$222,125.14 for the December 24 payday for a total cash disbursement of \$302,937.85.

Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Kennedy seconded. The Votes were as follows: Mr .

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Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , \_\_\_\_\_. Motion passed.

### Standing Business:

#### Fire Department

##### Vacation Carry-over requests

Chief Scott asked the Board to allow FF Chad Story to carry-over 84 over hours of vacation (12 more than the allotted 72 hours). FF Story had vacation scheduled for Christmas Day, however, this was going to cause 12 hours of overtime, so he agreed to cancel 12 hours of his scheduled vacation.

Comments/issues: None

**Mr. Schmelzer moved that the Board approve Chad Story to carry-over 84 hours of vacation time . Mr. Kennedy seconded the motion. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

##### Pay Increase for part-time Firefighters

Chief Scott asked the Board to approve a 3% increase for part-time firefighters, effective January 1, 2020. The new pay scale will be as follows:

- Starting/Probationary: \$12.34 per hour
- 1 to 2 years: \$12.98 per hour
- 2+ years: \$13.55 per hour

Comments/Issues: None

**Ms. Schmelzer moved that the Board a 3% pay increase for part-time firefighters, effective January 1, 2020. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

##### Board of Elections agreement

Chief Scott asked the Board to authorize him to sign an agreement with the Franklin County Board of Elections to hold elections at Station 243 (451 Hubbard Road) for the year 2020.

Comments/Issues: None

**Ms. Schmelzer moved that the Board authorize the Fire Chief to execute and agreement with the Franklin County Board of Elections to hold elections at Station 243 in 2020. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

##### Lieutenant Promotional List

Chief Scott asked the Board to certify the Lieutenant Promotional List as follows:

1. Evan Strauss
2. Matthew Powers
3. Jacob Stratton
4. David McKinney
5. Dan Hirsch

Comments/Issues: None

**Ms. Schmelzer moved that the Board certify the Lieutenant Promotional list as presented. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

##### Community Center

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### Personal Service Contracts (Res. 04-20 )

Mr. Pollack asked the Board to approve Resolution 04-20, which authorizes the Community Center to enter into contracts with various contractors, as listed below for various positions within the center as a fixed rate of compensation. The Personal Service Contracts are in effect from January 1, 2020 to December 31, 2020.

Contractor	Effective Date	Rate
Alice Adams	January 2, 2020-December 31, 2020	\$35/Class
Jason Cooley	January 2, 2020-December 31, 2020	80/20 (PTCC)
Rachel Palmer	January 2, 2020-December 31, 2020	\$3/Person
Sandy Hull	January 2, 2020-December 31, 2020	\$22/Class
Katie Grace Kissel	January 2, 2020-December 31, 2020	\$22/Class
Brian Hood	January 2, 2020-December 31, 2020	\$22/Class
Mark Lesser	January 2, 2020-December 31, 2020	\$3/Person
Zaan Janse	January 2, 2020-December 31, 2020	80/20 (PTCC)
Myrlene Fredericks	January 2, 2020-December 31, 2020	\$25/Class
Mark Oldenquist	January 2, 2020-December 31, 2020	\$10/Child
Kristin Rosales	January 15, 2020-December 31, 2020	70% of program fees
Susan Sheller	January 8, 2020-December 31, 2020	\$10/hour
Mallory Brown	January 2, 2020-December 31, 2020	\$11/hour
Christopher Quickert	January 2, 2020-December 31, 2020	75% of resident program fees

Comments/Issues: None

**Ms. Schmelzer moved that the Board adopt Resolution 4-20, “A Resolution authorizing Personal Service Contracts for Contractors in the Recreation Department ”. Mr. Kennedy seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Pay Increases for Part-Time Aquatics Staff

Mr. Pollack asked the Board to approve \$1 pay increase for the minimum and maximum pay range for the part time aquatics positions as well as a \$1 increase for all the current part time aquatic staff which includes the following positions: Lifeguard, Head Lifeguard, Water Safety Instructor, Aquatics Instructor and Swim Lesson Coordinator. This increase was included in the 2020 budget and is necessary in the recruitment of staff to stay competitive with the local YMCA and Community Centers in Central Ohio.

Comments/Issues: None

**Ms. Schmelzer moved that the Board increase the minimum and maximum pay ranges for all part-time aquatics positions, and approve a \$1.00 per hours increase for all current aquatics staff. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

### Part Time Employee Pay Increases

Mr. Pollack asked the Board to approve part time employee raises. Each of the staff listed in the spreadsheet has worked 12 months, or will be within a week of having worked 12 months, has worked at least 936 hours, and has a satisfactory annual evaluation. At the May 11, 2016 Board of Trustee meeting the Board approved the requirements for part time employees to receive a raise.

Name	Start Date	Position	Currently Hourly Rate	Hours worked since opening	proposed rate
<b>Stephanie Fisher</b>	11/1/2017	Fitness Attendant	\$8.70	1096.17	\$8.96
		Front Desk Attendant	\$10.00		\$10.30
<b>Michael Hall</b>	5/29/2015	Fitness Attendant	\$9.79	3422.3	\$10.08
<b>Mary Beth Maceyko</b>	8/19/2016	Front Desk Attendant	\$10.30	1908.47	\$10.61
<b>Malachi Roark</b>	8/3/2017	Life Guard	\$9.20	1099.66	\$9.48

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<b>Deborah Holmes</b>	8/22/2018	Front Desk Attendant	\$10.00	1498.05	\$10.30
<b>Michael Waun</b>	8/24/2016	WSI	\$18.70	2194.75	\$19.26
<b>Will Martello</b>	1/3/2019	Front Desk Attendant	\$10.00	922	\$10.30
		MOD	\$12.27		\$12.64
		Recreation Leader	\$9.00		\$9.27
		Group Exercise	\$13.00		\$13.39
		Fitness Attendant	\$10.00		\$10.30
<b>Emilee Seagle</b>	9/17/2018	Fitness Attendant	\$8.70	1088.06	\$8.96
		Front Desk Attendant	\$10.00		\$10.30
		Group Exercise	\$13.00		\$13.39
		Child Care Attendant	\$8.70		\$8.96
		Summer Camp Leader	\$9.15		\$9.42

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve pay increases for part-time recreation staff as presented. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_ . Motion passed.**

### Roads, Cemeteries, and Parks Department

No items

### Building and Zoning:

No items

### Administration

**Nuisance Cases** None

### Online Internet Auction (Res., 01-20)

This resolution is an annual renewal of the township’s authorization to sell property via internet auction, as required by law. The initial resolution was adopted on March 25, 2009. As per Ohio Revised Code Section 505.10, a Board of Township Trustees may sell property, which is not needed for public use, is obsolete or unfit for the use for which it was required. In addition, the Franklin County Board of Commissioners adopted Resolution No. 0968-08 authorizing the Franklin County Purchasing Department to assist any city or township located within Franklin County in disposing of surplus property through the Franklin County GovDeals online internet auction site at no cost. This assistance allows the township to take advantage of Franklin County’s GovDeals agreement, as well as use Franklin County to oversee the bidding and payment process. The proposed resolution continues the township’s participation in the county program.

Comments/Issues: None

**Ms. Schmelzer moved that the Board adopt Resolution 01-20 , “A Resolution Declaring Intent to Conduct Internet Auctions for the Sale of Unneeded, Obsolete or Unfit Personal Property, Including Motor Vehicles, Of Prairie Township for the Calendar Year 2020 .” Mr. Kennedy seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### 2020 Brosius, Johnson and Griggs Agreement (Res. 02-20)

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Mr. Peters presented a proposed resolution to employ Brosius, Johnson and Griggs, LLC as attorneys for various matters for the year 2020 at the rates stated in the resolution.

Comments/Issues: None

**Ms. Schmelzer moved that the Board adopt Resolution 02-20 , "A Resolution Employing Attorneys for Particular Matters for the Year 2020 ". Mr. Kennedy seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### CLOUT Membership (Res. 03-20)

Mr. Peters presented a proposed resolution to renew our Coalition of Large Ohio Urban Townships membership for 2020.

Comments/Issues: None

**Ms. Schmelzer moved that the Board adopt Resolution 03-20 "A Resolution Authorizing Participation in the Coalition of Large Ohio Urban Townships in the year 2020 " at an annual cost of \$ 200.00. Mr. Kennedy seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### MORPC Membership

Mr. Peters asked the Board to approve payment of \$9,735.33 to the Mid-Ohio Regional Planning Commission for 2020 membership dues.

Comments/Issues: None

**Ms. Schmelzer moved that the Board approve payment of \$ 9,735.33 to the Mid-Ohio Regional Planning Commission for 2020 membership dues . Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Rules for Public Comments

Mr. Peters read aloud the "Rules for Public Comment" listed below and asked the Board to approve these proposed rules.

The Prairie Township Board of Trustees welcomes input from township residents and the public in general at all of its regular meetings and hearings. While allowing such comment is not a requirement of Ohio law, the Board is committed to an ongoing and active dialogue with its constituents. However, the Board also recognizes that true dialogue must follow basic rules in order to be constructive. The following rules are intended to facilitate constructive and civil public comment that respects the rights, sensibilities and time of all those in attendance at the Board's meetings.

1. Address the Board, not others in attendance, including township employees.
2. If physically able, stand at the podium while making your comments.
3. Begin your comments by stating your name and address for the record.
4. Limit your comments to five (5) minutes. Exceptions may only be made by the Board Chair.
5. Address the Board no more than once per topic per meeting.
6. Slander, shouting, outbursts, abusive remarks, obscene language or gestures, any other violent or disruptive behavior will not be tolerated. A speaker that exhibits such behavior will lose the privilege of speaking at that Board meeting. In some cases, the Board may deem it appropriate to remove disruptive and/or violent persons from the meeting.
7. No person shall initiate charges or complaints regarding any employee at any time during a meeting. All such charges or complaints shall be presented in writing to the township administrator during normal office hours, who will then forward them to the Board of Trustees.

Comment/Issues: None

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**Ms. Schmelzer moved that the Board approve the “Rules for Public Comment, as presented. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

### **Interim Recreation Director Promotion**

Mr. Peters recapped the recent changes in our Recreation Director position and the transition thus far with Michael Pollak as out Interim Director. Mr. Peters then recommended promotion of Michael Pollack, who recently passed the CPRP exam, from Interim Recreation Director to Recreation Director with an annual salary of \$81,370.00.

Comments/Issues: None

**Ms. Schmelzer motioned “So moved”. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_ Motion passed.**

### **Aquatics Manager Promotion**

Mr. Peters asked the Board to consider promoting Courtenay Chaffin, our current Aquatics Manager to Operations Manager with an annual salary of \$67,500.00 (with potential to for another \$2,500.00 increase after 6 months).

Comments/Issues: None

**Ms. Schmelzer motioned “So moved”. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### **Maintenance Specialist Promotion**

Mr. Peters asked that Board to consider promoting Paul Hollon from Maintenance Specialist to Maintenance Supervisor. With this promotion, Mr. Peters also requested a pay increase to a new hourly wage of \$21.88 per hour.

Comments/Issues: None

**Ms. Schmelzer motioned “So moved”. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

### **Pay Increase for HR/Operations Coordinator**

Mr. Peters recommend a pay increase for HR/Operations Coordinator Randi Good to a new annual salary of \$58,000.00.

Comments/Issues: None

**Ms. Schmelzer motioned “So moved”. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

### **Vacation Carry over**

Mr. Peters asked the Board for approval to carry-over 57.6 hours of his vacation time into 2020. Mr. Peters expressed various reasons that contributed to him not using all his vacation benefit during 2019.

Comments/Issues: None

**Ms. Schmelzer motioned “So moved”. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_\_. Motion passed.**

### **Old Business**



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Trustee Schmelzer revisited the BZA appointments that we tabled during the December 18, 2019 meeting. Ms. Schmelzer gave a brief overview of the various residents that have expressed an interest in participating on that Board.

A discussion was conducted between trustees as to resident location.

Douglas Falke, Jennifer Flower and Duane Dellinger all spoke before the Board to express their personal interest in the BZA Board.

Mr. Stormont recommended Duane Dellinger. Mr. Kennedy recommended Duane Dellinger and Doug Falke. Ms. Schmelzer voiced support for Lori Moore and Doug Falke.

**Ms. Schmelzer made a motion to appoint Douglas Falke as an alternate to the BZA. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, \_\_\_\_.**  
**Motion passed.**

**Mr. Kennedy made a motion to appoint Duane Dellinger as an alternate to the BZA. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Nay.**  
**Motion passed.**

### New Business

Mr. Stormont brought up a discussion regarding our township employees working on Veterans Day (understanding that employees work Veterans Day in exchange for taking a holiday on the day after Thanksgiving) and how to rectify this so that employees are not working on Veterans Day. Mr. Stormont suggested that the township could substitute a different Holiday to enable staff to take Veterans Day off from work. Mr. Peters recommended providing an additional Holiday to township employees.

Comments/Issues: None

**Mr. Stormont made a motion to add an additional holiday for Township Employees (Veterans Day, observed on Veterans Day). Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**  
**Public Comment**

Mr. Ryan Ladina, township resident, raised a question about the Trustees votes during this meeting. He indicated that he did not hear Trustee Schmelzer's votes during this meeting.

### Announcements

None

### Adjournment

Meeting adjourned at 7:52 p.m.

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Chairwoman Cathy Schmelzer

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Fiscal Officer Dan McCardle